

GUERNSEY STATUTORY INSTRUMENT

1973 - No.18

THE POST OFFICE (OVERSEAS LETTER POST) ORDER, 1973

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THE STATES POST OFFICE BOARD, in pursuance of the powers conferred upon it by sections thirteen, sixteen, nineteen, twenty-three and sixty-eight of the Post Office (Guernsey) Law, 1969, hereby orders:-

PART I

Rates of Postage and General Conditions

Letters and postcards other than airmail packets

1. (1) The rates of postage specified in Part 1 of the First Schedule to this Order shall be charged and paid on letters and postcards:-
 - (a) posted in the Bailiwick for transmission to a person in any of the countries or places specified in the Second Schedule to this Order;
 - (b) posted in the Bailiwick, or posted on board a ship registered in the Bailiwick while the ship is on the high seas:
 - (i) for transmission to a person on board a ship of the Royal Navy (whether on the high seas or in any port or place outside the Bailiwick); or
 - (ii) for transmission to a member of the armed forces of the United Kingdom or of any other Commonwealth country serving outside the Bailiwick, or a member of the armed forces of any State allied with United Kingdom serving outside the Bailiwick with the armed forces of the United Kingdom or of any other Commonwealth country, being transmission through a British Forces' Post Office or a civilian Postal Administration in any Commonwealth or foreign country which has agreed to deliver without surcharge letters and postcards at the said rates.
- (2) The rates of postage specified in Part 2 of the First Schedule to this Order shall be charged and paid on all other outgoing letters and postcards.
- (3) This section shall not apply to air mail packets.

Reduced rate printed packets

2. (1) The rates of postage specified in Part 1 of the Third Schedule to this Order shall be charged and paid on outgoing printed packets to which the provisions of this section apply.
- (2) Subject as hereinafter mentioned the provisions of this section apply to:-
 - (a) any registered newspaper;
 - (b) any other newspaper, or other periodical publication, which complies with the following conditions:-
 - (i) it is printed and published in the Bailiwick;
 - (ii) it is issued in consecutive numbers at intervals of not more than one year;
 - (iii) it consists only of paper or of some substance ordinarily used for printing;
 - (iv) it consists only of works of a literary character or any other printed matter and is not in the nature of current and personal correspondence;
 - (v) the full title, and the date, month or year of issue, or an indication of the frequency of issue, are conspicuously printed on the cover (or, in the absence of a cover, at the top of the first page) and on every detached sheet, page or piece of paper which is issued as part of such newspaper or publication;
 - (c) any book;
 - (d) any pamphlets, which expression for this purpose means short printed publications or works of a literary character in book form whether or not enclosed within covers;

(e) any sheets of music (except perforated sheets intended to be used with automatic musical instruments);

(f) any maps:

Provided that:-

- (i) this section shall not apply to:-
 printed packets of a commercial character (such as catalogues, prospectuses or price lists);
 newspapers or other periodical publications with advertisement slips annexed;
 books, pamphlets, sheets of music or maps which contain publicity matter or advertisements otherwise than on the cover or fly leaves;
- nor shall this section apply to any printed packet unless the cover thereof is clearly marked "Printed Papers. Reduced Rate" on the left hand side of the space above the address;
- (ii) the decision of the Board as to whether a particular packet comes within the provisions of this section shall be final.

Other printed packets and small packets

3. Except as otherwise provided by section two of this Order, the rates of postage specified in Part 2 of the Third Schedule to this Order shall be charged and paid on outgoing printed packets, and on outgoing small packets addressed to any country or place with which the States may for the time being have an arrangement for the transmission of small packets.

Literature for the blind

4. No postage shall be payable on an outgoing packet (other than an air mail packet) consisting of literature for the blind.

Insured boxes

5. There shall be charged and paid on every insured box addressed to any country or place with which the States may for the time being have an arrangement for the exchange of insured boxes, the rates of postage specified in Part 3 of the Third Schedule to this Order.

Air mail packets

6. (1) There shall be charged and paid:-

- (a) on every air letter of the smaller size, a rate of postage of five new pence;
- (b) on every air letter of the larger size, a rate of postage of 6.5p;
- (c) on every Forces air letter, a rate of postage of 2.5p;
- (d) on other air mail packets, the rates of postage specified in Part IV of the Fourth Schedule to this Order.

(2) In this section, the expression "air letter of the smaller size" means an air letter which (when folded) is approximately $5\frac{3}{10}$ inches long and $4\frac{1}{5}$ inches wide, and the expression "air letter of the larger size" means an air letter which (when folded) is approximately $8\frac{7}{10}$ inches long and $3\frac{9}{10}$ inches wide.

Bulk postage

7. (1) There shall be charged and paid on every mail bag containing printed packets for transmission as provided for in section twenty-five of this Order, postage at the following rates:-

- (a) on every bag containing nothing but printed packets to which the provisions of section two of this Order apply, postage at the rate of twelve new pence for each two pounds in weight or a fractional part thereof, of the bag and its contents;
- (b) on every bag containing nothing but printed packets to which the provisions of section two of this Order do not apply, postage at the rate of twenty new pence for each two pounds in weight, or a fractional part thereof, of the bag and its contents; and

(o) on every other bag, postage at such rates not exceeding the rate mentioned in paragraph (b) of this section as the Board may fix.

(2) Where postage is charged and paid under the provisions of this section, postage shall not be charged on any individual postal packet contained therein.

Prohibitions

8. (1) Save as the Board may either generally or in any particular case allow, there shall not be conveyed or delivered by post any postal packet of a description referred to in paragraph (a), (b) or (c) of subsection (1) of section nineteen of the Law.

(2) Subject to the powers of the Board under section fifteen of this Order there shall not be posted or conveyed or delivered by post any postal packet:-

(a) containing:-

(i) opium, morphine, cocaine, or other narcotic:

Provided that such narcotics may be sent for medical or scientific purposes in insured boxes to countries which admit them when sent for those purposes;

(ii) any living creatures, except:-

bees, leeches, silkworms, or parasites or destroyers of noxious insects used for the purpose of controlling those insects and exchanged between officially recognised institutions;

(iii) anything which, by the law of the country or place in which the packet is posted or to which it is addressed, or of any country or place through which it may pass, it is unlawful respectively to send, import or convey by post or otherwise than by parcel post.

(iv) save as the Board may either generally or in any particular case allow, coin or gold bullion exceeding two hundred pounds in value;

(v) any imitation of a bank note or States of Guernsey note within the meaning of the Legal Tender (Guernsey) Ordinance, 1970;

(b) containing or bearing any fictitious stamp (not being a fictitious stamp made with the approval of the Board) or any counterfeit impression of a franking machine used under the direction or by the permission of the Board, or any counterfeit of any other impression authorised by or under the provisions of this Order to be used to denote payment of postage or fees;

(c) having thereon, or on the cover thereof, any words, letters or marks (used without due authority) which signify or imply, or may reasonably lead the recipient thereof to believe, that the postal packet is sent on Her Majesty's Service or on behalf of the States;

(d) of such a form or colour or so made up for transmission by post as to be likely in the opinion of the Board to embarrass the officers of the States Post Office in dealing with the packet;

(e) having on the outer cover a metal fastener with sharp edges such as might injure any person dealing with the packet or obstruct or impede the performance of any postal operation;

(f) having anything written, printed or otherwise impressed upon or attached to any part of the postal packet which, either by tending to prevent the easy and quick reading of the address of the packet or by inconvenient proximity to the stamp used to denote payment of postage fees, or in any other way, is in itself, or in the manner in which it is written, printed, impressed or attached, likely in the opinion of the Board to embarrass the officers of the States Post Office in dealing with the packet;

(g) bearing any stamp or impression of a franking machine denoting payment of postage or fees which is imperfect or mutilated or defaced in any way or across which anything is written or printed or otherwise impressed; but a stamp shall not be deemed to be imperfect or mutilated or defaced; or to have anything written or printed or impressed across it within the meaning of this

provision by reason only that it is distinctively perforated with initials by means of a punch if the perforating holes are not larger than those dividing one stamp from another in a sheet of stamps;

- (h) the cover whereof, or the part thereof, reserved for the address is divided into separate sections for the insertion of successive addresses;
- (i) the cover whereof is entirely transparent or has therein an open panel:
Provided that there may be a transparent panel in the cover for the purpose of showing the address of the addressee, subject to such conditions as the Board may, from time to time impose;
- (j) whereon the payment of any postage or fees purports to be denoted by any stamp or impression which has been previously used to denote payment of the postage or fees on any other postal packet (including a parcel) or any other tax, duty or impôt;
- (k) consisting of or containing two or more postal packets (of the same or of different descriptions) addressed to different persons who are at different addresses.

(3) Subject as aforesaid, there shall not be conveyed or delivered by post any postal packet posted outside the Bailiwick by or on behalf of any person resident or carrying on business in the Bailiwick, and addressed to any person resident or carrying on business in the Bailiwick, if the equivalent amount in sterling of the postage paid or payable is less than the amount of postage which would have been payable had the packet been sent as an inland postal packet and if in the opinion of the Board the packet was so posted with the object of avoiding payment of postage at the inland rate.

(4) Subject to the provisions of this Order there shall not be posted or conveyed or delivered by post any postal packet (other than an insured letter, an insured box, ^{or} where the law of the country or place of destination allow, an uninsured registered letter) containing coin, bank notes, currency notes, securities or instruments payable to bearer, platinum, gold or silver whether manufactured or not, precious stones, jewels or other valuable articles.

Contents of certain packets

9. Every printed packet and small packet shall be subject to examination in the post, and, subject to the provisions of this Order, shall not contain anything sealed or otherwise closed against inspection or contain or bear anything in the nature of current and personal correspondence, or contain any postage stamp or form (whether cancelled or not) denoting payment of postage or fees or any paper representing monetary value.

Packing and posting

10. (1) Every postal packet shall be made up and secured in such manner as in the opinion of the Board is calculated to prevent injury to any other postal packet in course of conveyance, or to any receptacle in which the same is conveyed, or to an officer of the States Post Office or other person who may deal with such packet.

(2) On the posting of an outgoing postal packet the sender shall fill up such certificates and other documents and affix such labels respecting the contents of the packet as may be required by the law of the country or place in which the packet is posted or to which it is addressed, or as the Board may direct.

Limits of weight and size

11 (1) Save as the Board may either generally or in any particular case allow, no postal packet shall be posted, conveyed, or delivered by post under the provisions of this Order unless its weight and size are within the respective maximum limits specified in the Fifth Schedule to this Order: Provided that save as aforesaid:-

- (a) where the packet is made up in the form of a roll, its length and twice its diameter taken together shall not exceed three feet five inches and neither its length nor its diameter shall exceed two feet eleven inches;
- (b) in the case of a printed packet to which section two or section three of this Order applies and which contains only one or more of the following articles, namely,
 - (i) books;
 - (ii) booklets, which expression for this purpose means short printed publications or works of a literary character in book form sewn, bound or stapled within covers; not being books or booklets issued in consecutive numbers at intervals of less than one year, the maximum weight shall be eleven pounds.

(2) Save as aforesaid, no postal packet shall be posted, conveyed, or delivered by post under this Order unless its size is within the following minimum limits:-

- (a) where the packet is made up in the form of a roll, its length and twice its diameter taken together shall be not less than six and three quarter inches, and either its length or its diameter shall be not less than four inches;
- (b) otherwise the packet shall have at least one surface measuring not less than five and one half inches in length and not less than three and one half inches in breadth:

Provided that the foregoing minimum limits of size shall not apply to a packet having securely tied or affixed to it a rectangular address label of cardboard or strong paper of which two adjacent sides together measure not less than six and three quarter inches and of which the shorter side measures not less than two and three quarter inches.

Articles liable to duty

12 (1) Subject to the powers of the Board under section fifteen of this Order, there shall not be posted or conveyed or delivered by post any packet consisting of literature for the blind containing any article liable to custom duty in the country or place of destination.

(2) Subject as aforesaid, there shall not be posted or conveyed or delivered by post any postal packet of any other description containing any article liable to customs duty, unless:-

- (a) the importation of such articles by means of postal packets of that description is permitted by the law of the country or place of destination;
- (b) the packet is registered if the law of the country or place of destination so require; and
- (c) for customs purposes the packet bears such label and has attached or contains such declarations as may be required by the Board.

(3) Where an incoming postal packet contains any article liable to any tax, duty or impost, and the Board so directs, there shall be charged and paid by the addressee if the packet shall be delivered to him a fee of twenty new pence.

Payment of postage and fees

13 (1) Except as the Board may otherwise direct, and subject to the provisions of this Order, the postage and fees payable on every outgoing postal packet and the fees payable in respect of postal facilities shall be prepaid.

(2) The provisions of this Order with reference to prepayment of postage and fees shall not apply to postage and fees payable on postal packets with respect to which the Board has entered into an arrangement with the senders thereof for the grant of credit facilities.

(3) Payment of postage or fees payable on postal packets may be denoted:-

- (a) by adhesive postage stamps;
- (b) by postage stamps embossed, impressed or printed on envelopes, covers, wrappers, cards or letter forms authorised by the Board for postal use, or on other postal forms, or by such postage stamps which have been cut out of, or otherwise detached from, any such envelopes, covers, wrappers, cards, letter forms or other postal forms;
- (c) by means of impressions made by franking machines, printing presses, or other printing or stamping devices, being machines, presses or devices operated under the direction, or with the authority, of the Board;
- (d) in such other manner as the Board may from time to time permit.

(4) No stamp indicating on the face thereof payment of a registration fee (with or without postage) shall be used to denote payment of postage or fees on any unregistered postal packet.

(5) Packets bearing the impression of franking machines or intended for impression by franking machines, and packets on which payment of postage is denoted by a printed impression, or by an impression made by any other device authorised by the Board, shall be accepted only at such post offices, within such hours, and under and subject to such conditions and restrictions as the Board may consider appropriate.

(6) Subject to the provisions of this Order, the stamp or impression denoting payment of postage or fees shall be placed in such position on the envelope, cover, postcard or other form as the Board may consider appropriate.

(7) No stamp or impression which is imperfect or mutilated or defaced in any way, or across which anything is written or printed or otherwise impressed, shall be used to denote payment of postage or fees; but a stamp shall not be deemed to be imperfect or mutilated or defaced or to have anything written or printed or impressed across it within the meaning of this provision, by reason only that it is distinctly perforated with initials by means of a punch if the perforating holes are not larger than those dividing one stamp from another in a sheet of stamps.

Unpaid or underpaid postage

14 (1) The following provisions of this subsection shall apply to outgoing postal packets (including an air mail packet) upon which no part, or a part only, of the postage payable thereon has been prepaid (not being an insured letter or an insured box or other registered postal packet or a postal packet the postage on which is subject to such an arrangement to which subsection (2) of section thirteen of this Order applies):-

- (a) a letter or a postcard shall be forwarded charged with double the amount of the deficient postage;
- (b) any other postal packet may be detained and returned or given up to the sender, or may be forwarded charged with double the amount of the deficient postage, at the discretion of the Board.

(2) Notwithstanding the provisions of subsection (1) of this section, when no part, or a part only, of the postage payable on an outgoing postal packet (including an air mail packet) has been prepaid, the Board may (if it thinks fit), instead of dealing with the packet in accordance with that subsection, affix to the packet

stamps to the value of the deficient postage, or to endorse thereon an indication that it should be treated as if the full postage thereon had been paid, and the packet shall thereupon be forwarded as if the full postage thereon had been prepaid; and the sender of a packet so forwarded shall pay to the Board on demand the amount of the deficient postage.

(3) An air mail packet on which no part, or a part only, of the postage payable thereon has been prepaid, not being an air mail packet to which the provisions of subsection (2) of section thirteen of this Order apply, may be dealt with as if it were not an air mail packet.

(4) The provisions of this subsection shall apply to an incoming postal packet (other than a packet redirected from an address outside the Bailiwick to an address in the Bailiwick) upon which no part, or a part only, of the postage payable thereon has been prepaid:-

- (a) a postal packet other than a registered postal packet may be detained and returned to the country of origin, or may be forwarded charged with double the amount of the deficient postage, at the discretion of the Board;
- (b) a registered postal packet (other than an insured letter or an insured box) shall be forwarded charged with the amount of the deficient postage;
- (c) an insured letter or insured box shall be forwarded without any charge in respect of the deficient postage.

(5) The following provisions of this subsection (as appropriate) shall apply to an incoming postal packet redirected from an address outside the Bailiwick, whether or not within the country in which they were posted, to an address in the Bailiwick:-

- (a) a postal packet other than an insured letter or an insured box shall be forwarded charged with the following sum, unless it has been prepaid on the redirection of the packet:-
 - (i) if the postage on the first transmission was fully prepaid, a sum equal to the difference (if any) between the amount of that postage and the postage which would have been chargeable if the packet had been originally addressed to the new address;
 - (ii) otherwise, a sum equal to the amount which would have been chargeable on the packet under the provisions of subsection (4) of this section if the packet had been originally addressed to the new address and were forwarded in accordance with paragraph (a) or (b) (as appropriate) of that subsection;
- (b) an insured letter or an insured box shall be forwarded charged with the following sum (unless it has been prepaid on the redirection of the packet) that is to say, a sum equal to the difference (if any) between the postage chargeable on the first transmission, whether or not that postage was fully prepaid, and the postage which would have been chargeable if the packet had been originally addressed to the new address;
- (c) a postal packet of whatever description which has been transmitted by air to the Bailiwick after redirection without prepayment of additional postage in respect of the transmission by air shall be forwarded charged with such sum (in addition to any sum charged under paragraph (a) or (b) of this subsection) as the foreign administration concerned has requested the Board to collect in respect of that transmission.

(6) Where the amount chargeable under subsection (4) or (5) of this section would otherwise be less than one new penny the amount charged shall be one new penny.

(7) Any sums charged on an incoming postal packet under the provisions of subsections (4) and (5) of this section, and any other sums payable in respect of the packet under the law of the Bailiwick or any country or place from or through which the packet has been transmitted shall be payable on delivery of the packet, and the Board may withhold the packet from delivery until such sums have been paid.

prepaid, the full amount of the postage which ought to have been prepaid thereon, and if part only of such postage has been prepaid, the difference between such full amount and the amount of such postage which has been prepaid.

Treatment of irregular packets

15 (1) Except as otherwise provided in this Order, any postal packet which is found when in the post not to comply with a provision of the law of the country or place in which the packet was posted or to which it is addressed or of any country or place through which it may pass (including the Law and this Order) or not to be accompanied by a document required by any such provision, may be either detained or returned or given up to the sender, or forwarded and delivered, or dealt with or disposed of in such other manner as the Board may think fit.

(2) Any postal packet which is found when in the post to be such that the conveyance or delivery thereof is prohibited by paragraph (k) of subsection (2) of section eight of this Order, may if the Board thinks fit be delivered to the addressee subject to such charge as the Board may fix in the particular case, not exceeding the aggregate amount of the separate charges which would have been payable in respect of all the individual postal packets contained therein if each of them had been posted singly without prepayment of postage.

(3) Any postal packet (other than a letter) which is found when in the post not to comply with the provisions of this Order, which are applicable to postal packets of its particular description, may if the Board thinks fit be treated as if it had been posted as a letter or as a postal packet of such other description as the Board considers appropriate, and the provisions of this Order, shall apply thereto accordingly.

Undeliverable packets

16. Where for any reason an incoming postal packet cannot be delivered, it may at the discretion of the Board either be returned to the sender, or be destroyed or otherwise disposed of as the Board may think fit.

PART II

Conditions relating to Particular Classes of Packets

Postcards

17. (1) The following provisions shall apply to postcards:-
- (a) no writing except the address and any postal directions recognised by the Universal Postal Convention for the time being in force, and no printing except that of any of the matters aforesaid, shall appear on the right-hand half of the address side of a postcard;
 - (b) a postcard shall be made of cardboard or paper stout enough not to hinder its manipulation;
 - (c) nothing whatever shall be in any manner attached to a postcard except:-
 - (i) postage stamps denoting payment of postage or fees;
 - (ii) illustrations, photographs, stamps of any kind, and labels and cuttings of any kind, being made of paper or other very thin substance, and address slips and fold-back sheets:

Provided that:-

- (1) every such article shall be of such a nature as not to alter the character of the postcard, and shall adhere completely to the postcard;
- (2) every such article except a label or an address slip, shall be affixed only to the back or to the left-hand half of the address side of the postcard;
- (3) no stamp likely to be mistaken for a stamp used to

denote payment of postage or fees shall be fixed to the address side of the postcard;

- (d) stamps or impressions of franking machines, presses or devices denoting payment of postage or fees shall be placed on the address side of the postcard, as far as possible on the right-hand half.

(2) If any postcard is found when in the post not to comply with the provisions of paragraphs (a) to (c) of subsection (1) of this section, it shall be dealt with and charged as a letter.

(3) If any postcard is found when in the post not to comply with the provisions of paragraph (d) of subsection (1) of this section, it shall be dealt with as if the postage or fees denoted by the stamps or impressions placed otherwise than in conformity with the provisions of paragraph (d) of subsection (1) of this section had not been prepaid.

Printed packet

18 (1) The expression "printed packet" in this Order means a packet consisting of or containing only:-

- (a) articles or documents (whether printed, engraved, lithographed, mimeographed or photographed) of any of the following descriptions:-
- (i) newspapers and periodicals, books and pamphlets;
 - (ii) sheets of music (except perforated sheets intended to be used with automatic musical instruments), visiting cards, address cards, and proofs of printing, with or without the relative manuscript;
 - (iii) engravings, photographs and albums containing photographs
 - (iv) pictures and drawings, plans, maps and patterns intended for cutting out;
 - (v) prospectuses, advertisements, catalogues and notices;
- (b) impressions or copies obtained upon paper or other similar material by means of printing, engraving, lithography, mimeography, photography or any other mechanical process easy to recognise, except impressions or copies obtained by means of tracing, a stamp with or without moveable type, or a typewriter;

but does not include a packet consisting of or containing literature for the blind Provided that a packet may be transmitted as a printed packet notwithstanding that in addition to any such things as are described in paragraphs (a) and (b) above there is enwrapped or enclosed therein:-

- (i) a card, envelope or wrapper for reply bearing the printed name and address (in the country or place in which the packet containing it was posted) of the sender or his agent, and having either postage stamps of the country or place to which such packet is addressed properly affixed thereto by way of payment of the return postage, or a suitable space for the proper fixing of such stamps;
- (ii) if the only other things so enwrapped or enclosed are printed literary or artistic productions, an open invoice (the terms whereof are such only as are necessary to its essential function as an invoice), with or without

a deposit note or an international or internal money order form of the country of destination, which note or form may indicate by any means the amount to be deposited or paid and the particulars of the postal giro account or the address of the beneficiary of the order.

(2) No packet shall be transmissible as a printed packet which consists of or contains:-

- (a) anything designed or adapted for future use as stationery which bears no printed matter other than such as might serve for such future use;
- (b) any film or sound recording;
- (c) any punched paper tape or ADP card bearing perforations, marks or signs which could constitute annotations;
- (d) any printed paper of which the text has been modified after printing, or which bears any character or marks whatever of such a kind as to constitute a code;

Provided that matter otherwise transmissible as or in a printed packet shall be so transmissible notwithstanding any addition or modification made as follows:-

(a) outside or inside the printed packet:-

- (i) to indicate the name or business name, status, profession, and address of the sender and of the addressee, the date of despatch, the signature, telephone exchange and number, telex number and answer-back code, telegraphic address and code, current postal account, and current banking account of the sender, and a serial or registration number referring solely to the packet;
- (ii) to correct errors in printing;
- (iii) to strike out, to underline or to ring round certain parts of a printed text, provided that this does not give to the printed text the character of current and personal correspondence;

(b) to indicate or add:-

- (i) on advices of the departures and arrivals of ships or aircraft; the dates and times of departures and arrivals, and the names of the ships or aircraft and the ports or places of departure, call and arrival;
- (ii) on travellers' advices: the name of the traveller, the date, time and place of his intended visit, and the address at which he is staying;
- (iii) on order forms, subscription forms or offers in respect of published works, books, newspapers, engravings or musical scores: the works and the number of copies asked for or offered, the price of the works, and notes giving essential elements of the price, the method of payment, the edition, the names of the authors and publishers, the catalogue number and the words "paper covered", "stiff covered", or "bound";
- (iv) on forms used by lending services of libraries: the titles of the works, the number of copies asked for or sent, the names of the authors and of the publishers, the catalogue numbers, the number of days allowed for reading and the name of the person wishing to consult the work;
- (v) on illustrated cards, printed visiting cards, and Christmas and New Year cards: good wishes, greetings, congratulations, thanks, condolences, or other formulas of courtesy, expressed in five words, or by means of five conventional initials at most;
- (v) on illustrated cards, printed visiting cards, and Christmas and New Year cards: good wishes, greetings, congratulations, thanks, condolences, or other formulas of courtesy, expressed in five words, or by means of five conventional initials at most;
- (vi) on proofs of printing: alterations and additions concerned with the correction, layout and printing, and also notes

such as "Passed for press", "Read - Passed for press", or any similar note concerned with the production of the work. In case of want of space these additions may be made on separate sheets;

- (vii) on price lists, tenders for advertisements, stock and share lists, market quotations, trade circulars and prospectuses: figures; notes giving essential elements of the price;
- (viii) on books, pamphlets, newspapers, photographs, engravings, sheets of music, and in general on all literary or artistic productions, printed, engraved, lithographed or mimeographed: a dedication consisting of a simple expression of regard;
- (ix) on cuttings from newspapers and periodicals: the title, date, number, and address of the publication from which the article is taken;
- (x) on notices of change of address: the old and the new address and the date of the changes.

(3) Reproductions of a manuscript or typewritten original may be transmitted as or in printed packets when they are obtained by a mechanical manifold process, provided that these reproductions be posted under such conditions as the Board may from time to time direct. The manuscript additions authorised for printed packets may also be made to these reproductions.

(4) Every printed packet shall be made up in such a way that it can be easily examined, and shall be placed: (a) in a wrapper, upon a roller or between cardboard; or (b) in an open bag, box, envelope or container; or (c) in a closed unsealed bag, box, envelope or container which can easily be opened; or (d) in an envelope secured with a clip which can be easily unfastened and refastened, or secured with string which can be easily untied: Provided that a printed packet may be sent unenclosed without wrapper or envelope if it satisfies the general conditions, and conforms to the limits of size applicable to postcards.

(5) Without prejudice to the generality of subsection (4), newspapers and periodicals posted in bulk may be inserted in a closed transparent wrapping when the law of the country of destination so permit, but subject to such conditions as the Board may from time to time direct.

(6) A printed packet sent unenclosed without a wrapper or envelope which does not comply with the requirements of the proviso to subsection (4) shall be dealt with and charged as a letter (and not as a printed packet) except in a case where all such requirements other than paragraph (d) of subsection (1) of section seventeen of this Order are complied with, in which case the packet shall be dealt with as if the postage denoted by the stamps or impressions placed otherwise than in conformity with that paragraph had not been prepaid.

(7) Every packet posted for transmission as a printed packet shall be conspicuously marked "Printed Papers" on the left-hand side of the space above the address.

Despatch of printed packets

19. Without prejudice to the generality of section thirty-eight of this Order, any printed packet may be withheld from despatch until any subsequent despatch.

Small packets

20. (1) The expression "small packet" in this Order means a packet which contains goods and contains or bears no letter, note or other communication save such as may be expressly required or permitted by the following provisions of this section.

(2) A packet may be transmitted as a small packet:-

(a) if it contains in addition to goods:-

(i) an open invoice relating to such goods, the terms whereof are such only as are necessary to its essential function as an invoice

- (ii) any other document not having the character of current personal correspondence ;

Provided that the sender and intended recipient of the document are respectively the same persons as the sender and addressee of the packet;

- (b) if it bears on the outside thereof, or on a sheet of paper enclosed therein, or on any of the goods therein, words, figures or symbols indicating all or any of the following:-
- (i) the address of the sender and addressee with the indications in use in commercial traffic;
 - (ii) a manufacturer's trade mark;
 - (iii) a bare reference to correspondence exchanged between the sender and the addressee relating to the goods;
 - (iv) the identity and address of the manufacturer and the supplier of the goods or the person for whom they are intended;
 - (v) serial or registration numbers of the goods, prices and particulars relating to the weight, volume and size thereof and quantity of such goods available and further particulars necessary to determine the source and character of the goods.

(3) Every packet posted for transmission as a small packet shall be clearly marked "Small Packet" on the left-hand side of the space above the address, and shall bear the necessary customs declaration.

(4) Except as the Board may allow, and subject to subsections (5) and (6) small packets must be made up in such a way that they can be easily examined.

(5) An article in one piece, such as a piece of wood or metal, which it is not the custom in the trade to pack, need not be packed provided that the address is indicated (with the words "Small Packet") on the article itself if possible or (if not) on an address label.

(6) Articles of glass or other fragile materials and packets containing liquids, oils, fatty substances, dry powder, live bees, leeches, silkworms' eggs, parasites or destroyers of noxious insects, shall be packed in accordance with such direction as may be given by the Board.

(7) In this section the expression "goods" includes things of the following descriptions:-

- (a) gramophone records and tapes and wires of a kind used for recording sound or visual images;
- (b) automatic data processing cards;
- (c) magnetic tapes or wires;
- (d) Q S L cards;

but does not include any such thing which conveys or has recorded thereon, or bears in any form, any message or communication having the character of current personal correspondence, whether or not such message or communication is capable of being heard or seen without the aid of reproducing or other apparatus.

Literature for the blind

21. (1) A packet shall not be transmitted as a packet consisting of or containing only literature for the blind unless:

- (a) it consists of or contains nothing but literature for the blind: Provided that such a packet may contain outside or inside the packet an indication, by hand or by mechanical process, of the

address of the sender and of the addressee, the date of despatch, the signature, telephone exchange and number, telex number and answer-back code, telegraphic address and code, current postal account and current bank account of the sender, and a serial or registration number referring solely to the packet; and

- (b) it is clearly marked on the left-hand side of the space above the address with the words "Literature for the Blind (Cécogrammes)", and is made up and wrapped or enclosed (or if permissible made up unwrapped and unenclosed) in accordance with the provisions of subsection (4) of section eighteen of this Order which shall apply to such a packet as if it were a printed packet.

(2) Sound records and special paper intended solely for the use of the blind may be sent as packets consisting of or containing literature for the blind, provided they are sent by or addressed to an officially recognised institute for the blind and are posted in a manner approved by the Board.

Air mail packets

22. (1) An air mail packet shall bear an "Air Mail" label, or be marked conspicuously with the words "Air Mail" or with such other words as may indicate the desire of the sender that the packet shall be conveyed by an air mail service.

(2) Every air letter and Forces air letter shall comply with the requirements of the Board as to the paper used, its dimensions and the form and manner in which it is made up, the position of the stamp and the particulars appearing on the outside, and nothing shall be enclosed with the letter.

(3) A letter shall not be transmissible as a Forces air letter unless it is addressed to any such country or destination as the Board may from time to time determine.

PART III Postal Facilities

Postal facilities

23. The postal facilities referred to in this Order may be provided by the Board at such times, during such periods, at such post offices, in such circumstances, and on such conditions (not being inconsistent with the provisions of this Order) as the Board may from time to time consider expedient.

Express delivery

24. Upon every outgoing postal packet marked with the word "Express" or with such other word or words as may indicate the desire of the sender that the postal packet may be delivered by special messenger there shall be charged and prepaid the fee of twenty new pence.

Transmission in bulk

25. (1) The Board may make arrangements with the senders of printed matter whereby such printed matter may be enclosed by the senders in mail bags provided by the Board for the purpose, and the rate of postage computed by reference to the weight of each mail bag and its contents in accordance with section eighteen of this Order.

(2) Each mail bag shall contain only printed matter all of which is destined for transmission to the same person at the same address and the senders shall comply with such conditions as to the make-up of the mail bags the manner in which they are to be addressed and posted and returned, the manner in which the postage thereon is to be paid, the total weight of each mail bag, the limits of weight and size of the individual items enclosed therein, and any incidental and supplementary matters, as the Board may

from time to time determine.

(3) In this section "printed matter" means anything which would be transmissible by post as or in a printed packet at a rate of postage payable on such a packet under sections two or three of this Order.

Certificate of posting

26. The Board may if it thinks fit, at the request of the sender of an unregistered postal packet, give the sender a certificate of the posting of such postal packet. The fee payable for such certificate shall be at the rate of one new penny for each postal packet to which the certificate relates:

Provided that, where the certificate relates to postal packets on which the postage is paid in stamps and which are posted in bulk, the fee payable for the certificate shall be at the rate of ten new pence for the first thousand packets or part thereof, and 1.5p for each additional thousand packets or part thereof.

Registration

27. (1) Subject to the provisions of this Order, any outgoing postal packet may be registered.

(2) The following provisions shall apply to the registration of outgoing postal packets:-

- (a) the packet shall not be addressed to an addressee identified by initials only, or addressed in pencil:

Provided that it may be addressed in copying ink pencil unless it is sent in an envelope with a transparent panel;

- (b) the packet shall be posted by being delivered for registration at a post office to an officer of the States Post Office on duty at such office, or by being delivered for registration to some officer of the States Post Office authorised to receive packets for registration though not on duty at a post office;

- (c) there shall be charged and paid for registration a fee of twenty new pence;

- (d) on the posting of the packet the Board shall furnish to the sender a certificate of posting bearing an acknowledgement that the registration fee has been paid.

(3) On the delivery of an incoming registered postal packet the recipient shall give a written receipt therefor in the form specified by the Board. Where such a receipt is not obtained, the packet may nevertheless be delivered, or may be withheld and dealt with or disposed of as the Board may think fit.

Compensation for registered packets

28. Subject to the provisions of this Order:-

- (a) if any article of pecuniary value enclosed in or forming part of a registered postal packet (other than an insured letter or an insured box) is lost or damaged so as entirely to destroy its value whilst in the custody of the Board, the Board may pay to any person or foreign administration who may in the opinion of the Board establish a reasonable claim to compensation (having regard to the nature of the article, the care with which it was packed, and other circumstances) such sum not exceeding £5.50 as it may think just;

- (b) if any registered postal packet (other than an insured letter or an insured box) is lost whilst in the post, the Board may pay to the sender or to any other person or foreign administration who may in the opinion of the Board establish a reasonable claim to compensation a sum not exceeding £5.50:

Provided that compensation shall not be payable in respect of the same packet under both subsections of this section.

Compulsory registration and insurance

29 (1) Subject to the provisions of this Order, every outgoing postal packet marked with the word "registered", or otherwise obviously intended to be registered, but not posted in the manner provided by this Order:-

- (a) if the registration fee thereon has been prepaid, shall be registered before the same is forwarded, and may be detained for that purpose until the ordinary despatch of packets next after that by which such packet would otherwise be forwarded, and
- (b) if the registration fee has not been prepaid in full, shall be withheld from transmission and may be returned to the sender for registration.

(2) An outgoing postal packet containing coin, bank notes, currency notes, securities or instruments payable to bearer, platinum, gold or silver manufactured or not, precious stones, jewels or other valuable articles, which is found in the post unregistered, shall not be forwarded until it has been registered and (if the law of the country or place to which the packet is addressed so require) insured, and may be returned to the sender for that purpose. An incoming postal packet containing any such articles which is found in the post unregistered may be forwarded to the addressee as a registered postal packet and delivered to him on payment of the registration fee, or may be returned to the postal administration of the country of origin.

Insured letters

30 (1) The following provisions shall apply to outgoing insured letters:-

- (a) every insured letter shall be registered and insured under and in accordance with the provisions of this Order;
- (b) the letter shall not be addressed to an addressee identified by initials only, or addressed in pencil;
- (c) the envelope, which shall not be transparent nor have a transparent panel or black or coloured borders, shall be strong and made in one piece and secured with seals of the same kind of fine wax, in a manner and quantity calculated to prevent tampering with the contents without damage to the envelope or seals; each seal shall bear the same private mark of the sender; the seals, labels and postage stamps affixed to the packet shall be so spaced that they cannot conceal injuries to the cover; no label relating other than to the postal service shall be affixed by the sender; and no label or postage stamp shall be folded over two sides of the cover so as to hide the edge;
- (d) the sender shall mark on the cover of the letter (by means other than a pencil) the words "Insured for" followed by the amount (in words and figures) for which the letter is to be insured, which amount shall not exceed whichever shall be the lower of the following limits - (i) the real value of the letter (with its contents), or (ii) the sum of five hundred pounds or such smaller sum as may be from time to time fixed by agreement between the States and the postal administration of the country or place to which the letter is addressed;
- (e) no erasure or correction shall be made in the address (except on redirection), or in the amount for which the letter is to be insured;
- (f) a compensation fee shall be paid of an amount specified in the columns of the Sixth Schedule to this Order headed "Compensation Fees", being the amount appropriate to the amount for which the letter (with its contents) is to be insured;
- (g) the letter shall not, without the permission of the Board, contain coin, platinum, gold or silver whether manufactured or not, precious stones, jewels or other valuable articles;
- (h) the letter shall be posted by delivery at a post office to an officer of the States Post Office on duty at such office.

(2) On the delivery of an incoming insured letter the recipient shall give a written receipt therefor in the form specified by the Board. Where such a receipt is not obtained, the letter may nevertheless be delivered, or may be withheld and dealt with or disposed of as the Board may think fit.

Compensation for insured letters

31. (1) If an insured letter, or any article of pecuniary value enclosed in or forming part of an insured letter, is lost or damaged whilst in the course of conveyance by post under the provisions of this Order, the Board may pay such sum as it may think just to any person or foreign administration, if in its opinion such person or administration establishes a reasonable claim to compensation, having regard in the case of a lost or damaged article to the nature of the article, the care with which it was packed and other circumstances:

Provided that:-

- (a) in the case of an outgoing insured letter, the sum paid by way of compensation shall not exceed the sum appropriate thereto according to the scale set out in the Sixth Schedule to this Order having regard to the compensation fee paid in respect of the letter in addition to the postage and registration fee;
- (b) in the case of an incoming insured letter the sum paid by way of compensation shall not exceed the sum of five hundred pounds or such smaller sum as, having regard to the amount of the compensation fee paid in respect of the letter in addition to the postage and registration fee, may be from time to time fixed by agreement between the States and the postal administration of the country or place from which the letter is transmitted.

(2) If compensation has been paid to any person in respect of the loss of an insured letter which the sender has insured for a sum exceeding the real value of the contents and packing and the letter subsequently comes into the possession of the Board, then, upon tender of the letter to that person (whether or not he accepts it), he shall repay to the Board the sum by way of compensation or such part thereof as the Board may require.

Insured boxes

32. (1) The provisions of this Order which apply to insured letters shall so far as they are applicable, apply to insured boxes:

Provided that subject to the provisions of subsection (2) of this section and to sub-paragraph (iv) of paragraph (a) of subsection (2) of section eight of this Order, insured boxes may contain coin, platinum, gold or silver whether manufactured or not, precious stones, jewels and other valuable articles.

(2) Without the permission of the Board, insured boxes shall not contain anything in the nature of current and personal correspondence, bank notes, currency notes, or securities or instruments payable to bearer.

(3) An insured box shall consist of a strong box of wood or metal, and the walls of a wooden box shall have a minimum thickness of one third of an inch. An insured box shall be tied crosswise with strong string in one piece without joins and the two ends of the string, where they are tied, shall be sealed. The string shall be sealed to the box on all four sides. The box shall not be wrapped but the surfaces of the top and bottom shall be covered with white paper for the inscription of the addressee's name and address and the insured value of the contents.

Compensation - general

33. The decision of the Board on all questions arising between the Board and any person claiming payment in respect of the loss of or damage to an insured letter, insured box or other registered postal packet, or of or to any article enclosed in or forming part thereof, shall be final and conclusive.

Advice of delivery and enquiries

34. (1) The sender of an outgoing registered postal packet addressed to any country or place which is a party to the Universal Postal Union, on making a

request in a form specified by the Board at the time of posting or within one year thereafter, and on payment of an advice of delivery fee of 7.5p if the request is made at the time of posting or ten new pence if the request is made after posting, may obtain an advice of delivery of the packet.

(2) The advice of delivery form may if the sender of the packet so requires be transmitted by air to, or from, or both to and from the country or place of the address of the packet; and the sender shall, if the Board so directs, pay a further fee of one new penny for each transmission of the advice of delivery form by air.

(3) The sender of an outgoing registered postal packet addressed to any such country or place as aforesaid, on making a request within one year after the date of posting, and (unless an advice of delivery fee has already been paid in respect of the packet) on payment of an enquiry fee of ten new pence, may cause an enquiry to be made into the suspected loss or non-delivery of the packet.

Redirection

35. (1) Subject to the following subsections of this section, a postal packet may be redirected from its original address, or any substituted address to the same addressee at any other address either in or outside the Bailiwick:

Provided that:-

- (a) if the new address is elsewhere than in the Bailiwick, the United Kingdom, the Isle of Man, Jersey or the Republic of Ireland, the packet is eligible for transmission to the new address and complies with the conditions applicable to such transmission;
- (b) if the new address is in the Republic of Ireland, the packet would have been eligible for transmission to the new address from the country or place in which the packet was posted, and complies with the conditions applicable to incoming packets;
- (c) in any case, the sender has not forbidden redirection by means of a note to that effect on the address side of the packet in English, or in any other language understood by the Officers of the States Post Office handling the packet.

(2) Except as the Board may allow, a postal packet which is redirected from an address in the Bailiwick more than one day after the day of its delivery at that address (Sundays, Christmas Day, Good Friday and bank holidays being disregarded for this purpose), or which before redirection has been opened, or altered otherwise than by the substitution of the new address, shall not be treated as a redirected packet, but shall be treated for the purpose of this Order or of the Post Office (Inland Post) Order, 1973 (as the case may be), as if on redirection it had been posted anew, without prejudice however to the liability of any person for the payment of any sums which had previously become chargeable on the packet.

(3) An incoming registered packet (other than an insured letter or an insured box) which is redirected from an address in the Bailiwick shall be accepted for further transmission under this Order as a redirected registered packet only if (a) it does not appear to have been opened, and (b) it is re-posted (without any additional cover) in accordance with paragraph (b) of subsection (2) of section twenty-seven of this Order.

(4) An incoming insured letter or insured box which is redirected from an address in the Bailiwick to an address therein shall be accepted for further transmission under this Order as a redirected insured letter or insured box (as the case may be) only if (a) it does not appear to have been opened, and (b) it is re-posted (without any additional cover) by being handed to an officer of the States Post Office on duty at the counter of a post office.

(5) An incoming insured letter or insured box which is redirected from an address in the Bailiwick to an address elsewhere shall be accepted for further transmission under this Order as a redirected insured letter or insured box (as the case may be) only if (a) it does not appear to have been opened, (b) it is re-posted as mentioned in subsection (4) of this section, and (c) it complies with the conditions applicable to insured letters or insured boxes (as the case may be) sent by post from the Bailiwick to the country or place in which the new address is situated, or, if that country is the United Kingdom or the Isle of Man or Jersey or the Republic of Ireland, with such conditions as may be imposed by the postal administration of such country as to the acceptance of redirected insured letters or insured boxes (as the case may be) from the Bailiwick.

(6) Where the person redirecting an incoming postal packet from an address in the Bailiwick to an address which is not in the Bailiwick, the United Kingdom, the Isle of Man, Jersey or the Republic of Ireland requests that the packet shall be forwarded by an air mail service, he shall pay additional postage thereon of such amount (if any) as the Board may consider appropriate, not exceeding the postage which would have been payable thereon under section six of this Order if the packet had been posted anew to the new address as an air mail packet.

(7) Subject to the provision of paragraphs (a) and (c) of subsection (1) and of subsection (2) of this section, a postal packet posted in the Bailiwick, the United Kingdom, the Isle of Man, Jersey or the Republic of Ireland and transmitted under the provisions of the Post Office (Inland Post) Order, 1973, to an address in the Bailiwick may be redirected from its original address and retransmitted under the provisions of this Order to the same addressee at any address which is not in the Bailiwick, the United Kingdom, the Isle of Man, Jersey or the Republic of Ireland:

Provided that:-

- (a) a registered packet shall be re-posted in accordance with paragraph (b) of subsection (2) of section twenty-seven of this Order;
- (b) a packet on which a registration fee in excess of the minimum payable under the provisions of the Post Office (Inland Post) Order, 1973, has been paid, shall not be transmissible as a redirected packet under the provisions of this Order; and
- (c) a packet which has been posted as a recorded delivery packet under the provisions of the Post Office (Inland Post) Order, 1973, shall when redirected under the provisions of this Order cease to be transmitted as a recorded delivery packet and accordingly no compensation shall be paid in respect thereof.

Postal packets in bond

36. (1) The Board may, on application being made in such manner as it may direct by the addressee of any incoming postal packet in bond:-

- (a) make a search for the packet in order that it may if possible receive expedited customs examination; or
- (b) permit the addressee or his authorised agent, attending at the place where the packet is, to inspect the packet; or
- (c) re-address the packet to any person either within or outside the Bailiwick; or
- (d) permit the addressee or his authorised agent, attending at the place where the packet is, to re-address the packet to any person either within or outside the Bailiwick; or
- (e) transfer the packet from the appointed place where the packet is to some other appointed place nominated by the addressee.

(2) There shall be charged and paid in respect of the facilities provided for in this section:-

- (a) for each of the facilities mentioned in paragraphs (a), (b), (c) and (e) of subsection (1) of this section the fee appropriate to the number of packets comprised in the application according to the scale of fees set out in columns 1 and 2 of the Seventh Schedule to this Order;

(b) for the facility mentioned in paragraph (d) of subsection (1) of this section the fee appropriate to the number of packets comprised in the application according to the scale of fees set out in columns 1 and 3 of the Seventh Schedule to this Order.

(3) Any fee charged under subsection (3) of section twelve, and any sums charged or payable under the provisions of section fourteen, of this Order, on a postal packet which is re-addressed under the provisions of this section shall be paid by the original addressee.

(4) There shall be charged and paid by the original addressee in respect of each postal packet which is re-addressed under the provisions of this section to an address outside the Bailiwick the same postage and fees as would have been payable thereon if it had been posted anew for transmission to the new address.

(5) In this section "postal packet in bond" means a postal packet which is in the custody of the Board at some place appointed by the States Board of Administration for customs examination, and "appointed place" means a place so appointed for that purpose.

PART IV

General

Postal packets posted on ships

37. Unregistered postal packets may be posted on board a ship registered in any part of the United Kingdom, the Channel Islands or the Isle of Man, by being deposited in a letter box on board the ship, or in the hands of the commander of the ship or of a postal agent on board the ship: Provided that this section shall not apply to any air mail packet except an air letter.

Priority of letter post

38. Where the despatch or delivery of letters would be delayed by the despatch or delivery at the same time of postal packets of any other description, such packets or any of them may be detained until any subsequent despatch or delivery.

Application of the Post Office (Inland Post) Order, 1973

39. The provisions of the Post Office (Inland Post) Order, 1973, specified in the Eighth Schedule to this Order shall apply to postal packets transmitted by post under the provisions of this Order, to the extent and subject to the modifications specified in the said Schedule.

Remission of postage

40. The Board may remit the whole or in part any postage or other sums chargeable under the provisions of this Order in such cases or classes of case as the Board may determine.

Revocation

41. The Orders mentioned in the Ninth Schedule to this Order are hereby revoked.

Interpretation

42. (1) In this Order, unless the context otherwise requires, the following expressions have the meanings hereby respectively assigned to them, that is to say:

"air letter" means an air mail packet (not being a Forces air letter) consisting of a letter written on a special air letter form provided or approved by the Board;

"air mail packet" means an outgoing postal packet intended by the sender to be conveyed through any part of its course in the post by an air mail service, not being a letter or a postcard addressed to a destination to which letters and postcards are ordinarily conveyed by an air mail service although not bearing any indication of the sender's intention that they

should be so conveyed;

"air mail service" means a service established by or under the direction of the Board for the conveyance of mails by air;

"bank holiday" has the meaning assigned to it by section one of the Bills of Exchange (Guernsey) Law, 1958;

"coin" means coin (whether or not current), except such as is used or designed for purposes of ornament;

"Commonwealth country" includes any of the territories referred to in the Second Schedule to this Order;

"Forces air letter" means an air mail packet consisting of a letter written on a special Forces air letter form and addressed to, or sent to the Bailiwick by, a member of the armed forces of the United Kingdom serving abroad or on board a ship of the Royal Navy on the high seas or in any port or place outside the Bailiwick;

"gold bullion" means uncoined and unmanufactured gold;

"incoming" applied to a postal packet of any description means received at a post office in the Bailiwick through the post;

"insured letter" and "insured box" mean respectively any insured letter and insured box which is for the time being transmissible under the provisions of the Universal Postal Union Agreement for the exchange of insured letters and boxes for the time being in force, and the detailed Regulations made thereunder;

"the Law" means the Post Office (Guernsey) Law, 1969;

"letter" includes any communication in the nature of current or personal correspondence, and also includes a packet transmitted at the letter rate of postage and containing goods or articles of merchandise;

"literature for the blind" means:-

- (i) books or papers (including letters to or from blind persons) impressed or otherwise prepared for the use of the blind;
- (ii) plates bearing the characters of writing used for the blind;
- (iii) voice records and special paper intended solely for the use of the blind provided that they are sent by or addressed to an institute for the blind;

"Member of the armed forces of the United Kingdom or of any other Commonwealth country" and "Member of the Armed forces of any State allied with the United Kingdom" include a member of any auxiliary service to such respective forces and a person attached to such respective forces (although not a member thereof) who is permitted to use a forces address;

"outgoing" applied to a postal packet of any description means posted in the Bailiwick;

"parcel" means a postal packet which is posted in the Bailiwick as a parcel in accordance with the provisions of the Post Office (Overseas Parcel Post) Order, 1973, or is received at a post office in the Bailiwick from abroad by parcel post;

"postal arrangement" means an arrangement made by the States with respect to the conveyance by post of parcels between the Bailiwick and places outside the Bailiwick, or between places outside the Bailiwick, whether through the Bailiwick or not;

"postal form" means a form issued by or under the authority of the Board;

"postal packet" means (except where otherwise expressed) a letter, postcard, printed packet, small packet, packet consisting of or containing only literature for the blind, and an insured box, and accordingly does not include a telegram or (except in the foregoing definition of "parcel") a parcel;

"postcard" means a card recognised as a postcard in accordance with the terms of the Universal Postal Convention for the time being in force;

"Printed packet" has the meaning assigned to it by section eighteen of this Order;

"redirection" as applied to a postal packet includes re-posting;

"small packet" has the meaning assigned to it by section twenty of this Order;

and any other expressions have the same meanings as in the Law.

(2) In the Third Schedule to this Order, the following expressions used in relation to a postal packet of any class or description have the meanings hereby respectively assigned to them:-

"to Zone A" means addressed to a country or place specified in Part I of the Fourth Schedule to this Order;

"to Zone B" means addressed to a country or place specified in Part 2 of the Fourth Schedule to this Order;

"to Zone C" means addressed to a country or place specified in Part 3 of the Fourth Schedule to this Order.

(3) Except where the context otherwise requires, any reference in this Order to any enactment or Order shall be construed as including a reference to that enactment or that Order, as the case may be, as amended, repealed or replaced or revoked by or under any other enactment or by any other Order.

(4) The Interpretation (Guernsey) Law, 1948, shall apply to the interpretation of this Order as it applies to the interpretation of a Guernsey enactment.

Application

43. (1) The provisions of this Order, except where otherwise provided, shall apply exclusively to postal packets transmitted by post from or to the Bailiwick otherwise than under the provisions of the Post Office (Inland Post) Order, 1973.

(2) The provisions of this Order shall not apply to parcels.

Citation

44. This Order may be cited as the Post Office (Overseas Letter Post) Order, 1973.

Commencement

45. This Order shall come into force on the first day of May, nineteen hundred and seventy-three.

Dated this thirtieth day of April, nineteen hundred and seventy-three.

PEPPINO SANTANGELO
President of the States Post Office Board,
for and on behalf of the Board.

Rates of Postage on letters and postcards

PART 1

Rates of postage under subsection (1) of section one

1. Letter:

Weight not exceeding 1oz.	3p
exceeding 1 oz. but not exceeding 2 oz.	5p
exceeding 2 oz. but not exceeding 4 oz.	7.5p
exceeding 4 oz. but not exceeding 8 oz.	10p
exceeding 8 oz. but not exceeding 1 lb.	20p
exceeding 1 lb. but not exceeding 2 lb.	35p
exceeding 2 lb. but not exceeding 4 lb.	70p

2. Postcard 3p

PART 2

Rates of postage under subsection (2) of section one

1. Letter:

Weight not exceeding 1 oz. .	5p
exceeding 1 oz. but not exceeding 2 oz.	9p
exceeding 2 oz. but not exceeding 4 oz.	12p
exceeding 4 oz. but not exceeding 8 oz.	30p
exceeding 8 oz. but not exceeding 1 lb.	50p
exceeding 1 lb. but not exceeding 2 lb.	80p
exceeding 2 lb. but not exceeding 4 lb.	£1.30

2. Postcard 3p

Countries or Places specified

Antigua.

Australia and its overseas and trust territories, viz. :-

Lord Howe Island, Norfolk Island, Papua and the Trust Territories of
New Guinea, Cocos-Keeling Islands and Christmas Island.

Bahamas.

Bangladesh.

Barbados.

Bermuda.

Botswana.

British Antarctic Territory.

British Honduras.

British Indian Ocean Territory.

British Virgin Islands.

Brunei (Protected State).

Canada.

Cayman Islands.

Cyprus (Republic of) and the Sovereign Base Areas of Akrotiri and Dhekelia.

Dominica.

Falkland Islands Colony and Dependencies.

Fiji.

Gambia (The).

Ghana.

Gibraltar.

Grenada.

Guyana.

Hong Kong.

India.

Jamaica.

Kenya.

Lesotho.

Malawi.

Malaysia.

Malta.

Mauritius.

Montserrat.

Nauru.

New Zealand and its Island Territories, viz. :-

The Cook Islands.

The Tokelau Islands.

The Ross Dependency.

Nigeria.

Pitcairn Island.

SECOND SCHEDULE CONTINUED

St. Christopher, Nevis and Anguilla.

St. Helena (including Ascension Island and Tristan da Cunha).

St. Lucia.

St. Vincent.

Seychelles.

Sierra Leone.

Singapore.

Sri Lanka. (formerly Ceylon).

Southern Rhodesia.

Swaziland.

Tanzania (United Republic of).

Tonga.

Trinidad and Tobago.

Turks and Caicos Islands.

Uganda.

Western Pacific High Commission Territories, Viz:-

British Solomon Islands Protectorate.

Central and Southern Line Islands.

Gilbert and Ellice Islands Colony (including the Phoenix and Northern Line Islands Group).

New Hebrides (Condominium).

Western Samoa.

Zambia (Republic of).

Other Rates of Postage

PART 1

Rates of Postage under section two

- (a) Printed packet:
- | | |
|-----------------------------------------|------|
| Weight not exceeding 1 oz. | 1.5p |
| exceeding 1 oz. but not exceeding 2 oz. | 2p |
| exceeding 2 oz. but not exceeding 4 oz. | 2.5p |
| exceeding 4 oz. but not exceeding 8 oz. | 4p |
| exceeding 8 oz. but not exceeding 1 lb. | 8p |
| exceeding 1 lb. but not exceeding 2 lb. | 15p |
| exceeding 2 lb. but not exceeding 4 lb. | 25p |
- (b) Printed packet complying with Section 11 (1) (b):
- | | |
|------------------------------------------|-----|
| exceeding 4 lb. but not exceeding 5 lb. | 30p |
| exceeding 5 lb. but not exceeding 7 lb. | 40p |
| exceeding 7 lb. but not exceeding 9 lb. | 50p |
| exceeding 9 lb. but not exceeding 11 lb. | 60p |

PART 2

Rates of postage under section three

1. (a) Printed packet:
- | | |
|-----------------------------------------|-----|
| Weight not exceeding 1 oz. | 3p |
| exceeding 1 oz. but not exceeding 2 oz. | 4p |
| exceeding 2 oz. but not exceeding 4 oz. | 5p |
| exceeding 4 oz. but not exceeding 8 oz. | 8p |
| exceeding 8 oz. but not exceeding 1 lb. | 15p |
| exceeding 1 lb. but not exceeding 2 lb. | 25p |
| exceeding 2 lb. but not exceeding 4 lb. | 40p |
1. (b) Printed packet complying with Section 11 (1) (b):
- | | |
|------------------------------------------|-------|
| exceeding 4 lb. but not exceeding 5 lb. | 50p |
| exceeding 5 lb. but not exceeding 7 lb. | 70p |
| exceeding 7 lb. but not exceeding 9 lb. | 90p |
| exceeding 9 lb. but not exceeding 11 lb. | £1.10 |
2. Small Packet:
- | | |
|-----------------------------------------|-----|
| Weight not exceeding 4 oz. | 5p |
| exceeding 4 oz. but not exceeding 8 oz. | 10p |
| exceeding 8 oz. but not exceeding 1 lb. | 15p |
| exceeding 1 lb. but not exceeding 2 lb. | 30p |

PART 3

Rates of postage under section five

Insured Box:

- | | |
|-----------------------------------------|-----|
| Weight not exceeding 8 oz. | 15p |
| exceeding 8 oz. but not exceeding 1 lb. | 25p |
| exceeding 1 lb. but not exceeding 2 lb. | 50p |

PART 4

Rates of Postage on Air Mail Packets under section six

- 1 (a) Letter to Zone A:
5p for each $\frac{1}{2}$ oz. or part of $\frac{1}{2}$ oz. in weight.
- (b) Letter to Zone B:
7 $\frac{1}{2}$ p for each $\frac{1}{2}$ oz. or part of $\frac{1}{2}$ oz. in weight.
- (c) Letter to Zone C:
9p for each $\frac{1}{2}$ oz. or part of $\frac{1}{2}$ oz. in weight.
- (d) Postcard to Zone A 3p
- (e) Postcard to Zone B 4p
- (f) Postcard to Zone C 5p
- 2 (a) Printed Packet, Small Packet, Insured Box to Zone A:
3p for each $\frac{1}{2}$ oz. or part of $\frac{1}{2}$ oz. in weight.
- (b) Printed Packet, Small Packet, Insured Box to Zone B:
4p for each $\frac{1}{2}$ oz. or part of $\frac{1}{2}$ oz. in weight.
- (c) Printed Packet, Small Packet, Insured Box to Zone C:
5p for each $\frac{1}{2}$ oz. or part of $\frac{1}{2}$ oz. in weight.
- (d) Registered newspaper or periodical to Zone A:
1 $\frac{1}{2}$ p for each $\frac{1}{2}$ oz. or part of $\frac{1}{2}$ oz. in weight.
- (e) Registered newspaper or periodical to Zone B:
2p for each $\frac{1}{2}$ oz. or part of $\frac{1}{2}$ oz. in weight.
- (f) Registered newspaper or periodical to Zone C:
2 $\frac{1}{2}$ p for each $\frac{1}{2}$ oz. or part of $\frac{1}{2}$ oz. in weight.
- (g) Packet consisting of or containing only literature
for the blind to Zone A, to Zone B or to Zone C:
1p for each 2 oz. or part of 2 oz. in weight.
- 3 Postal Packets posted to a person at either of the destinations referred to
in sub-paragraph (i) or (ii) (as appropriate) of paragraph (b) of subsection
(1) of section one of this Order shall be charged as follows:-
- (a) Letter:
- (i) not exceeding 1 $\frac{1}{2}$ oz. in weight ... 3p
- (ii) exceeding 1 $\frac{1}{2}$ oz. in weight:
- for the first 1 $\frac{1}{2}$ oz. 3p
- for each additional $\frac{1}{2}$ oz. 3p
- (b) Postcard 3p
- (c) Printed Packet:
2 $\frac{1}{2}$ p for each oz. or part of 1 oz. in weight.
- (d) Small Packet:
2 $\frac{1}{2}$ p for each oz. or part of 1 oz. in weight.

Countries in Air Mail Postage Rate Zones referred to
in Part 4 of the Third Schedule to this Order.

PART 1

Zone A

Abu Dhabi.	Morocco.
Ajman.	Oman (Sultanate of).
Algeria.	Qatar (State of).
Bahrain.	Ras al Khaimah.
Dubai.	Saudi Arabia.
Egypt (Arab Republic of).	Sharjah.
Eritrea.	Spanish Territories of North
Ethiopia.	Africa (Ceuta, Chafarinas
French Territory of	Jadu, Melilla).
Afars and Issas.	Spanish West Africa
Fujairah.	Sudan (Democratic Republic of).
Gaza and Khan Yunis.	Syria.
Iran.	Tunisia.
Iraq.	Umm al Qaiwain.
Israel.	Yemen.
Jordan.	Yemen (People's Democratic
Kuwait.	Republic of).
Lebanon.	
Libyan Arab Republic.	

PART 2

Zone B

Afghanistan.	Macao.
Antigua.	Malagasy Republic.
Argentina.	Malawi.
Ascension.	Malaysia.
Bahamas.	Maldives (Republic of).
Bangladesh.	Mali.
Barbados.	Mauritania.
Bermuda.	Mauritius.
Bhutan.	Mexico.
Bolivia.	Montserrat.
Botswana.	Nepal.
Brazil (Federal Republic of).	

BRITISH HONOURS.
British Indian Ocean Territories.
Brunei.
Burma.
Burundi.
Cameroon.
Canada.
Cayman Islands.
Central African Republic.
Chad.
Chile.
Christmas Island (Indian Ocean)
Cocos (Keeling) Islands.
Colombia.
Comoro Islands.
Congo (People's Republic).
Costa Rica.
Cuba.
Dahomey.
Dominica.
Dominican Republic.
Ecuador.
El Salvador.
Equatorial Guinea.
Falkland Islands.
French Guiana.
French West Indies.
Gabon.
Gambia (The).
Grenada.
Guatemala.
Guinea.
Guyana.
Haiti.
Hawaii.
Honduras Republic.
Hong Kong.
India.
Indonesia.
Ivory Coast.
Jamaica.

Nicaragua.
Nigeria.
Niger Republic.
Pakistan.
Panama (Republic of).
Panama Canal Zone.
Paraguay.
Peru.
Portugese East Africa.
Portugese West Africa.
Puerto Rico.
Reunion.
Rhodesia.
Rwanda.
Sabah.
St. Christopher, Nevis and Anguilla.
St. Helena.
St. Lucia.
St. Pierre and Miquelon.
St. Vincent.
Sarawak.
Senegal.
Seychelles.
Sierra Leone.
Singapore.
Somali Democratic Republic.
South Africa.
Sri Lanka (Ceylon)
Surinam.
Swaziland.
Tanzania.
Thailand (Siam)
Tibet.
Togo.
Tortola.
Trinidad and Tobago
Turks and Caicos Islands.
Uganda.
United States of America.

Kenya.
Khmer Republic.
Laos.
Lesotho.
Liberia.

Upper Volta.
Uruguay.
Venezuela.
Vietnam.
Virgin Islands of U.S.A.
Zaire (Republic of). formerly Congo
(Democratic Republic)
Zambia.

PART 3

Zone C

Australia.
Caroline Islands.
China.
Cook Islands.
Fiji.
French Polynesia.
Gilbert and Ellice
Islands Colony.
Japan.
Korea.
Marian Islands.
Marshall Islands.
Mongolia.
Nauru Island.
New Caledonia.
New Guinea Territory.

New Hebrides.
New Zealand.
New Zealand Island Territories.
Norfolk Island.
Papua.
Philippines.
Pitcairn Island.
Portugese Timor.
Samoa (U.S.A. territory).
Solomon Islands.
Taiwan (Formosa).
Tonga.
Wake Island.
Western Samoa.

Maximum Limits of Weight and Size of Postal Packets

The limits of weight and size specified in this Schedule apply to postal packets for all overseas destinations.

Description of postal packet	Maximum Weight	Maximum Size
1. Letter	4 lb.	Length, breadth and depth combine - 3 ft. Length - 2ft. Breadth - 2ft. Depth - 2ft.
2. Postcard	-	Length - $5\frac{7}{8}$ ins. Breadth - $4\frac{1}{8}$ ins.
3. Printed Packet	4 lb.	As item 1 in this column.
4. Small Packet	2 lb.	As item 1 in this column.
5. Packet consisting of literature for the blind	15 lb.	As item 1 in this column.
6. Insured box	2 lb.	Length - 1 ft. Breadth - 8 ins. Depth - 4 ins.

SIXTH SCHEDULE

Sections thirty and
thirty-oneInsured Letters - Compensation Fees
and Maximum Compensation

Compensation Fees	Maximum Compensation	Compensation Fees	Maximum Compensation
£	£	£	£
0.01	28	0.19	280
0.02	42	0.20	294
0.03	56	0.21	308
0.04	70	0.22	322
0.05	84	0.23	336
0.06	98	0.24	350
0.07	112	0.25	364
0.08	126	0.26	378
0.09	140	0.27	392
0.10	154	0.28	406
0.11	168	0.29	420
0.12	182	0.30	434
0.13	196	0.31	448
0.14	210	0.32	462
0.15	224	0.33	476
0.16	238	0.34	490
0.17	252	0.35	500
0.18	266		

Postal Packets in bond

Col. 1	Col. 2	Col. 3
NUMBER OF PACKETS	£	£
1	0.50	0.25
2	0.70	0.35
3	0.90	0.45
4	1.10	0.55
5	1.20	0.60
6 to 10 inclusive	1.40	0.70
11 to 20 inclusive	1.80	0.90
21 to 30 inclusive	2.20	1.10
31 to 40 inclusive	2.60	1.30
41 to 50 inclusive	3.00	1.50
every additional 25 or part thereof	0.50	0.25

Application of the Post Office (Inland Post) Order, 1973

Section twelve (Treatment of packets addressed to deceased persons).

The reference to paragraph (d) of subsection (1) of section twelve of the Post Office (Inland Post) Order, 1973, shall be read as a reference to this Order and in subsection (2) of section twelve of the Post Office (Inland Post) Order, 1973, the words "and section three shall apply to parcel so redirected" shall be omitted.

Section fourteen (Registration of newspapers).

Section twenty-one (Charges for postal facilities).

This section shall apply for the purpose only of the application of the other provisions of the Post Office (Inland Post) Order, 1973, mentioned in this Schedule to postal packets transmitted under the provisions of this Order.

Section twenty-four (Evasion of postage by redirection).

Section twenty-five (Poste Restante).

The reference in paragraph (h) of section twenty-five of the Post Office (Inland Post) Order, 1973, as to the return of postal packets shall be read as a reference to section sixteen of this Order.

Section forty-nine (Variation of route).

Second Schedule (Postal facilities), items 3, and 8 to 19 inclusive.

The facilities referred to in items 8 to 19 inclusive shall extend to postal packets transmitted under the provisions of this Order, without further charge.

Fourth Schedule (Express delivery services), items 1, and 3 to 6 inclusive.

The limits of size and weight shall be those specified in the provisions of this Order.

NINTH SCHEDULE

Section forty-one

Orders Revoked

Col. 1 Orders Revoked	Col. 2 References
The Post Office (British Commonwealth and Foreign Post) Order, 1969.	S.I. No.21 of 1969.
The Post Office (British Commonwealth and Foreign Post) (Amendment) Order, 1971.	S.I. No.2 of 1971.
The Post Office (British Commonwealth and Foreign Post) (Amendment) (No.2) Order, 1971.	S.I. No.44 of 1971.