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HER MAJESTY'S GREFFIER

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**PRACTICE DIRECTION NO 5 of 2009**

**Summonses etc – Minimum Period of Notice**

1. Her Majesty's Sergeant has expressed concern at the increasing practice of summonses being lodged with him too late for service to be effected within the time period set by the relevant procedural Rules.
2. With immediate effect Her Majesty's Sergeant will no longer accept summonses which are lodged too late for service to be effected in accordance with the Rules.
3. With immediate effect all summonses submitted to Her Majesty's Sergeant must bear on the endorsement the latest date by which they must be served.
4. In exceptional circumstances it may be possible for a party to apply ex parte to the relevant Court for leave to serve a summons via Her Majesty's Sergeant notwithstanding that the latest date for service under the Rules has expired.

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