

**The Aviation Security (Bailiwick of Guernsey)  
Direction, 2012 No 41**

*Made*

*17<sup>th</sup> September, 2012*

*Coming into operation*

*1<sup>st</sup> October, 2012*

THE STATES PUBLIC SERVICES DEPARTMENT, in exercise of the powers conferred on it by sections 12(1), 13(1), 13A(1), 14(1A), 17(1), 24A and 38(6) of the Aviation Security Act 1982<sup>a</sup>, and all other powers enabling it in that behalf, hereby makes the following Direction:-

**Implementation of measures for aviation security.**

1. (1) Annexes A, B, C, D and E to this Direction shall have effect, and no person to whom this Direction applies, in accordance with paragraph 2, shall contravene or fail to comply with them or anything done under them.

(2) If the provisions of more than one Annex apply to any matter and the provisions conflict, the applicable provisions are those of the Annex with the highest priority, to be determined in accordance with subparagraph (3) below.

(3) The Annexes are listed in descending order of priority, with the highest priority listed first, and the lowest last -

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<sup>a</sup> An Act of United Kingdom's Parliament, Chapter 36 of 1982, as extended to Guernsey by the Aviation Security (Guernsey) Order 1997, registered on the Records of the Island of Guernsey by Order of the Royal Court on 19 January 1998 (UK S.I. No. 2989 of 1997), as amended by Ordinance No. XXXIII of 2003 (Machinery of Government (Transfer of Functions) Ordinance, 2003).

- (a) Annex D, Channel Islands Restricted More Stringent Measures,
- (b) Annex C, Channel Islands Restricted Detailed Measures Supplemental to Annex A,
- (c) Annex B, Channel Islands Detailed Measures Supplemental to Annex A,
- (d) Annex A, Channel Islands Common Basic Standards,
- (e) Annex E, Channel Islands Specific Measures.

**Application.**

2. This Direction applies to:

- (a) all operators of airports in the Bailiwick of Guernsey,
- (b) all operators of aircraft providing services at such airports, and
- (c) all persons with access to a restricted zone of such airports for the purposes of the activities of a business carried on by him.

**Confidentiality of Annexes C and D.**

3. (1) Annexes C and D are confidential and restricted and shall not be disclosed by the Regulator to any person unless –

- (a) this Direction applies to them,

(b) it is necessary for them to have sight of those Annexes in order properly to carry out their functions, or

(c) unless the Royal Court so orders.

(2) Any person to whom Annexes C and D are disclosed shall keep the contents thereof confidential and shall not release them to any other person without the express consent in writing of the Regulator or by order of the Royal Court.

(3) The Regulator shall, when disclosing any information to any person (whether pursuant to the provisions of this section or otherwise) -

(a) impose such conditions in relation to the use, disclosure, safekeeping and return of that information by that person or by any other person who may obtain the information from him;

(b) require any such person to enter into such undertakings in relation to such use, disclosure, safekeeping and return; and

(c) take such other steps to ensure that the confidentiality of the information is protected;

as the Regulator thinks fit.

**Authorised persons.**

4. For the purposes of Part II of the Act –

(a) the Regulator, and

- (b) anyone to whom he delegates such power for such period as may be specified in writing

is an authorised person as defined in section 24A.

**Revocations.**

5. All previous directions made under the Act are herewith revoked.

**Interpretation.**

6. (1) In this Direction, unless the context otherwise requires –

"Act" means the Aviation Security Act 1982 as extended to Guernsey by the Aviation Security (Guernsey) Order 1997<sup>b</sup>,

"Aviation Law" means the Aviation (Bailiwick of Guernsey) Law, 2008<sup>c</sup>

"the Regulator" means the Director of Civil Aviation (or anyone to whom he assigns his functions under this Direction) whose office was established under section 1 of the Aviation Law,

"Royal Court" means the Royal Court of Guernsey sitting as an Ordinary Court.

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<sup>b</sup> registered on the Records of the Island of Guernsey by Order of the Royal Court on 19 January 1998 (UK S.I. No. 2989 of 1997), as amended by Ordinance No. XXXIII of 2003 (Machinery of Government (Transfer of Functions) Ordinance, 2003).

<sup>c</sup> Order in Council No. XXVIII of 2008.

(2) Words used in this Direction have the same meaning as given to them in the Act.

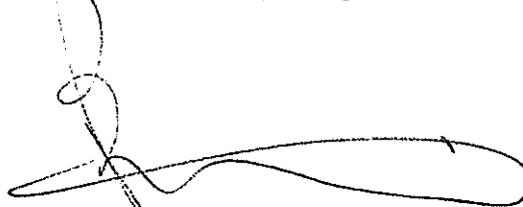
(3) The Interpretation (Guernsey) Law, 1948<sup>d</sup> applies to the interpretation of this Direction.

(4) Any reference in this Direction to an enactment is a reference thereto as from time to time amended, re-enacted (with or without modification), extended or applied.

**Citation and commencement.**

7. This Direction may be cited as the Aviation Security (Guernsey) Direction, 2012 and shall come into force on 1<sup>st</sup> October, 2012.

Dated this 17<sup>th</sup> day of September, 2012

A handwritten signature in black ink, consisting of a large, stylized loop followed by a horizontal line that ends in a small upward tick.

DEPUTY P.A. LUXON

Minister of the States Public Services Department

For and on behalf of the Department

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<sup>d</sup> Ordres en Conseil Vol. XIII, p. 355.

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EXPLANATORY NOTE

*(This note is not part of the Direction)*

This Direction updates the measures to be taken to ensure aviation security to ensure that the measures are equivalent to those applied to the UK and in Europe.



## **ANNEX A**

# **CHANNEL ISLANDS COMMON BASIC STANDARDS FOR SAFEGUARDING CIVIL AVIATION AGAINST ACTS OF UNLAWFUL INTERFERENCE**

**ANNEX A - CHANNEL ISLANDS COMMON BASIC STANDARDS  
FOR SAFEGUARDING CIVIL AVIATION AGAINST ACTS OF  
UNLAWFUL INTERFERENCE**

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**PART I**

**CHAPTER 1 AIRPORT SECURITY**

*The responsibility for airport security as detailed in this paragraph, and the corresponding paragraphs of the other Annexes, is that of the airport operator, and where appropriate air carrier and regulated agent.*

**1.1. AIRPORT PLANNING REQUIREMENTS**

1.1.1. When designing and constructing new airport facilities or altering existing airport facilities, requirements for the implementation of the common basic standards set out in this Annex shall be fully taken into account.

1.1.2. At airports the following areas shall be established:

- (a) landside,
- (b) airside,
- (c) security restricted areas, and
- (d) critical parts of security restricted areas.

**1.2. ACCESS CONTROL**

1.2.1 Access to airside shall be restricted in order to prevent unauthorised persons and vehicles from entering these areas.

1.2.2 Access to security restricted areas shall be controlled in order to ensure that no unauthorised persons and vehicles enter these areas.

## **ANNEX A:**

1.2.3. Persons and vehicles may be granted access to airside and security restricted areas only if they fulfil the required security conditions.

1.2.4. Persons, including flight crew members, shall have successfully completed a background check before either a crew identification card or an airport identification card authorising unescorted access to security restricted areas is issued to them.

### **1.3. SCREENING OF PERSONS OTHER THAN PASSENGERS AND ITEMS CARRIED**

1.3.1. Persons other than passengers, together with items carried, shall be screened on a continuous random basis upon entering security restricted areas in order to prevent prohibited articles from being introduced into these areas.

1.3.2. All persons other than passengers, together with items carried, shall be screened upon entering critical parts of security restricted areas in order to prevent prohibited articles from being introduced into these parts.

### **1.4. EXAMINATION OF VEHICLES**

Vehicles entering a security restricted area shall be examined in order to prevent prohibited articles from being introduced into these areas.

### **1.5. SURVEILLANCE, PATROLS AND OTHER PHYSICAL CONTROLS**

There shall be surveillance, patrols and other physical controls at airports and, where appropriate, in adjacent areas with public access, in order to identify suspicious behaviour of persons, to identify vulnerabilities which could be exploited to carry out an act of unlawful interference and to deter persons from committing such acts.

## **ANNEX A:**

### **CHAPTER 2 DEMARCATED AREAS OF AIRPORTS**

*The responsibility for demarcated areas of airports as detailed in this paragraph, and the corresponding paragraphs of the other Annexes, is that of the airport operator.*

Aircraft parked in demarcated areas of airports to which alternative measures approved by the Regulator apply, shall be separated from aircraft to which the common basic standards apply in full, in order to ensure that security standards applied to aircraft, passengers, baggage, cargo and mail of the latter are not compromised. Such alternative measures shall be justified by the Regulator by reasons relating to the size of the aircraft, or by reasons relating to the nature, scale or frequency of operations or of other relevant activities.

## **ANNEX A:**

### **CHAPTER 3 AIRCRAFT SECURITY**

*The responsibility for aircraft security as detailed in this paragraph, and the corresponding paragraphs of the other Annexes, is that of the air carrier.*

- 3.1. Before departure, an aircraft shall be subjected to an aircraft security check or aircraft security search in order to ensure that no prohibited articles are present on board. An aircraft in transit may be subjected to other appropriate measures.
  
- 3.2. Every aircraft shall be protected from unauthorised interference.

## **ANNEX A:**

### **CHAPTER 4 PASSENGERS AND CABIN BAGGAGE**

*Unless otherwise stated, the responsibility for complying with the requirements as to passengers and cabin baggage as detailed in this paragraph, and the corresponding paragraphs of the other Annexes, is that of the airport operator and air carrier responsible.*

#### **4.1. SCREENING OF PASSENGERS AND CABIN BAGGAGE**

4.1.1. All originating, transfer and transit passengers and their cabin baggage shall be screened in order to prevent prohibited articles from being introduced into security restricted areas and on board an aircraft.

4.1.2. Transfer passengers and their cabin baggage may be exempted from screening if they arrive from a compliant territory, unless the Regulator or that compliant territory has provided information that those passengers and their cabin baggage cannot be considered as having been screened to the common basic standards.

4.1.3. Transit passengers and their cabin baggage may be exempted from screening if -

- (a) they remain on board the aircraft,
- (b) they do not mix with screened departing passengers other than those who board the same aircraft, or
- (c) they arrive from a compliant territory unless the Regulator or that compliant territory has provided information that those passengers and their cabin baggage cannot be considered as having been screened to the common basic standards.

#### **4.2. PROTECTION OF PASSENGERS AND CABIN BAGGAGE**

4.2.1. Passengers and their cabin baggage shall be protected from unauthorised interference from the point at which they are screened until departure of the aircraft on which they are carried.

## **ANNEX A:**

4.2.2. Screened departing passengers shall not mix with arriving passengers unless the passengers arrive from a compliant territory, provided that the Regulator or that compliant territory has not provided information that those arriving passengers and their cabin baggage cannot be considered as having been screened to the common basic standards.

### **4.3. POTENTIALLY DISRUPTIVE PASSENGERS**

Before departure potentially disruptive passengers shall be subjected to appropriate security measures.

## **ANNEX A:**

### **CHAPTER 5 HOLD BAGGAGE**

*Unless otherwise stated, the responsibility for complying with the requirements as to hold baggage as detailed in this paragraph and the corresponding paragraphs of the other Annexes is that of the airport operator and air carrier responsible.*

#### **5.1. SCREENING OF HOLD BAGGAGE**

5.1.1. All hold baggage shall be screened prior to being loaded onto an aircraft in order to prevent prohibited articles from being introduced into security restricted areas and on board aircraft.

5.1.2. Transfer hold baggage may be exempted from screening if it arrives from a compliant territory, unless the Regulator or that compliant territory has provided information that this hold baggage cannot be considered as having been screened to the common basic standards.

5.1.3. Transit hold baggage may be exempted from screening if it remains on board the aircraft.

#### **5.2. PROTECTION OF HOLD BAGGAGE**

Hold baggage to be carried on an aircraft shall be protected from unauthorised interference from the point at which it is screened or accepted into the care of the air carrier, whichever is earlier, until the departure of the aircraft on which it is to be carried.

#### **5.3. BAGGAGE RECONCILIATION**

5.3.1. Each item of hold baggage shall be identified as accompanied or unaccompanied.

5.3.2. Unaccompanied hold baggage shall not be transported, unless that baggage has been either separated due to factors beyond the passenger's control or subjected to appropriate security controls.

## **ANNEX A:**

### **CHAPTER 6 CARGO AND MAIL**

*Unless otherwise stated, the responsibility for complying with the requirements as to cargo and mail as detailed in this paragraph, and the corresponding paragraphs of the other Annexes, is that of the airport operator, regulated agent, air carrier or entity as defined.*

#### **6.1. SECURITY CONTROLS FOR CARGO AND MAIL**

6.1.1. All cargo and mail shall be subjected to security controls prior to being loaded on an aircraft. An air carrier shall not accept cargo or mail for carriage on an aircraft unless it has applied such controls itself or their application has been confirmed and accounted for by a regulated agent, a known consignor or an account consignor.

6.1.2. Transfer cargo and transfer mail may be subjected to alternative security controls, as detailed in the other Annexes to this Direction or provided such controls are approved by the Regulator.

6.1.3. Transit cargo and transit mail may be exempted from security controls if it remains on board the aircraft.

#### **6.2. PROTECTION OF CARGO AND MAIL**

6.2.1. Cargo and mail to be carried on an aircraft shall be protected from unauthorised interference from the point at which security controls are applied until the departure of the aircraft on which it is to be carried.

6.2.2. Cargo and mail that are not adequately protected from unauthorised interference after security controls have been applied shall be screened.

## **ANNEX A:**

### **CHAPTER 7 AIR CARRIER MAIL AND AIR CARRIER MATERIALS**

*Unless otherwise stated, the responsibility for complying with the requirements as to air carrier mail and air carrier materials as detailed in this paragraph, and the corresponding paragraphs of the other Annexes, is that of the air carrier, airport operator or entity as defined.*

Air carrier mail and air carrier materials shall be subjected to security controls and thereafter protected until loaded onto the aircraft in order to prevent prohibited articles from being introduced on board an aircraft.

## **ANNEX A:**

### **CHAPTER 8 IN-FLIGHT SUPPLIES**

*Unless otherwise stated, the responsibility for complying with the requirements as to in-flight supplies as detailed in this paragraph, and the corresponding paragraphs of the other Annexes, is that of the air carrier, airport operator or entity as defined.*

In-flight supplies, including catering, intended for carriage or use on board an aircraft shall be subjected to security controls and thereafter protected until loaded onto the aircraft in order to prevent prohibited articles from being introduced on board an aircraft.

## **ANNEX A:**

### **CHAPTER 9 AIRPORT SUPPLIES**

*Unless otherwise stated, the responsibility for complying with the requirements as to airport supplies as detailed in this paragraph, and the corresponding paragraphs of the other Annexes, is that of the airport operator.*

Supplies intended to be sold or used in security restricted areas of airports, including supplies for duty-free shops and restaurants, shall be subjected to security controls in order to prevent prohibited articles from being introduced into these areas.

## **ANNEX A:**

### **CHAPTER 10 IN-FLIGHT SECURITY MEASURES**

*Unless otherwise stated, the responsibility for complying with the requirements as to in-flight security measures as detailed in this paragraph, and the corresponding paragraphs of the other Annexes, is that of the air carrier.*

10.1. Without prejudice to the applicable aviation safety rules:

- (a) unauthorised persons shall be prevented from entering the flight crew compartment during a flight;
- (b) potentially disruptive passengers shall be subjected to appropriate security measures during a flight.

10.2. Appropriate security measures such as training of flight crew and cabin staff shall be taken to prevent acts of unlawful interference during a flight.

10.3. Weapons, with the exception of those carried in the hold, shall not be carried on board an aircraft, unless the required security conditions in accordance with national laws have been fulfilled and authorisation has been given by the territories involved.

10.4. Subparagraph 10.3 shall also apply to in-flight security officers if they carry weapons.

## **ANNEX A:**

### **CHAPTER 11 STAFF RECRUITMENT AND TRAINING**

*Unless otherwise stated, the responsibility for complying with the requirements as to staff recruitment and training as detailed in this paragraph, and the corresponding paragraphs of the other Annexes, is that of the airport operator and the entity who employs the person in question.*

11.1. Persons implementing, or responsible for implementing, screening, access control or other security controls shall be recruited, trained and, where appropriate, certified so as to ensure that they are suitable for employment and competent to undertake the duties to which they are assigned.

11.2. Persons other than passengers requiring access to security restricted areas shall receive security training, before either an airport identification card or crew identification card is issued.

11.3. Training as mentioned in subparagraphs 11.1 and 11.2 shall be conducted on initial and recurrent basis.

11.4. Instructors engaged in the training of the persons mentioned in subparagraphs 11.1 and 11.2 shall have the necessary qualifications.

## **ANNEX A:**

### **CHAPTER 12 SECURITY EQUIPMENT**

*Unless otherwise stated, the responsibility for complying with the requirements as to security equipment as detailed in this paragraph, and the corresponding paragraphs of the other Annexes, is that of the airport operator and entity using the equipment.*

Equipment used for screening, access control and other security controls shall comply with the defined specifications as applicable in the United Kingdom and be capable of performing the security controls concerned.

## ANNEX A:

### CHAPTER 13 INTERPRETATION

In this Part –

"**access control**" means the application of means by which the entry of unauthorised persons or unauthorised vehicles, or both, may be prevented,

"**accompanied hold baggage**" means baggage, carried in the hold of an aircraft, which has been checked in for a flight by a passenger travelling on that same flight,

"**account consignor**" means a consignor who originates cargo or mail for its own account and whose procedures meet common security rules and standards sufficient to allow carriage of that cargo on all-cargo aircraft or mail on all-mail aircraft,

"**air carrier**" means an air transport undertaking holding a valid operating licence or equivalent,

"**air carrier mail**" means mail whose origin and destination are both an air carrier,

"**air carrier materials**" means materials either whose origin and destination are both an air carrier or that are used by an air carrier,

"**aircraft security check**" means an inspection of those parts of the interior of the aircraft to which passengers may have had access, together with an inspection of the hold of the aircraft in order to detect prohibited articles and unlawful interferences with the aircraft,

"**aircraft security search**" means an inspection of the interior and accessible exterior of the aircraft in order to detect prohibited articles and unlawful interferences that jeopardise the security of the aircraft,

## ANNEX A:

"**airside**" means the movement area of an airport, adjacent terrain and buildings or portions thereof, access to which is restricted,

"**aviation security**" means the combination of measures and human and material resources intended to safeguard civil aviation against acts of unlawful interference that jeopardise the security of civil aviation,

"**background check**" means a recorded check of a person's identity, including any criminal history, as part of the assessment of an individual's suitability for unescorted access to security restricted areas,

"**cabin baggage**" means baggage intended for carriage in the cabin of an aircraft,

"**cargo**" means any property intended for carriage on an aircraft, other than baggage, mail, air carrier mail, air carrier materials and in-flight supplies,

"**civil aviation**" means any air operation carried out by civil aircraft, excluding operations carried out by State aircraft referred to in Article 3 of the Chicago Convention on International Civil Aviation,

"**demarcated area**" means an area that is separated by means of access control either from security restricted areas, or, if the demarcated area itself is a security restricted area, from other security restricted areas of an airport,

"**entity**" means a person, organisation or enterprise, other than an operator,

"**hold baggage**" means baggage intended for carriage in the hold of an aircraft,

"**in-flight security officer**" means a person who is employed by a state to travel on an aircraft of an air carrier licensed by it with the purpose of protecting that aircraft and its occupants against acts of unlawful interference that jeopardise the security of the flight,

## ANNEX A:

"**known consignor**" means a consignor who originates cargo or mail for its own account and whose procedures meet common security rules and standards sufficient to allow carriage of cargo or mail on any aircraft,

"**landside**" means those parts of an airport, adjacent terrain and buildings or portions thereof that are not airside,

"**mail**" means dispatches of correspondence and other items, other than air carrier mail, tendered by and intended for delivery to postal services in accordance with the rules of the Universal Postal Union,

"**operator**" means a person, organisation or enterprise engaged, or offering to engage, in an air transport operation,

"**prohibited articles**" means weapons, explosives or other dangerous devices, articles or substances that may be used to commit an act of unlawful interference that jeopardises the security of civil aviation,

"**potentially disruptive passenger**" means a passenger who is either a deportee, a person deemed to be inadmissible for immigration reasons or a person in lawful custody,

"**regulated agent**" means an air carrier, agent, freight forwarder or any other entity who ensures security controls in respect of cargo or mail,

"**screening**" means the application of technical or other means which are intended to identify and/or detect prohibited articles,

"**security control**" means the application of means by which the introduction of prohibited articles may be prevented,

"**security restricted area**" means that area of airside where, in addition to access being restricted, other aviation security standards are applied,

**ANNEX A:**

**"transfer passengers, baggage, cargo or mail"** means passengers, baggage, cargo or mail departing on an aircraft other than that on which they arrived,

**"transit passengers, baggage, cargo or mail"** means passengers, baggage, cargo or mail departing on the same aircraft as that on which they arrived,

## **ANNEX A:**

### **PART II**

Compliance Assessment will be undertaken in accordance with the requirements of the Bailiwick's Aviation Security Quality Control Programme which shall ensure that compliance with this Direction is assessed and tested in a manner equivalent to and consistent with that set out in the Annex to European Commission Regulation No.18/2010 (amending Regulation (EC) No 300/2010 of the European Parliament and of the Council as far as specifications for national control programmes in the field of civil aviation security are concerned.



## **ANNEX B**

# **CHANNEL ISLANDS DETAILED MEASURES SUPPLEMENTAL TO ANNEX A**

## ANNEX B

# CHANNEL ISLANDS DETAILED MEASURES SUPPLEMENTAL TO ANNEX A

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## **CHAPTER 1 AIRPORT SECURITY**

### **1.0 GENERAL PROVISIONS**

1.0.1 The regulator, airport operator, air carrier or entity responsible in accordance with Annex A shall ensure the implementation of the measures set out in this Annex.

1.0.2 For the purposes of this chapter, an aircraft, bus, baggage cart or other means of transport, or a walkway or jetway shall be regarded as a part of an airport.

For the purposes of this chapter, "secured baggage" means screened departing hold baggage that is physically protected so as to prevent the introduction of any objects.

1.0.3 The Regulator may allow special security procedures or exemptions for the protection and security of airside areas at airports on days on which there are not more than eight planned departing flights, provided that only one aircraft is to be loaded, unloaded, boarded or disembarked at any one time either within the critical part of the security restricted area or at an airport that falls outside of the scope of subparagraph 1.1.3.

### **1.1 AIRPORT PLANNING REQUIREMENTS**

#### **1.1.1 Boundaries**

1.1.1.1. Boundaries between landside, airside, security restricted areas, critical parts and, where applicable, demarcated areas shall be clearly identifiable at each airport in order to enable the appropriate security measures to be taken in each of those areas.

1.1.1.2 The boundary between landside and airside shall be a physical obstruction authorised access that is clearly visible to the general public and which denies a person unauthorised access.

#### **1.1.2 Security restricted areas**

1.1.2.1 Security restricted areas shall include at least the following:

## ANNEX B

- (a) a part of an airport to which screened departing passengers have access,
- (b) a part of an airport through which screened departing hold baggage may pass or in which it may be held, unless it concerns secured baggage, and
- (c) a part of an airport designated for the parking of aircraft to be boarded or loaded.

1.1.2.2 A part of an airport shall be regarded as a security restricted area at least for the period of time that the activities referred to in subparagraph 1.1.2.1 are taking place.

When a security restricted area is established, a security search of the parts that could have been contaminated shall be carried out immediately before such an area is established in order to reasonably ensure that it does not contain prohibited articles. This provision shall be considered to be met for aircraft that are subject to an aircraft security search.

1.1.2.3 Whenever unauthorised persons may have had access to security restricted areas, a security search of the parts that could have been contaminated shall be carried out as soon as possible in order to reasonably ensure that it does not contain prohibited articles. This provision shall be considered to be met for aircraft that are subject to an aircraft security search.

### **1.1.3 Critical parts of security restricted areas**

1.1.3.1 Critical parts shall be established at airports where more than 40 persons hold airport identification cards giving access to security restricted areas.

1.1.3.2 Critical parts shall include at least the following:

- (a) all parts of an airport to which screened departing passengers have access, and
- (b) all parts of an airport through which screened departing hold baggage may pass or in which it may be held, unless it concerns secured baggage.

## ANNEX B

A part of an airport shall be regarded as a critical part at least for the period of time that the activities referred to in (a) or (b) are taking place.

1.1.3.3 When a critical part is established, a security search of the parts that could have been contaminated shall be carried out immediately before such a part is established in order to reasonably ensure that it does not contain prohibited articles. This provision shall be considered to be met for aircraft that are subject to an aircraft security search.

1.1.3.4 Whenever unscreened persons or passengers and crew members arriving from countries other than those listed in Attachment 4-B may have had access to critical parts, a security search of the parts that could have been contaminated shall be carried out as soon as possible in order to reasonably ensure that it does not contain prohibited articles.

Paragraph 1 shall be considered to be met for aircraft that are subject to an aircraft security search.

Paragraph 1 shall not apply when persons covered by subparagraph 1.3.2 and subparagraph 4.1.1.7 have had access to these parts.

As far as passengers and crew members arriving from territories that are not listed in Attachment 4-B are concerned, paragraph 1 shall only apply to those critical parts that are used by screened hold baggage and/or screened departing passengers not departing on the same aircraft as these passengers and crew members shall be considered to be unscreened persons.

## **1.2 ACCESS CONTROL**

### **1.2.1 Access to airside**

1.2.1.1 Access to airside may only be authorised if persons and vehicles have a legitimate reason to be there.

1.2.1.2 In order to be granted access to airside a person shall carry an authorisation.

## ANNEX B

1.2.1.3 In order to be granted access to airside a vehicle shall display a vehicle pass.

1.2.1.4 Persons who are airside shall, upon request, present their authorisation for control.

### **1.2.2 Access to security restricted areas**

1.2.2.1 Access to security restricted areas may only be granted if persons and vehicles have a legitimate reason to be there.

1.2.2.2 In order to be granted access to security restricted areas a person shall present one of the following authorisations:

- (a) a valid boarding card or equivalent,
- (b) a valid crew identification card,
- (c) a valid airport identification card,
- (d) a valid Regulator identification card,
- (e) a valid compliance authority identification card recognised by the Regulator

Alternatively, access may also be granted after positive identification via biometric data verification.

1.2.2.3 In order to be granted access to security restricted areas a vehicle shall display a valid vehicle pass.

1.2.2.4 The boarding card or equivalent referred to in subparagraph 1.2.2.2(a) shall be checked before a person is granted access to security restricted areas in order to reasonably ensure that it is valid.

## ANNEX B

The card referred to in subparagraphs 1.2.2.2(b) — (e), respectively, shall be checked before a person is granted access to security restricted areas in order to reasonably ensure that it is valid and corresponds to the holder.

Where biometric identification is used the verification shall ensure that the person seeking access to security restricted areas holds one of the authorisations listed under point 1.2.2.2 and that this authorisation is valid and was not disabled.

1.2.2.5 In order to prevent unauthorised access to security restricted areas access points shall be controlled by:

- (a) an electronic system which limits access to one person at a time,
- (b) authorised persons implementing access control.

1.2.2.6 The vehicle pass shall be checked before a vehicle is granted access to security restricted areas to ensure that it is valid and corresponds to the vehicle.

1.2.2.7 Access to security restricted areas shall also be subject to the additional provisions as prescribed by the Regulator.

### **1.2.3 Requirements for compliant territories crew identification cards and airport identification cards**

1.2.3.1 A crew identification card of a crew member employed by a compliant territory air carrier and an airport identification card may only be issued to a person who has an operational need and has successfully completed a background check in accordance with subparagraph 11.1.3.

1.2.3.2 Crew and airport identification cards shall be issued for a period not exceeding five years.

1.2.3.3 The identification card of a person who fails a background check shall be immediately withdrawn.

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1.2.3.4 The identification card shall be worn in a visible place at least whenever the holder is in security restricted areas.

A person who is not displaying his card in security restricted areas other than those areas where passengers are present shall be challenged by persons responsible for the implementation of subparagraph 1.5.1 (c) and, as appropriate, be reported.

1.2.3.5 The identification card shall be returned immediately to the issuing entity:

- (a) upon request of the issuing entity,
- (b) upon termination of employment,
- (c) upon change of employer,
- (d) upon change of the need to have access to areas for which an authorisation has been given,
- (e) upon expiry of the card;
- (f) upon withdrawal of the card.

1.2.3.6 The issuing entity shall be notified immediately of the loss, theft or failure to return an identification card.

1.2.3.7 An electronic card shall be immediately disabled following return, expiry, withdrawal or notification of loss, theft or failure to return.

1.2.3.8 Compliant territories crew identification cards and airport identification cards may also be subject to such additional provisions as the Regulator may direct.

### **1.2.4 Supplementary requirements for compliant territories crew identification cards**

## ANNEX B

1.2.4.1 A crew identification card of a crew member employed by a compliant territory air carrier shall display:

- (a) the name and photograph of the holder,
- (b) the name of the air carrier,
- (c) the word 'crew' in English, to be applied by 29 April 2015 at the latest,
- (d) the expiry date, to be applied by 29 April 2015 at the latest.

### **1.2.5 Supplementary requirements for airport identification cards**

1.2.5.1 An airport identification card shall display:

- (a) the name and photograph of the holder,
- (b) the name of the employer of the holder, unless electronically programmed,
- (c) the name of either the issuing entity or the airport,
- (d) the areas for which the holder is authorised to have access,
- (e) the expiry date, unless electronically programmed.

The names and areas of access may be replaced by an equivalent identification.

1.2.5.2 In order to prevent the misuse of airport identification cards, a system shall be in place to reasonably ensure that attempted use of cards that have been lost, stolen or not returned is detected. Upon detection, appropriate action shall be taken.

### **1.2.6 Requirements for vehicle passes**

1.2.6.1 A vehicle pass may only be issued where an operational need has been

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established.

1.2.6.2 A vehicle pass shall be specific to the vehicle and display:

- (a) the areas for which it is authorised to have access;
- (b) the expiry date.

Electronic vehicle passes need not display the areas for which the vehicle is authorised to have access nor the expiry date, provided that this information is electronically readable and checked before granting access to security restricted areas.

1.2.6.3 An electronic vehicle pass shall be fixed to the vehicle in a manner which ensures that it is non-transferable.

1.2.6.4 The vehicle pass shall be displayed in a visible place whenever the vehicle is airside.

1.2.6.5 The vehicle pass shall be returned immediately to the issuing entity:

- (a) upon request of the issuing entity,
- (b) when the vehicle is no longer to be used for access to airside;
- (c) upon expiry of the pass, unless the pass is automatically invalidated.

1.2.6.6 The issuing entity shall be notified immediately of the loss, theft or failure to return a vehicle pass.

1.2.6.7 An electronic vehicle pass shall be immediately disabled following return, expiry or notification of loss, theft or failure to return.

1.2.6.8 In order to prevent the misuse of vehicle passes, a system shall be in place to reasonably ensure that attempted use of vehicle passes that have been lost, stolen or not

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returned is detected. Upon detection, appropriate action shall be taken.

1.2.6.9 Vehicles that are only used airside and have no permission to drive on public roads may be exempted from application of points 1.2.6.2 to 1.2.6.8 provided that they are clearly marked externally as operational vehicles in use at that airport.

### 1.2.7 Escorted access

1.2.7.1 Crew members, other than those holding a valid airport identification card, shall be escorted at all times when in security restricted areas other than:

- (a) areas where passengers may be present,
- (b) areas in the immediate proximity of the aircraft on which they have arrived or will depart,
- (c) areas designated for crews.

1.2.7.2 Exceptionally, a person may be exempted from the requirements of subparagraph 1.2.5.1 and obligations on background checks on condition that he is escorted at all times when in security restricted areas.

1.2.7.3 An escort shall:

- (a) hold a valid identification card as referred to in subparagraph 1.2.2.2(c), (d) or (e),
- (b) be authorised to escort in security restricted areas,
- (c) have the escorted person or persons in direct line of sight at all times,
- (d) reasonably ensure that no security breach is committed by the person or persons being escorted.

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1.2.7.4 A vehicle may be exempted from the requirements of subparagraph 1.2.6 on condition that it is escorted at all times when airside.

### **1.2.8 Other exemptions**

The provisions of Annex C apply.

## **1.3 SCREENING OF PERSONS OTHER THAN PASSENGERS AND ITEMS CARRIED**

### **1.3.1 Screening of persons other than passengers and items carried**

1.3.1.1 The screening of persons other than passengers and items carried shall be performed in the same way as for passengers and cabin baggage, respectively.

1.3.1.2 Subparagraphs 4.1.1.1 — 4.1.1.6 and 4.1.1.8 shall apply as regards the screening of persons other than passengers.

1.3.1.3 Subparagraphs 4.1.2.1 — 4.1.2.9 and 4.1.2.12 shall apply as regards the screening of items carried by persons other than passengers.

1.3.1.4 Articles as listed in Attachment 4-C may be carried only if the person is authorised to do so in order to undertake tasks that are essential for the operation of airport facilities or of aircraft, or for performing in-flight duties.

1.3.1.5 Where persons other than passengers and items carried have to be screened on a continuous random basis, the frequency shall be established by the Regulator on the basis of a risk assessment.

1.3.1.6 The screening of persons other than passengers and items carried shall also be subject to the additional provisions of Annex C.

### **1.3.2 Exemptions and special screening procedures**

## ANNEX B

1.3.2.1 The Regulator may, for objective reasons, allow persons other than passengers to be exempted from screening, or to be subjected to special screening procedures, provided that they are escorted by a person authorised to escort in accordance with subparagraph 1.2.7.3.

1.3.2.2 Screened persons other than passengers who temporarily leave critical parts may be exempted from screening on their return provided that they have been under constant observation by authorised persons sufficient to reasonably ensure that they do not introduce prohibited articles into those critical parts.

1.3.2.3 Exemptions and special screening procedures shall also be subject to the additional provisions of Annex C.

### **1.4 EXAMINATION OF VEHICLES**

#### **1.4.1 Vehicles entering critical parts**

1.4.1.1 All vehicles shall be examined before entering critical parts. They shall be protected from unlawful interference from after examination until entering critical parts.

1.4.1.2 The driver and any other occupants of the vehicle shall not be in the vehicle when the examination takes place. They shall be required to take their personal belongings out of the vehicle with them for screening.

1.4.1.3 There shall be defined methodologies to ensure the randomness of selection of the areas to be examined.

1.4.1.4 Vehicles entering critical parts shall also be subject to the additional provisions of Annex C.

#### **1.4.2 Vehicles entering security restricted areas other than critical parts**

1.4.2.1 The driver and any other occupants of the vehicle shall not be in the vehicle when the examination takes place. They shall be required to take their personal belongings

## ANNEX B

out of the vehicle with them for screening.

1.4.2.2 There shall be defined methodologies to ensure the randomness of selection of both vehicles and the areas to be examined.

1.4.2.3 Vehicles entering security restricted areas other than critical parts shall also be subject to the additional provisions of Annex C.

### **1.4.3 Methods of examination**

1.4.3.1 A hand search shall consist of a thorough manual check of the areas selected, including contents, in order to reasonably ensure that they do not contain prohibited articles.

1.4.3.2 The following methods may only be used as a supplementary means of examination:

- (a) explosive detection dogs,
- (b) explosive trace detection (ETD) equipment.

1.4.3.3 Methods of examination shall also be subject to the additional provisions of Annex C.

### **1.4.4 Exemptions and special examination procedures**

1.4.4.1 The Regulator may, for objective reasons, allow vehicles to be exempted from examination, or to be subjected to special examination procedures, provided that they are escorted by a person authorised to escort in accordance with subparagraph 1.2.7.3

1.4.4.2 Exemptions and special examination procedures shall also be subject to the additional provisions of Annex C.

## **1.5 SURVEILLANCE, PATROLS AND OTHER PHYSICAL CONTROLS**

## ANNEX B

1.5.1 Surveillance or patrols shall be undertaken in order to monitor:

- (a) the boundaries between landside, airside, security restricted areas, critical parts and, where applicable, demarcated areas,
- (b) areas of, and in proximity of, the terminal that are accessible to the public, including parking areas and roadways,
- (c) the display and validity of persons' identification cards in security restricted areas other than those areas where passengers are present,
- (d) the display and validity of vehicle passes when airside,
- (e) hold baggage, cargo and mail, in-flight supplies and air carrier mail and materials in critical parts waiting to be loaded.

1.5.2 The frequency and means of undertaking surveillance and patrols shall be based on a risk assessment and shall be approved by the Regulator, and shall take into account:

- (a) the size of the airport, including the number and nature of the operations,
- (b) the layout of the airport, in particular the interrelationship between the areas established at the airport,
- (c) the possibilities and limitations of means of undertaking surveillance and patrols.

The parts of the risk assessment relating to the frequency and means of undertaking surveillance and patrols shall, upon request, be made available in writing for compliance monitoring purposes.

1.5.3 Surveillance and patrols shall not follow a predictable pattern. The validity of identification cards shall be checked on a random basis.

## ANNEX B

1.5.4 Measures shall be in place that both deter persons from breaching security checkpoints and, should such a breach occur, promptly enable the breach and its repercussions to be resolved and rectified.

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**CHAPTER 2 DEMARCATED AREAS OF AIRPORTS**

*No provisions*

## CHAPTER 3 AIRCRAFT SECURITY

### 3.0 GENERAL PROVISIONS.

3.0.1 Unless otherwise stated, an air carrier shall ensure the implementation of the measures set out in this paragraph as regards its aircraft.

3.0.2 Compliant territories where the security standards applied are recognised as equivalent to the Bailiwicks' Common Basic Standards as regards aircraft security are listed in Attachment 3-B.

3.0.3 An aircraft need not be subjected to an aircraft security check. It shall be subjected to an aircraft security search in accordance with subparagraph 3.1.

3.0.4 An air carrier shall, upon request, be notified by the airport operator whether or not its aircraft is in a critical part. When this is not clear, it shall be assumed that the aircraft is in a part other than a critical part.

3.0.5 When an area is no longer considered to be a critical part because of a change of security status then the airport shall inform those carriers that are affected.

### 3.1 AIRCRAFT SECURITY SEARCH

#### 3.1.1 When to perform an aircraft security search

3.1.1.1 An aircraft shall at all times be subjected to an aircraft security search whenever there is reason to believe that unauthorised persons may have had access to it.

3.1.1.2 An aircraft security search shall consist of an examination of defined areas of an aircraft that are laid down in Annex C.

3.1.1.3 An aircraft arriving into a critical part from a territory not listed in Attachment 3-B ("**a non compliant territory**") shall be subjected to an aircraft security search any time

## ANNEX B

after passenger disembarkation and/or the unloading of the hold.

3.1.1.4 An aircraft arriving from compliant territory where it was in transit after having arrived from a territory not listed in Attachment 3-B shall be considered as an aircraft arriving from a non compliant territory.

3.1.1.5 When to perform an aircraft security search shall also be subject to the additional provisions of Annex C.

### 3.1.2 **How to perform an aircraft security search**

How to perform an aircraft security search shall be subject to the provisions of Annex C.

### 3.1.3 **Information on the aircraft security search**

The following information on the aircraft security search of a departing flight shall be recorded and kept at a point not on the aircraft for the duration of the flight or for 24 hours, whichever is longer:

- flight number,
- destination, ,
- origin of the previous flight,
- an indication whether or not an aircraft security search was completed.

Where an aircraft security search was performed, the information shall also include:

- date and time that the aircraft security search was completed,
- the name and signature of the person responsible for the performance of the aircraft security search.

## 3.2 PROTECTION OF AIRCRAFT

### 3.2.1 Protection of aircraft — general

3.2.1.1 Regardless of where an aircraft is parked at an airport, it shall be protected against unauthorised access by

- (a) ensuring that persons seeking to gain unauthorised access are challenged promptly,
- (b) having its external doors closed. Where the aircraft is in a critical part, external doors that are not accessible from the ground shall be considered closed if access aids have been removed and placed sufficiently far from the aircraft as to reasonably prevent access,
- (c) having electronic means which will immediately detect unauthorised access.

3.2.1.2 Subparagraph 3.2.1.1 shall not apply to an aircraft parked in a hangar that is locked or otherwise protected from unauthorised access.

### 3.2.2 Additional protection of aircraft with closed external doors in a part other than a critical part

3.2.2.1 Where external doors are closed and the aircraft is in a part other than a critical part, each external door shall also:

- (a) have access aids removed,
- (b) be sealed,
- (c) be locked,
- (d) be monitored.

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Subparagraph (a) shall not apply for a door that is accessible from the ground.

3.2.2.2 Where access aids are removed for doors that are not accessible from the ground, they shall be placed sufficiently far from the aircraft as to reasonably prevent access.

3.2.2.3 Where external doors are locked, only persons with an operational need shall be able to unlock these doors.

3.2.2.4 Where external doors are monitored, the monitoring shall ensure that unauthorised access to the aircraft is immediately detected.

3.2.2.5 The protection of aircraft with closed external doors in a part other than a critical part shall also be subject to the additional provisions of Annex C.

### **ATTACHMENT 3-A**

#### **AIRCRAFT SECURITY SEARCH**

Detailed provisions for an aircraft security search are laid down in Annex C

### **ATTACHMENT 3-B**

#### **AIRCRAFT SECURITY**

#### *COMPLIANT TERRITORIES'RECOGNISED AS APPLYING SECURITY STANDARDS EQUIVALENT TO THE BAILIWICKS' COMMON BASIC STANDARDS (Annex A)*

As regards aircraft security, the following territories have been recognised as applying security standards equivalent to the Bailiwicks' Common Basic Standards:

1. All Member States of the European Community
2. The Bailiwick of Jersey
3. The Bailiwick of Guernsey
4. Isle of Man,

## CHAPTER 4 PASSENGERS AND CABIN BAGGAGE

### 4.0 GENERAL PROVISIONS

4.0.1 The Regulator, airport operator, air carrier or entity responsible in accordance with Annex A shall ensure the implementation of the measures set out in this chapter..

4.0.2 Compliant territories where the security standards applied are recognised as equivalent to the Bailiwicks' Common Basic Standards as regards passengers and cabin baggage are listed in Attachment 4-B.

4.0.3 Passengers and their cabin baggage arriving from a compliant territory where the aircraft was in transit after having arrived from a territory not listed in Attachment 4-B shall be considered as passengers and cabin baggage arriving from a non compliant territory, unless there is a confirmation that these passengers and their cabin baggage were screened in that compliant territory.

4.0.4 For the purpose of this Annex -

- (a) **“liquids, aerosols, and gels”** (LAGs) shall include pastes, lotions, liquid/solid mixtures and the contents of pressurised containers, such as toothpaste, hair gel, drinks, soups, syrups, perfume, shaving foam and other items with similar consistencies,
- (b) **“security tamper-evident bag”** (STEB) is a bag that conforms to the recommended security control guidelines of the International Civil Aviation Organisation.

### 4.1 SCREENING OF PASSENGERS AND CABIN BAGGAGE

#### 4.1.1 Screening of passengers

4.1.1.1 Before screening, coats and jackets of passengers shall be taken off and shall

## ANNEX B

be screened as cabin baggage.

4.1.1.2 Passengers shall be screened by:

- (a) a hand search,
- (b) walk-through metal detection (WTMD) equipment,
- (c) explosive detection dogs in combination with (a).

Where the screener cannot determine whether or not the passenger is carrying prohibited articles, the passenger shall be denied access to security restricted areas or re-screened to the screener's satisfaction.

4.1.1.3 When a hand search is performed it shall be carried out so as to reasonably ensure that the person is not carrying prohibited articles.

4.1.1.4 When WTMD equipment alarms, the cause of the alarm shall be resolved.

4.1.1.5 Hand-held metal detection (HHMD) equipment may only be used as a supplementary means of screening. It shall not replace the requirements of a hand search.

4.1.1.6 Where a live animal is permitted to be carried in the cabin of an aircraft, it shall be screened either as a passenger or as cabin baggage.

4.1.1.7 The Regulator may create or adopt categories of passengers that, for objective reasons, shall be subject to special screening procedures or may be exempted from screening.

4.1.1.8 The screening of passengers shall also be subject to the additional provisions of Annex C.

4.1.1.9 Explosive detection dogs may only be used as a supplementary means of screening.

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### 4.1.2 Screening of cabin baggage

4.1.2.1 Before screening, portable computers and other large electrical items shall be removed from cabin baggage and shall be screened separately.

4.1.2.2 Before screening, LAGs shall be removed from cabin baggage and shall be screened separately, unless the equipment used for the screening of cabin baggage is also capable of screening multiple closed LAG containers inside baggage.

Where LAGs have been removed from cabin baggage, the passenger shall present:

- (a) all LAGs in individual containers with a capacity not greater than 100 millilitres or equivalent in one transparent re-sealable plastic bag of a capacity not exceeding 1 litre, whereby the contents of the plastic bag fit comfortably and the bag is completely closed; and
- (b) other LAGs separately.

4.1.2.3 Cabin baggage shall be screened by:

- (a) a hand search,
- (b) x-ray equipment,
- (c) explosive detection systems (EDS) equipment,
- (d) explosive detection dogs in combination with (a)

Where the screener cannot determine whether or not the cabin baggage contains any prohibited articles, it shall be rejected or re-screened to the screener's satisfaction.

4.1.2.4 A hand search of cabin baggage shall consist of a manual check of the baggage, including its contents, as to reasonably ensure that it does not contain prohibited articles.

## ANNEX B

4.1.2.5 Where x-ray or EDS equipment is used, each image shall be viewed by the screener.

4.1.2.6 Where x-ray or EDS equipment is used, all alarms shall be resolved to the satisfaction of the screener so as to reasonably ensure that no prohibited articles are carried into the SRA or on board an aircraft.

4.1.2.7 Where x-ray or EDS equipment is used, any item whose density impairs the ability of the screener to analyse the contents of the cabin baggage shall be taken out of the baggage. The bag shall be screened again and the item shall be screened separately as cabin baggage.

4.1.2.8 Any bag that is found to contain a large electrical item shall be screened again with the item no longer in the bag and the electrical item screened separately.

4.1.2.9 Explosive detection dogs and explosive trace detection (ETD) equipment may only be used as a supplementary means of screening.

4.1.2.10 The Regulator may create or adopt categories of cabin baggage that, for objective reasons, shall be subject to special screening procedures or may be exempted from screening.

4.1.2.11 The Regulator may allow a diplomatic bag to be exempted from screening or to be subjected to special security procedures provided that the requirements of the Vienna Convention on Diplomatic Relations are met.

4.1.2.12 The screening of cabin baggage shall also be subject to the additional provisions of Annex C.

### 4.1.3 Screening of liquids, aerosols and gels (LAGs)

4.1.3.1 LAGs shall be screened by:

## ANNEX B

- (a) x-ray equipment,
- (b) explosive detection systems (EDS) equipment,
- (c) explosive trace detection (ETD) equipment,
- (d) chemical reaction test strips;
- (e) bottled liquid scanners.

4.1.3.2 Tasting or testing on the skin may be used as a supplementary means of screening.

4.1.3.3 The screening of LAGs shall also be subject to the additional provisions laid down in Annex C.

4.1.3.4 LAGs carried by passengers may be exempted from screening if the LAG is:

- (a) in individual containers with a capacity not greater than 100 millilitres or equivalent in one transparent re-sealable plastic bag of a capacity not exceeding 1 litre, whereby the contents of the plastic bag fit comfortably and the bag is completely closed,
- (b) to be used during the trip and is either required for medical purposes or a special dietary requirement, including baby food. When requested to do so the passenger shall provide proof of authenticity of the exempted liquid,
- (c) obtained airside beyond the point where boarding passes are controlled from outlets that are subject to approved security procedures as part of the airport security programme, on condition that the LAG is packed in a STEB inside which satisfactory proof of purchase at airside at that airport within the preceding 24 hours is displayed or,
- (d) obtained in the security restricted area from outlets that are subject to approved

## ANNEX B

security procedures as part of the airport security programme,

- (e) obtained at another compliant territory airport, on condition that the LAG is packed in a STEB inside which satisfactory proof of purchase at airside at that airport within the preceding 24 hours is displayed,
- (f) obtained on board an aircraft of a compliant territory air carrier, on condition that the LAG is packed in a STEB inside which satisfactory proof of purchase on board that aircraft within the preceding 24 hours is displayed.

### **4.2 PROTECTION OF PASSENGERS AND CABIN BAGGAGE**

The protection of passengers and cabin baggage shall be subject to the provisions of Annex C.

### **4.3 POTENTIALLY DISRUPTIVE PASSENGERS**

4.3.1 An air carrier shall be notified in writing in advance by the competent authority of the plan to embark a potentially disruptive passenger on board its aircraft.

4.3.2 The notification shall contain the following details:

- (a) identity and gender of the person,
- (b) reason for transportation,
- (c) name and title of escorts, if provided,
- (d) risk assessment by the competent authority, including reasons to escort or not,
- (e) prior seating arrangement, if required;
- (f) the nature of the available travel documents.

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The air carrier shall make this information available to the pilot in command prior to passengers boarding the aircraft.

4.3.3 The competent authority shall ensure that persons in lawful custody are always escorted.

In this paragraph –

“**competent authority**” means -

- (i) in Guernsey, shall be either the salaried Police Force of the Island of Guernsey, the members of the Home Department of the States of Guernsey’s who form the prison service, or the Guernsey Border Agency, as the case may be,
- (ii) in Jersey, shall be either the States of Jersey Police, the States of Jersey Prison Service, or Jersey Customs and Immigration Service, as the case may be,  
and

"**Guernsey Border Agency**" means the organisation also known or referred to as "the Customs and Excise and Immigration and Nationality Service".

## 4.4 PROHIBITED ARTICLES

4.4.1 Passengers shall not be permitted to carry into security restricted areas or on board an aircraft the articles listed in Attachment 4-C.

4.4.2 An exemption to subparagraph 4.4.1. may be granted on condition that:

- (a) the Regulator has given consent that the article may be carried,
- (b) the air carrier has been informed about the passenger and the article that he is carrying prior to passengers boarding the aircraft;
- (c) the applicable safety rules are complied with.

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These articles shall then be placed in secure conditions on board aircraft.

4.4.3 The air carrier shall ensure that passengers are informed of the prohibited articles listed in Attachment 4-C before check-in is completed.

### **ATTACHMENT 4-A**

#### REQUIREMENTS FOR A HAND SEARCH

Detailed provisions for a hand search are laid down in Annex C

### **ATTACHMENT 4-B**

#### PASSENGERS AND CABIN BAGGAGE

#### COMPLIANT TERRITORIES RECOGNISED BY THE BAILIWICKS' REGULATOR AS APPLYING SECURITY STANDARDS EQUIVALENT TO THE BAILIWICKS' COMMON BASIC STANDARDS

As regards passengers and cabin baggage, the following compliant territories have been recognised as applying security standards equivalent to the Bailiwicks' Common Basic Standards:

1. All Member States of the European Community
2. The Bailiwick of Jersey
3. The Bailiwick of Guernsey
4. Isle of Man,

### **ATTACHMENT 4-C**

#### PASSENGERS AND CABIN BAGGAGE *LIST OF PROHIBITED ARTICLES*

Without prejudice to applicable safety rules, passengers are not permitted to carry the

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following articles into security restricted areas and on board an aircraft:

- (a) *guns, firearms and other devices that discharge projectiles* — devices capable, or appearing capable, of being used to cause serious injury by discharging a projectile, including:
- firearms of all types, such as pistols, revolvers, rifles, shotguns,
  - toy guns, replicas and imitation firearms capable of being mistaken for real weapons,
  - component parts of firearms, excluding telescopic sights,
  - compressed air and CO2 guns, such as pistols, pellet guns, rifles and ball bearing guns,
  - signal flare pistols and starter pistols,
  - bows, cross bows and arrows,
  - harpoon guns and spear guns,
  - slingshots and catapults;
- (b) *stunning devices* — devices designed specifically to stun or immobilise, including:
- devices for shocking, such as stun guns, tasers and stun batons,
  - animal stunners and animal killers,
  - disabling and incapacitating chemicals, gases and sprays, such as mace, pepper sprays, capsicum sprays, tear gas, acid sprays and animal repellent sprays;

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- (c) *objects with a sharp point or sharp edge* — objects with a sharp point or sharp edge capable of being used to cause serious injury, including:
- items designed for chopping, such as axes, hatchets and cleavers,
  - ice axes and ice picks,
  - razor blades,
  - box cutters,
  - knives with blades of more than 6 cm,
  - scissors with blades of more than 6 cm as measured from the fulcrum,
  - martial arts equipment with a sharp point or sharp edge,
  - swords and sabres;
- (d) *workmen's tools* — tools capable of being used either to cause serious injury or to threaten the safety of aircraft, including:
- crowbars,
  - drills and drill bits, including cordless portable power drills,
  - tools with a blade or a shaft of more than 6 cm capable of use as a weapon, such as screwdrivers and chisels,
  - saws, including cordless portable power saws,
  - blowtorches,

## ANNEX B

— bolt guns and nail guns;

- (e) *blunt instruments* — objects capable of being used to cause serious injury when used to hit, including:

— baseball and softball bats,

— clubs and batons, such as billy clubs, blackjacks and night sticks,

— martial arts equipment;

- (f) *explosives and incendiary substances and devices* — explosives and incendiary substances and devices capable, or appearing capable, of being used to cause serious injury or to pose a threat to the safety of aircraft, including:

— ammunition,

— blasting caps,

— detonators and fuses,

— replica or imitation explosive devices,

— mines, grenades and other explosive military stores,

— fireworks and other pyrotechnics,

— smoke-generating canisters and smoke-generating cartridges,

— dynamite, gunpowder and plastic explosives.

## CHAPTER 5 HOLD BAGGAGE

### 5.0 GENERAL PROVISIONS

5.0.1 Unless otherwise stated the regulator, airport operator, air carrier or entity responsible in accordance with Annex A shall ensure the implementation of the measures set out in this chapter.

5.0.2 Compliant territories where the security standards applied are recognised as equivalent to the Bailiwicks' Common Basic Standards as regards hold baggage are listed in Attachment 5-A. For the purposes of this Paragraph, "**non compliant territories**" are those territories not listed in Attachment 5-A.

5.0.3 Hold baggage arriving from a compliant territory where the aircraft was in transit after having arrived from a non compliant territory shall be considered as hold baggage arriving from a non compliant territory, unless there is a confirmation that the hold baggage was screened in that compliant territory.

5.0.4 For the purpose of this chapter, "**secured baggage**" means screened departing hold baggage that is physically protected so as to prevent the introduction of any objects.

### 5.1 SCREENING OF HOLD BAGGAGE

5.1.1 The following methods, either individually or in combination, shall be used to screen hold baggage:

- (a) a hand search,
- (b) x-ray equipment,
- (c) explosive detection systems (EDS) equipment,
- (d) explosive trace detection (ETD) equipment,

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- (e) explosive detection dogs

Where the screener cannot determine whether or not the hold baggage contains any prohibited articles, it shall be rejected or re-screened to the screener's satisfaction.

5.1.2 A hand search shall consist of a thorough manual check of the baggage, including all its contents, so as to reasonably ensure that it does not contain prohibited articles.

5.1.3 Where x-ray or EDS equipment is used, any item whose density impairs the ability of the screener to analyse the contents of the baggage shall result in it being subject to another means of screening.

5.1.4 Screening by explosive trace detection (ETD) equipment shall consist of the analysis of samples taken from both the inside and the outside of the baggage and from its contents. The contents may also be subjected to a hand search.

5.1.5 The Regulator may create or adopt categories of hold baggage that, for objective reasons, shall be subject to special screening procedures or may be exempted from screening.

5.1.6 The screening of hold baggage shall also be subject to the additional provisions of Annex C.

## 5.2 PROTECTION OF HOLD BAGGAGE

5.2.1 Passengers may not be allowed access to screened hold baggage, unless it is their own baggage and they are supervised to ensure that:

- (a) no prohibited articles as listed in Attachment 5-B are introduced into the hold baggage,
- (b) no prohibited articles as listed in Attachment 4-C are removed from the hold

## ANNEX B

baggage and introduced into the security restricted areas or on board an aircraft.

5.2.2 Hold baggage that has not been protected from unauthorised interference shall be rescreened.

5.2.3 The protection of hold baggage shall also be subject to the additional provisions of Annex C.

### 5.3 BAGGAGE RECONCILIATION

#### 5.3.1 Identification of hold baggage

5.3.1.1 An air carrier shall, during the boarding process, ensure that a passenger presents a valid boarding card or equivalent corresponding to the hold baggage that was checked in.

5.3.1.2 An air carrier shall ensure that there is a procedure in place to identify hold baggage of passengers who did not board or left the aircraft before departure.

5.3.1.3 If the passenger is not on board the aircraft, the hold baggage corresponding to his boarding card or equivalent shall be considered as unaccompanied.

5.3.1.4 An air carrier shall ensure that each item of unaccompanied hold baggage is clearly identifiable as authorised for transport by air.

#### 5.3.2 Factors beyond the passenger's control

5.3.2.1 The reason that the baggage became unaccompanied shall be recorded before it is loaded onto an aircraft, unless the security controls as referred to in subparagraph 5.3.3 are applied.

5.3.2.2 Additional detailed provisions on the factors beyond the passenger's control are set out in Annex C.

## ANNEX B

### 5.3.3 **Appropriate security controls for unaccompanied hold baggage**

5.3.3.1 Unaccompanied hold baggage not covered by subparagraph 5.3.2 shall be screened by one of the methods laid down in subparagraph 5.1.1 and, where applicable, applying any additional requirements of Annex C.

5.3.3.2 Hold baggage that becomes unaccompanied baggage due to factors other than those mentioned in subparagraph 5.3.2 shall be removed from the aircraft and rescreened before loading it again.

5.3.3.3 Additional detailed provisions for appropriate security controls for unaccompanied hold baggage are set out in Annex C.

### 5.4 **PROHIBITED ARTICLES**

5.4.1 Passengers shall not be permitted to carry in their hold baggage the articles listed in Attachment 5-B.

5.4.2 An exemption to subparagraph 5.4.1 may be granted on condition that:

- (a) the Regulator has national rules permitting carriage of the article;
- (b) the applicable safety rules are complied with.

5.4.3 Passengers shall be informed of the prohibited articles listed in Attachment 5-B before check-in is completed.

## **ATTACHMENT 5-A**

### **HOLD BAGGAGE**

*COMPLIANT TERRITORIES RECOGNISED AS APPLYING SECURITY STANDARDS EQUIVALENT TO THE BAILIWICKS' COMMON BASIC STANDARDS*

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As regards hold baggage, the following territories have been recognised as applying security standards equivalent to the Bailiwicks' Common Basic Standards:

1. All Member States of the European Community
2. The Bailiwick of Jersey
3. The Bailiwick of Guernsey
4. Isle of Man,

### **ATTACHMENT-5B**

#### HOLD BAGGAGE

##### *LIST OF PROHIBITED ARTICLES*

Passengers are not permitted to carry the following articles in their hold baggage:

*explosives and incendiary substances and devices* — explosives and incendiary substances and devices capable of being used to cause serious injury or to pose a threat to the safety of aircraft, including:

- ammunition,
- blasting caps,
- detonators and fuses,
- mines, grenades and other explosive military stores,
- fireworks and other pyrotechnics,
- smoke-generating canisters and smoke-generating cartridges,
- dynamite, gunpowder and plastic explosives.

## **CHAPTER 6 CARGO AND MAIL**

### **6.0 GENERAL PROVISIONS**

6.0.1 The regulator, airport operator, air carrier or entity as defined in this paragraph shall ensure the implementation of the measures set out in this paragraph.

6.0.2 The following shall be considered as prohibited articles in consignments of cargo and mail:

— assembled explosive and incendiary devices that are not carried in accordance with the applicable safety rules.

### **6.1 SECURITY CONTROLS — GENERAL PROVISIONS**

6.1.1 All cargo and mail shall be screened by a regulated agent before being loaded on to an aircraft, unless:

- (a) the required security controls have been applied to the consignment by a regulated agent and the consignment has been protected from unauthorised interference from the time that those security controls were applied and until loading,
- (b) the required security controls have been applied to the consignment by a known consignor and the consignment has been protected from unauthorised interference from the time that those security controls were applied and until loading,
- (c) the required security controls have been applied to the consignment by an account consignor, the consignment has been protected from unauthorised interference from the time that those security controls were applied and until loading, and it is not carried on a passenger aircraft,

## ANNEX B

- (d) the consignment is exempt from screening and has been protected from unauthorised interference from the time that it became identifiable air cargo or identifiable air mail and until loading.

6.1.2 Where there is any reason to believe that a consignment to which security controls have been applied has been tampered with or has not been protected from unauthorised interference from the time that those controls were applied, it shall be screened by a regulated agent before being loaded on to an aircraft.

6.1.3 A person with unescorted access to identifiable air cargo or identifiable air mail to which the required security controls have been applied shall have successfully completed either a background check or a pre-employment check in accordance with subparagraph 11.1

## 6.2 SCREENING

### 6.2.1 Screening

6.2.1.1 When screening cargo or mail:

- (a) the means or method most likely to detect prohibited articles shall be employed, taking into consideration the nature of the consignment,
- (b) the means or method employed shall be of a standard sufficient to reasonably ensure that no prohibited articles are concealed in the consignment.

6.2.1.2 Where the screener cannot be reasonably sure that no prohibited articles are contained in the consignment, the consignment shall be rejected or be rescreened to his satisfaction.

6.2.1.3 The screening of cargo and mail shall also be subject to the additional provisions of Annex C.

### 6.2.2 Exemptions from screening

Provisions for exemptions from screening are set out in Annex C.

### 6.3 REGULATED AGENTS

#### 6.3.1 Approval of regulated agents

6.3.1.1 Regulated agents shall be approved by the Regulator.

The approval as a regulated agent shall be site specific.

Any entity that applies security controls as referred to in subparagraph 6.3.2 shall be approved as a regulated agent. This includes third party logistics providers responsible for integrated warehousing and transportation services, air carriers and handling agents.

A regulated agent may subcontract:

- (a) any of the security controls referred to in subparagraph 6.3.2 to another regulated agent,
- (b) any of the security controls referred to in subparagraph 6.3.2 to another entity, where the controls are carried out at the regulated agent's own site or at an airport, and are covered by the regulated agent's or airport security programme,
- (c) any of the security controls referred to in subparagraph 6.3.2 to another entity, where the controls are carried out elsewhere than at the regulated agent's own site or at an airport, and the entity has been certified or approved and listed for the provision of these services by the Regulator,
- (d) the protection and transportation of consignments to a haulier that meets the requirements of subparagraph 6.6.

6.3.1.2 The responsibilities for the implementation of the following procedure on the

## ANNEX B

approval of regulated agents are as set out below:

- (a) where the sites included in the application are in either Bailiwick the applicant shall seek approval from the Regulator.

The applicant shall submit a security programme to the Regulator. The programme shall describe the methods and procedures which are to be followed by the agent in order to comply with the relevant requirements of this Direction. The programme shall also describe how compliance with these methods and procedures is to be monitored by the agent itself. An air carrier security programme which describes the methods and procedures to be followed by the air carrier in order to comply with the relevant requirements of this Direction shall be regarded as meeting the requirement for a regulated agent security programme.

The applicant shall also submit the ‘Declaration of commitments — regulated agent’ as contained in Attachment 6-A. This declaration shall be signed by the applicant’s legal representative or by the person responsible for security.

The signed declaration shall be retained by the Regulator;

- (b) the Regulator, or an independent validator acting on his behalf, shall examine the security programme and then make an on-site verification of the sites specified in order to assess whether the applicant complies with the requirements of this Direction.

The Regulator, or an independent validator acting on his behalf, may take into account whether or not the applicant is a holder of an European Authorised Economic Operators certificate (as referred to in subparagraph (b) or (c) of Article 14a(1) of European Commission Regulation (EC) No 1875/2006 (1) amending Regulation (EEC) No 2454/93

- (c) if the Regulator is satisfied with the information provided under subparagraphs (a) and (b), he shall ensure that the necessary details of the agent are entered

into the his database of regulated agents and known consignors. When making the database entry the Regulator shall give each approved site a unique alphanumeric identifier.

If the Regulator is not satisfied with the information provided under subparagraphs (a) and (b) then the reasons shall promptly be notified to the entity seeking approval as a regulated agent.

Where an air carrier security programme describes the methods and procedures to be followed by the air carrier in order to comply with the requirements of Annex A and this Direction, an air carrier may be considered as fulfilling the requirements of subparagraphs (a) and (b) for all sites specified in the programme. An on-site verification of the sites specified in the air carrier security programme shall be carried out no later than 2 years after the entry into force of this Direction

Where a regulated agent has been approved in accordance with European Commission Regulation (EC) No 2320/2002, European Commission Regulation (EC) No 820/2008, Commission Decision C(2008) 4333, or European Regulation 300/2008 it may be considered as a regulated agent for the purposes of this Direction. for all sites at which an on-site verification has taken place if the Regulator so approves;

- (d) a regulated agent shall not be considered as approved until its details are listed in the Regulator's database, or any database approved by the Regulator'

6.3.1.3 A regulated agent shall designate at least one person at each site who shall be responsible for the implementation of the submitted security programme. This person shall have successfully completed a background check in accordance with subparagraph 11.1.

6.3.1.4 A regulated agent shall be re-validated at regular intervals not exceeding 5 years. This shall include an on-site verification in order to assess whether the regulated agent still complies with the requirements of this Direction.

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An inspection at the premises of the regulated agent by the Regulator in accordance with the quality control programme for the Bailiwicks as approved by the Regulator may be considered as an on-site verification, provided that it covers all the requirements necessary for approval.

6.3.1.5 If the Regulator is no longer satisfied that the regulated agent complies with the requirements of this Direction, it shall withdraw the status of regulated agent for the specified site(s).

Immediately after withdrawal, and in all cases within 24 hours, the Regulator shall ensure that the agent's change of status is indicated in 'his database of regulated agents and known consignors'.

6.3.1.6 [No provision]

6.3.1.7 [No provision]

### 6.3.2 Security controls to be applied by a regulated agent

6.3.2.1 When accepting any consignments, a regulated agent shall establish whether the entity from which it receives the consignments is a regulated agent, a known consignor, an account consignor or none of these.

6.3.2.2 The person delivering the consignments to the regulated agent or air carrier shall present an identity card, passport, driving licence or other document, which includes his or her photograph and which has been issued or is recognised by the national authority. The card or document shall be used to establish the identity of the person delivering the consignments.

6.3.2.3 When accepting consignments to which not all required security controls have previously been applied, the regulated agent shall ensure that they are screened in accordance with subparagraph 6.2.

6.3.2.4 After the security controls referred to in subparagraphs 6.3.2.1 to 6.3.2.3 of

## ANNEX B

this Annex and subparagraph 6.3 of Annex C have been applied, the regulated agent shall ensure that:

- (a) access to these consignments is controlled,
- (b) these consignments are protected from unauthorised interference until they are handed over to another regulated agent or air carrier.

6.3.2.5 After the security controls referred to in subparagraphs 6.3.2.1 to 6.3.2.4 of this Annex have been applied, the regulated agent shall ensure that any consignment tendered to an air carrier or another regulated agent is accompanied by appropriate documentation, either in the form of an air waybill or in a separate declaration and either in an electronic format or in writing.

6.3.2.6 The documentation shall be available for inspection by the Regulator at any point before the consignment is loaded on to an aircraft and afterwards for the duration of the flight or for 24 hours, whichever is the longer and shall provide the following information:

- (a) the unique alphanumeric identifier of the regulated agent as received from the Regulator,
- (b) a unique identifier of the consignment, such as the number of the (house or master) air waybill,
- (c) the content of the consignment, except for consignments listed in points 6.2.3(d) and (e) of Annex C (Channel Islands restricted detailed measures supplemental to Annex A)
- (d) the security status of the consignment, stating:
  - ‘SPX’, meaning secure for passenger, all-cargo and all-mail aircraft,
  - ‘SCO’, meaning secure for all-cargo and all-mail aircraft only,

## ANNEX B

- 'SHR', meaning secure for passengers, all cargo and all mail aircraft in accordance with high risk requirements,
- (e) the reason that the security status was issued, stating:
- 'KC', meaning received from known consignor,
  - 'AC', meaning received from account consignor,
  - the means or method of screening used,
  - the grounds for exempting the consignment from screening,
- (f) the name of the person who issued the security status, or an equivalent identification, and the date and time of issue,
- (g) the unique identifier received from the Regulator, of any regulated agent who has accepted the security status given to a consignment by another regulated agent.

6.3.2.7 In the case of consolidations, the requirements under subparagraphs 6.3.2.5 and 6.3.2.6 will be considered as met, if:

- (a) the regulated agent performing the consolidation retains the information required under points 6.3.2.6(a) to (g) for each individual consignment for the duration of the flight(s) or for 24 hours, whichever is the longer,
- (b) the documentation accompanying the consolidation includes the alphanumeric identifier of the regulated agent who performed the consolidation, a unique identifier of the consolidation and its security status.

Point (a) shall not be required for consolidations that are always subject to screening or exempted from screening in line with the points 6.2.3(d) and (e) of Annex C if the regulated agent gives the consolidation a unique identifier and indicates the security

status and a single reason why this security status was issued.

6.3.2.8 When accepting consignments to which not all required security controls have previously been applied, the regulated agent may also elect not to apply the security controls as referred to in subparagraph 6.3.2, but to hand the consignments over to another regulated agent to ensure the application of these security controls.

Security controls to be applied by a regulated agent shall also be subject to the additional provisions of Annex C.

## **6.4 KNOWN CONSIGNORS**

### **6.4.1 Approval of known consignors**

6.4.1.1 Known consignors shall be approved by the Regulator.

The approval as a known consignor shall be site specific.

6.4.1.2 The Regulator is responsible for ensuring the implementation of the following procedure in relation to the approval of known consignors:

- (a) where the sites included in the application are in either Bailiwick the applicant shall seek approval from the Regulator.

The applicant shall be provided with the ‘Guidance for known consignors’ as contained in Attachment 6-B;

- (b) the Regulator, or an independent validator acting on its behalf, shall make an on-site verification of the sites specified in order to assess whether the applicant complies with the requirements of this Direction.

In order to assess whether the applicant complies with these requirements, the Regulator, or independent validator acting on his behalf, shall make use of the ‘Validation checklist for known consignors’ as contained in Attachment 6-C.

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This checklist includes a declaration of commitments which shall be signed by the applicant's legal representative or by the person responsible for security at the site.

The Regulator, or an independent validator acting on his behalf, may take into account whether or not the applicant is a holder of a European Authorised Economic Operator certificate (referred to in subparagraph (b) or (c) of Article 14a(1) of European Commission Regulation (EC) No 1875/2006 amending Regulation (EEC) No 2454/93).

Once the validation checklist is completed, the information contained in the checklist shall be handled as confidential information.

The signed declaration shall be retained by the Regulator or retained by the independent validator and made available on request to the Regulator;

- (c) if the Regulator is satisfied with the information provided under subparagraphs (a) and (b), it shall ensure that the necessary details of the consignor are entered into the database of regulated agents and known consignors' not later than the next working day. When making the database entry the Regulator shall give each approved site a unique alphanumeric identifier.

If the Regulator is not satisfied with the information provided under subparagraphs (a) and (b) then the reasons shall promptly be notified to the entity seeking approval as a known consignor;

- (d) *[no provision]*
- (e) a known consignor shall not be considered as approved until its details are listed in the Regulator's database of regulated agents and known consignors'.

6.4.1.3 A known consignor shall designate at least one person at each site who shall be responsible for the application and supervision of the implementation of security controls at that site. This person shall have successfully completed a background check.

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6.4.1.4 A known consignor shall be re-validated at regular intervals not exceeding 5 years. This shall include an on-site verification in order to assess whether the known consignor still complies with the requirements of this Direction.

An inspection at the premises of the known consignor by the Regulator in accordance with the Bailiwicks' aviation security quality control programme may be considered as an on-site verification, provided that it covers all areas specified in the checklist of Attachment 6-C.

6.4.1.5 If the Regulator is no longer satisfied that the known consignor complies with the requirements of this Direction, it shall withdraw the status of known consignor for the specified site(s).

Immediately after withdrawal, and in all cases within 24 hours, the Regulator shall ensure that the consignor's change of status is indicated in the 'his database of regulated agents and known consignors'.

6.4.1.6 Known consignors approved in accordance with subparagraph 6.4.1.2(d) shall also be subject to the additional provision laid down in subparagraph 6.4 of Annex C.

### 6.4.2 Security controls to be applied by a known consignor

6.4.2.1 A known consignor shall ensure that:

- (a) there is a level of security on the site or at the premises sufficient to protect identifiable air cargo and identifiable air mail from unauthorised interference,
- (b) all staff with access to identifiable air cargo or identifiable air mail to which the required security controls have been applied have been recruited and trained in accordance with the requirements of chapter 11,
- (c) during production, packing, storage, despatch and/or transportation, as appropriate, identifiable air cargo and identifiable air mail is protected from unauthorised interference or tampering.

When, for whatever reason, these security controls have not been applied to a consignment, or where the consignment has not been originated by the known consignor for its own account, the known consignor shall clearly identify this to the regulated agent so that subparagraph 6.3.2.3 can be applied.

6.4.2.2 The known consignor shall accept that consignments to which the appropriate security controls have not been applied are screened in accordance with subparagraph 6.2.1.

6.5 *[No Provision]*

## 6.6 **PROTECTION OF CARGO AND MAIL**

### 6.6.1 **Protection of cargo and mail during transportation**

6.6.1.1 In order to ensure that consignments to which the required security controls have been applied are protected from unauthorised interference during transportation:

- (a) the consignments shall be packed or sealed by the regulated agent, or known consignor so as to ensure that any tampering would be evident; where this is not possible alternative protection measures that ensure the integrity of the consignment shall be taken,
- (b) the cargo load compartment of the vehicle in which the consignments are to be transported shall be locked or sealed or curtain sided vehicles shall be secured with TIR cords so as to ensure that any tampering would be evident, or the load area of flat bed vehicles shall be kept under observation; and either
- (c) the haulier declaration as contained in Attachment 6-E shall be agreed by the haulier who transports on behalf of the regulated agent or known consignor , unless the haulier is itself approved as a regulated agent.

The signed declaration shall be retained by the regulated agent or known consignor for whom the haulier provides transport. On request, a copy of the

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signed declaration shall also be made available to the regulated agent or air carrier receiving the consignment or to the Regulator;

- (d) the haulier shall provide evidence to the regulated agent or known consignor for whom it provides transport that it has been certified or approved by the Regulator.

This evidence shall include the requirements contained in Attachment 6-E and copies shall be retained by the regulated agent or known consignor concerned. On request, a copy shall also be made available to the regulated agent or air carrier receiving the consignment.

6.6.1.2 Subparagraphs 6.6.1.1(b) (c) and (d) shall not apply during airside transportation.

### **6.6.2 Protection of cargo and mail at airports**

6.6.2.1 Consignments of cargo and mail that are in a critical part shall be considered as protected from unauthorised interference.

6.6.2.2 Consignments of cargo and mail that are in a part other than a critical part shall be considered as protected from unauthorised interference if:

- (a) they are physically protected so as to prevent the introduction of any article which might be used in an act of unauthorised interference;
- (b) they are not left unattended and access is limited to persons involved in the protection and loading of cargo and mail onto aircraft.

## **ATTACHMENT 6-A**

### **DECLARATION OF COMMITMENTS — REGULATED AGENT**

In accordance with The Aviation Security (Jersey) Direction, 2012/The Aviation Security

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(Bailiwick of Guernsey) Direction, 2012 ("**the Direction**"),

I declare that,

— to the best of my knowledge, the information contained in the company's security programme is true and accurate,

— the practices and procedures set out in this security programme will be implemented and maintained at all sites covered by the programme,

— this security programme will be adjusted and adapted to comply with all future relevant changes to the Direction unless [name of company] informs the Regulator that it no longer wishes to trade as a regulated agent,

— [name of company] will inform the Regulator in writing of:

(a) minor changes to its security programme, such as company name, person responsible for security or contact details, change of person requiring access to the Regulator's database of regulated agents and known consignors, promptly and at least within 10 working days;

(b) major planned changes, such as new screening procedures, major building works which might affect its compliance with this Direction or change of site/address, at least 15 working days prior to their commencement/the planned change,

— in order to ensure compliance with this Direction, [name of company] will cooperate fully with all inspections, as required, and provide access to all documents, as requested by inspectors,

— [name of company] will inform the Regulator of any serious security breaches and of any suspicious circumstances which may be relevant to air cargo/air mail security, in particular any attempt to conceal prohibited articles in consignments,

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— [name of company] will ensure that all relevant staff receive training in accordance with Chapter 11 of Annex B and are aware of their security responsibilities under the company's security programme, and

— [name of company] will inform the Regulator if:

(a) it ceases trading;

(b) it no longer deals with air cargo/air mail;

(c) it can no longer meet the requirements of this Direction.

I shall accept full responsibility for this declaration.

Name:

Position in company:

Date:

Signature:

### **ATTACHMENT 6-B**

Provisions for guidance for Known Consignors are laid down in Annex C

### **ATTACHMENT 6-C**

Provisions for guidance for the Validation Checklist are laid down in Annex C

### **ATTACHMENT 6-D**

*[No Provision]*

### **ATTACHMENT 6-E**

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### HAULIER DECLARATION

In accordance with The Aviation Security (Jersey) Direction, 2012/The Aviation Security (Bailiwick of Guernsey) Direction, 2012 ("**the Direction**"),

When collecting, carrying, storing and delivering air cargo/mail to which security controls have been applied [on behalf of *name of regulated agent/air carrier applying security controls for cargo or mail/known consignor/account consignor*], I confirm that the following security procedures will be adhered to:

— all staff who transport this air cargo/mail will have received security awareness training in accordance with point 11.2.7 of this Annex,

— The integrity of all staff being recruited with access to this air cargo/mail will be verified. This verification shall include at least a check of the identity (if possible by photographic identity card, driving licence or passport) and a check of the curriculum vitae and/or provided references,

— Load compartments in vehicles will be sealed or locked. Curtain sided vehicles will be secured with TIR cords. The load areas of flat bed trucks will be kept under observation when air cargo is being transported,

— Immediately prior to loading, the load compartment will be searched and the integrity of this search maintained until loading is completed,

— Each driver will carry an identity card, passport, driving licence or other document, containing a photograph of the person, which has been issued or recognised by the national authorities,

— Drivers will not make unscheduled stops between collection and delivery. Where this is unavoidable, the driver will check the security of the load and the integrity of locks and/or seals on his return. If the driver discovers any evidence of interference, he will notify his supervisor and the air cargo/mail will not be delivered without notification at delivery,

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— Transport will not be sub-contracted to a third party, unless the third party also has a haulier agreement with [same name as above of regulated agent/known consignor, or of the Regulator who has approved or certified the haulier], and

— No other services (e.g. storage) will be sub-contracted to any other party other than a regulated agent or an entity that has been certified or approved and listed for the provision of these services by the Regulator.

I accept full responsibility for this declaration.

Name:

Position in company:

Date:

Signature:

## **ATTACHMENT 6-F**

### CARGO AND MAIL

#### *COMPLIANT TERRITORIES RECOGNISED AS APPLYING SECURITY STANDARDS EQUIVALENT TO THE BAILIWICKS' COMMON BASIC STANDARDS*

As regards cargo and mail, the following territories have been recognised as applying security standards equivalent to the Bailiwicks' Common Basic Standards:

1. All Member States of the European Community
2. The Bailiwick of Jersey
3. The Bailiwick of Guernsey
4. Isle of Man,

## **CHAPTER 7 AIR CARRIER MAIL AND AIR CARRIER MATERIALS**

### **7.0 GENERAL PROVISIONS**

Unless otherwise stated or unless the implementation of security controls as referred to in chapters 4, 5 and 6, respectively, are ensured by the Regulator, airport operator, entity or another air carrier, an air carrier shall ensure the implementation of the measures set out in this chapter as regards its air carrier mail and air carrier materials.

### **7.1 AIR CARRIER MAIL AND AIR CARRIER MATERIALS TO BE LOADED ONTO AN AIRCRAFT**

7.1.1 Before being loaded into the hold of an aircraft, air carrier mail and air carrier materials shall either be screened and protected in accordance with chapter 5 or be subjected to security controls and protected in accordance with chapter 6.

7.1.2 Before being loaded into any part of an aircraft other than the hold, air carrier mail and air carrier materials shall be screened and protected in accordance with the provisions on cabin baggage in chapter 4.

7.1.3 Air carrier mail and air carrier materials to be loaded onto an aircraft shall also be subject to any relevant additional provisions of Annex C.

### **7.2 AIR CARRIER MATERIALS USED FOR PASSENGER AND BAGGAGE PROCESSING**

7.2.1 Air carrier materials which are used for the purposes of passenger and baggage processing and which could be used to compromise aviation security shall be protected or kept under surveillance in order to prevent unauthorised access.

Self check-in and applicable Internet options allowed for use by passengers shall be considered as authorised access to such materials.

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7.2.2 Discarded materials which could be used to facilitate unauthorised access or move baggage into the security restricted area or onto aircraft shall be destroyed or invalidated.

7.2.3 Departure control systems and check-in systems shall be managed in such a manner as to prevent unauthorised access.

Self check-in allowed for use by passengers shall be considered as authorised access to such systems.

## CHAPTER 8 IN-FLIGHT SUPPLIES

### 8.0 GENERAL PROVISIONS

8.0.1 unless otherwise stated the Regulator, airport operator, air carrier or entity responsible in accordance with Annex A shall ensure the implementation of the measures set out in this chapter.

8.0.2 For the purpose of this chapter, '**in-flight supplies**' means all items intended to be taken on board an aircraft for use, consumption or purchase by passengers or crew during a flight, other than:

- (a) cabin baggage;
- (b) items carried by persons other than passengers;
- (c) air carrier mail and air carrier materials.

For the purpose of this chapter, '**regulated supplier of in-flight supplies**' means a supplier whose procedures meet common security rules and standards sufficient to allow delivery of in-flight supplies directly to aircraft.

For the purpose of this chapter, '**known supplier of in-flight supplies**' means a supplier whose procedures meet common security rules and standards sufficient to allow delivery of in-flight supplies to an air carrier or regulated supplier, but not directly to aircraft.

8.0.3 Supplies shall be considered as in-flight supplies from the time that they are identifiable as supplies to be taken on board an aircraft for use, consumption or purchase by passengers or crew during a flight.

8.0.4 The list of prohibited articles in in-flight supplies is the same as the one set out in Attachment 4-C.

### 8.1 SECURITY CONTROLS

**8.1.1 Security controls — general provisions**

8.1.1.1 In-flight supplies shall be screened before being taken into a security restricted area, unless:

- (a) the required security controls have been applied to the supplies by an air carrier that delivers these to its own aircraft and the supplies have been protected from unauthorised interference from the time that those controls were applied until delivery at the aircraft,
- (b) the required security controls have been applied to the supplies by a regulated supplier and the supplies have been protected from unauthorised interference from the time that those controls were applied until arrival at the security restricted area or, where applicable, until delivery to the air carrier or another regulated supplier, or
- (c) the required security controls have been applied to the supplies by a known supplier and the supplies have been protected from unauthorised interference from the time that those controls were applied until delivery to the air carrier or regulated supplier.

8.1.1.2 Any in-flight supply received from a regulated supplier or a known supplier that shows signs of being tampered with, or where there is reason to believe that it has not been protected from unauthorised interference from the time that controls were applied, shall be screened.

8.1.1.3 The security controls of in-flight supplies shall also be subject to the additional provisions of Annex C.

**8.1.2 Screening**

8.1.2.1 When screening in-flight supplies, the means or method employed shall take into consideration the nature of the supplies and shall be of a standard sufficient to reasonably

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ensure that no prohibited articles are concealed in the supplies.

8.1.2.2 The screening of in-flight supplies shall also be subject to the additional provisions of Annex C.

### 8.1.3 Approval of regulated suppliers

8.1.3.1 Regulated suppliers shall be approved by the Regulator.

The approval as a regulated supplier shall be site specific.

Any entity that ensures the security controls as referred to in subparagraph 8.1.5 and delivers in-flight supplies directly to aircraft shall be approved as a regulated supplier. This shall not apply to an air carrier that applies these security controls itself and delivers supplies only to its own aircraft.

8.1.3.2 The Regulator shall define in the Bailiwicks' civil aviation security programme the responsibilities for the implementation of the following procedure on the approval of regulated suppliers:

- (a) where the site is located in either Bailiwick the entity shall seek approval from the Regulator in order to be granted the status of regulated supplier.

The applicant shall submit a security programme to the Regulator. The programme shall describe the methods and procedures which are to be followed by the supplier in order to comply with the requirements of subparagraph 8.1.5. The programme shall also describe how compliance with these methods and procedures is to be monitored by the supplier itself.

The applicant shall also submit the 'Declaration of commitments — regulated supplier of in-flight supplies' as contained in Attachment 8-A. This declaration shall be signed by the legal representative or by the person responsible for security.

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The signed declaration shall be retained by the Regulator;

- (b) the Regulator, or an independent validator acting on his behalf, shall examine the security programme and then make an on-site verification of the sites specified in order to assess whether the applicant complies with the requirements of subparagraph 8.1.5;
- (c) if the Regulator is satisfied with the information provided under subparagraphs (a) and (b), he may approve the supplier as a regulated supplier for specified sites. If the Regulator is not satisfied, the reasons shall promptly be notified to the entity seeking approval as a regulated supplier.

8.1.3.3 A regulated supplier shall be re-validated at regular intervals not exceeding 5 years. This shall include an on-site verification in order to assess whether the regulated supplier still complies with the requirements of subparagraph 8.1.5.

An inspection at the premises of the regulated supplier by the Regulator may be considered as an on-site verification, provided that it covers all the requirements of subparagraph 8.1.5.

8.1.3.4 If the Regulator is no longer satisfied that the regulated supplier complies with the requirements of subparagraph 8.1.5, he shall withdraw the status of regulated supplier for the specified sites.

8.1.3.5 [No provision]

### 8.1.4 Designation of known suppliers

8.1.4.1 Any entity that ensures the security controls as referred to in subparagraph 8.1.5.1 and delivers in-flight supplies, but not directly to aircraft, shall be designated as a known supplier by the company to whom it delivers. This shall not apply to a regulated supplier.

8.1.4.2 In order to be designated as a known supplier, the entity shall submit the "Declaration of commitments — known supplier of in-flight supplies" as contained in

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Attachment 8-B to each company to whom it delivers. This declaration shall be signed by the legal representative.

The signed declaration shall be retained by the company to whom the known supplier delivers as a means of validation.

8.1.4.3 If there are no deliveries within a period of 2 years, the status of known supplier shall expire.

8.1.4.4 If the Regulator or the company to whom the known supplier delivers is no longer satisfied that the known supplier complies with the requirements of subparagraph 8.1.5.1, the Regulator, or the company concerned (as appropriate) shall withdraw the status of known supplier.

### **8.1.5 Security controls to be applied by an air carrier, a regulated supplier and a known supplier**

8.1.5.1 An air carrier, a regulated supplier and a known supplier of in-flight supplies shall:

- (a) appoint a person responsible for security in the company,
- (b) ensure that persons with access to in-flight supplies receive security awareness training in accordance with point 11.2.7 before being given access to these supplies,
- (c) prevent unauthorised access to its premises and in-flight supplies,
- (d) reasonably ensure that no prohibited articles are concealed in in-flight supplies,
- (e) apply tamper-evident seals to, or physically protect, all vehicles and/or containers that transport in-flight supplies.

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Subparagraph (e) shall not apply during airside transportation.

8.1.5.2 If a known supplier uses another company that is not a known supplier to the air carrier or regulated supplier for transporting supplies, the known supplier shall ensure that all security controls listed in point 8.1.5.1 are adhered to.

8.1.5.3 The security controls to be applied by an air carrier and a regulated supplier shall also be subjected to the additional provisions laid down in Annex C

### **8.2 PROTECTION OF IN-FLIGHT SUPPLIES**

Detailed provisions for the protection of in-flight supplies are contained in Annex C

### **8.3 ADDITIONAL SECURITY PROVISIONS FOR IN-FLIGHT SUPPLIES OF LAGs AND STEBs**

8.3.1. In-flight supplies of STEBs shall be delivered in tamper-evident packaging to an airside area or to a security restricted area;

8.3.2. After first reception on airside or in a security restricted area and until their final sale on the aircraft, LAGs and STEBs shall be protected from unauthorised interference.

8.3.3. Detailed provisions for the additional security provisions for in-flight supplies of LAGs and STEBs are laid down in Annex C of this Direction

## **ATTACHMENT 8-A**

### **DECLARATION OF COMMITMENTS**

#### *REGULATED SUPPLIER OF IN-FLIGHT SUPPLIES*

In accordance with The Aviation Security (Jersey) Direction, 2012/The Aviation Security (Bailiwick of Guernsey) Direction, 2012. ("**the Direction**"),

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I declare that,

— to the best of my knowledge, the information contained in the company's security programme is true and accurate,

— the practices and procedures set out in this security programme will be implemented and maintained at all sites covered by the programme,

— this security programme will be adjusted and adapted to comply with all future relevant changes to the Direction, unless [name of company] informs the Regulator that it no longer wishes to deliver in-flight supplies directly to aircraft (and thus no longer wishes to trade as a regulated supplier),

— [name of company] will inform the Regulator in writing of:

- (a) minor changes to its security programme, such as company name, person responsible for security or contact details, promptly but at least within 10 working days; and
- (b) major planned changes, such as new screening procedures, major building works which might affect its compliance with the Direction or change of site/address, at least 15 working days prior to their commencement/the planned change,

— in order to ensure compliance with the Direction, [name of company] will cooperate fully with all inspections, as required, and provide access to all documents, as requested by inspectors,

— [name of company] will inform the Regulator of any serious security breaches and of any suspicious circumstances which may be relevant to in-flight supplies, in particular any attempt to conceal prohibited articles in supplies,

— [name of company] will ensure that all relevant staff receive training in accordance with Chapter 11 of this Annex and are aware of their security responsibilities under the company's security programme, and

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— [name of company] will inform the Regulator if:

- (a) it ceases trading;
- (b) it no longer delivers in-flight supplies directly to aircraft; or
- (c) it can no longer meet the requirements of the Direction.

I shall accept full responsibility for this declaration.

Name:

Position in company:

Date:

Signature:

**ATTACHMENT 8-B**

DECLARATION OF COMMITMENTS

*KNOWN SUPPLIER OF IN-FLIGHT SUPPLIES*

In accordance with The Aviation Security (Jersey) Direction, 2012/The Aviation Security (Bailiwick of Guernsey) Direction, 2012. ("**the Direction**"),

I declare that,

— [name of company] will,

- a) appoint a person responsible for security in the company, and
- b) ensure that persons with access to its in-flight supplies receive general security training in accordance with subparagraph 11.2.7 of this Annex before being given access to these supplies, and

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- c) prevent unauthorised access to its premises and in-flight supplies, and
- d) reasonably ensure that no prohibited articles are concealed in in-flight supplies, and
- e) apply tamper evident seals to, or physically protect, all vehicles and/or containers that transport in-flight supplies (this point will not apply during airside transportation)

When using another company that is not a known supplier to the air carrier or regulated supplier for transporting supplies, [name of company] will ensure that all security controls listed above are adhered to,

— in order to ensure compliance [name of company] will cooperate fully with all inspections, as required, and provide access to all documents, as requested by inspectors,

— [name of company] will inform [the air carrier or regulated supplier to whom it delivers in-flight supplies] of any serious security breaches and of any suspicious circumstances which may be relevant to in-flight supplies, in particular any attempt to conceal prohibited articles in supplies,

— [name of company] will ensure that all relevant staff receive training in accordance with Chapter 11 of this Annex and are aware of their security responsibilities, and

— [name of company] will inform [the air carrier or regulated supplier to whom it delivers in-flight supplies] if:

- (a) it ceases trading; or
- (b) it can no longer meet the requirements of the Direction.

I shall accept full responsibility for this declaration.

Legal representative

Name:

Position in company:

Date:

Signature:

## CHAPTER 9 AIRPORT SUPPLIES

### 9.0 GENERAL PROVISIONS

9.0.1 Unless otherwise stated or unless the implementation of screening is ensured by an authority or entity, an airport operator shall ensure the implementation of the measures set out in this paragraph.

9.0.2 For the purpose of this chapter,

- (a) **"airport supplies"** means all items intended to be sold, used or made available for any purpose or activity in security restricted areas of airports;
- (b) **"known supplier of airport supplies"** means a supplier whose procedures meet common security rules and standards sufficient to allow delivery of airport supplies to security restricted areas.

9.0.3 Supplies shall be considered as airport supplies from the time that they are identifiable as supplies to be sold, used or made available in security restricted areas of airports.

9.0.4 The list of prohibited articles in airport supplies is the same as the one in Attachment 4-C

### 9.1 SECURITY CONTROLS

#### 9.1.1 Security controls — general provisions

9.1.1.1 Airport supplies shall be screened before being allowed into security restricted areas, unless:

- (a) the required security controls have been applied to the supplies by an airport operator that delivers these to its own airport and the supplies have been protected

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from unauthorised interference from the time that these controls were applied until delivery to the security restricted area, or

- (b) The required security controls have been applied to the supplies by a known supplier and the supplies have been protected from unauthorised interference from the time that those controls were applied until they are taken into the security restricted area.

9.1.1.2 Airport supplies which originate in the security restricted area may be exempted from these security controls.

9.1.1.3 Any airport supply received from a known supplier that shows signs of being tampered with, or where there is reason to believe that it has not been protected from unauthorised interference from the time that controls were applied, shall be screened.

9.1.1.4 Upon delivery at the outlet in the security restricted area, a visual check of the airport supplies shall be carried out by the staff of the outlet in order to ensure that there are no signs of tampering.

### 9.1.2 Screening

9.1.2.1 When screening airport supplies, the means or method employed shall take into consideration the nature of the supply and shall be of a standard sufficient to reasonably ensure that no prohibited articles are concealed in the supply.

9.1.2.2 The screening of airport supplies shall also be subject to the additional provisions of Annex C.

### 9.1.3 Designation of known suppliers

9.1.3.1 Any entity that ensures the security controls as referred to in subparagraph 9.1.4 and delivers airport supplies shall be designated as a known supplier by the airport operator.

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9.1.3.2 In order to be designated as a known supplier, the entity shall submit the 'Declaration of commitments — known supplier of airport supplies' as contained in Attachment 9-A to the airport operator. This declaration shall be signed by the legal representative.

The signed declaration shall be retained by the airport operator as a means of validation.

9.1.3.3 If there are no deliveries within a period of 2 years, the status of known supplier shall expire.

9.1.3.4 If the Regulator or the airport operator is no longer satisfied that the known supplier complies with the requirements of subparagraph 9.1.4, the airport operator or the Regulator (as appropriate) shall withdraw the status of known supplier.

### 9.1.4 **Security controls to be applied by a known supplier or airport operator**

A known supplier of airport supplies or airport operator delivering airport supplies to the security restricted area shall:

- (a) appoint a person responsible for security in the company,
- (b) ensure that persons with access to airport supplies receive general security awareness training in accordance with subparagraph 11.2.7 of this Annex before being given access to these supplies,
- (c) prevent unauthorised access to its premises and airport supplies,
- (d) reasonably ensure that no prohibited articles are concealed in airport supplies,
- (e) apply tamper-evident seals to, or physically protect, all vehicles and/or containers that transport airport supplies.

Point (e) shall not apply during airside transportation.

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If a known supplier uses another company that is not a known supplier to the airport operator for transporting supplies to the airport, the known supplier shall ensure that all security controls listed in this subparagraph are adhered to.

### **9.2 PROTECTION OF AIRPORT SUPPLIES**

Detailed provisions for the protection of airport supplies are contained in Annex C.

### **9.3 ADDITIONAL SECURITY PROVISIONS FOR SUPPLIES OF LAGs AND STEBs**

9.3.1. Supplies of STEBs shall be delivered in tamper-evident packaging to an airside area beyond the point where boarding passes are controlled or to a security restricted area.

9.3.2. After first reception on airside or in a security restricted area and until their final sale at the outlet, LAGs and STEBs shall be protected against unauthorised interference.

9.3.3. Detailed provisions for the additional security provisions for supplies of LAGs and STEBs are contained in Annex C

**ATTACHMENT 9-A**

DECLARATION OF COMMITMENTS *KNOWN SUPPLIER OF AIRPORT SUPPLIES*

In accordance with The Aviation Security (Jersey) Direction, 2012/The Aviation Security (Bailiwick of Guernsey) Direction, 2012. ("**the Direction**"),

I declare that,

— [name of company] will

- (a) appoint a person responsible for security in the company,
- (b) ensure that persons with access to airport supplies receive general security awareness training in accordance with subparagraph 11.2.7 of this Annex before being given access to these supplies,
- (c) prevent unauthorised access to its premises and airport supplies,
- (d) reasonably ensure that no prohibited articles are concealed in airport supplies,
- (e) apply tamper-evident seals to, or physically protect, all vehicles and/or containers that transport airport supplies.

When using another company that is not a known supplier to the airport operator for transporting supplies [name of company] will ensure that all security controls listed above are adhered to

— in order to ensure compliance, [name of company] will cooperate fully with all inspections, as required, and provide access to all documents, as requested by inspectors,

— [name of company] will inform [the airport operator] of any serious security breaches and

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of any suspicious circumstances which may be relevant to airport supplies, in particular any attempt to conceal prohibited articles in supplies,

— [name of company] will ensure that all relevant staff receive training in accordance with Chapter 11 of this Annex and are aware of their security responsibilities, and

— [name of company] will inform [the airport operator] if:

- (a) it ceases trading; or
- (b) it can no longer meet the requirements of the relevant the Direction.

I shall accept full responsibility for this declaration.

Legal representative

Name:

Position in company:

Date:

Signature:

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**CHAPTER 10 IN-FLIGHT SECURITY MEASURES**

No provisions in this Annex.

## CHAPTER 11 STAFF RECRUITMENT AND TRAINING

### 11.0 GENERAL PROVISIONS

11.0.1 The Regulator, airport operator, air carrier or entity deploying persons implementing, or responsible for implementing, measures for which it is responsible in accordance with in the Bailiwicks' civil aviation security programme shall ensure that these persons meet the standards set out in this chapter.

11.0.2 For the purpose of this chapter, "**certification**" means a formal evaluation and confirmation by or on behalf of the Regulator indicating that the person has successfully completed the relevant training and that the person possesses the necessary competencies to perform assigned functions to an acceptable level.

11.0.3 For the purposes of this chapter, a "**state of residence**" shall be any country in which the person has been resident continuously for 6 months or more and a 'gap' in the record of education or employment shall mean any gap of more than 28 days.

11.0.4 Competencies acquired by persons prior to recruitment may be taken into consideration when assessing any training needs under this section.

### 11.1 RECRUITMENT

11.1.1 Persons being recruited to implement, or to be responsible for the implementation of, screening, access control or other security controls in a security restricted area shall have successfully completed a background check.

11.1.2 Persons being recruited to implement, or to be responsible for the implementation of, screening, access control or other security controls elsewhere than a security restricted area shall have successfully completed a back- ground or pre-employment check. Unless otherwise specified in this Annex, whether a background or pre- employment check has to be completed shall be determined by the Regulator.

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11.1.3 A background check shall at least:

- (a) establish the person's identity on the basis of documentary evidence,
- (b) cover criminal records in all states of residence during at least the preceding 5 years,
- (c) cover employment, education and any gaps during at least the preceding 5 years.

11.1.4 A pre-employment check shall at least:

- (a) establish the person's identity on the basis of documentary evidence;
- (b) cover employment, education and any gaps during at least the preceding 5 years, and
- (c) require the person to sign a declaration detailing any criminal history in all states of residence during at least the preceding 5 years.

11.1.5 Background or pre-employment checks shall be completed before the person undergoes any security training involving access to information which is not publicly available.

11.1.6 The recruitment process for all persons being recruited under subparagraphs 11.1.1 and 11.1.2 shall include at least a written application and an interview stage designed to provide an initial assessment of abilities and aptitudes.

11.1.7 Persons being recruited to implement security controls shall have the mental and physical abilities and aptitudes required to carry out their designated tasks effectively and shall be made aware of the nature of these requirements at the outset of the recruitment process.

These abilities and aptitudes shall be assessed during the recruitment process and before

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completion of any probationary period.

11.1.8 Recruitment records, including results of any assessment tests, shall be kept for all persons recruited under subparagraphs 11.1.1 and 11.1.2 for at least the duration of their contract.

### 11.2 TRAINING

#### 11.2.1 General training obligations

11.2.1.1 Persons shall have successfully completed relevant training before being authorised to implement security controls unsupervised.

11.2.1.2 Training of persons performing tasks as listed in subparagraphs 11.2.3.1 to 11.2.3.5 and subparagraph 11.2.4 shall include theoretical, practical and on-the-job training elements.

11.2.1.3 The content of courses shall be specified or approved by the Regulator before:

- (a) an instructor delivers any training required under this Direction, or
- (b) a computer based training course is used in order to meet the requirements of this Direction.

Computer based training may be used with or without the support of an instructor or coach.

11.2.1.4 Training records shall be kept for all persons trained for at least the duration of their contract.

#### 11.2.2 Basic training

Basic training of persons performing tasks as listed in subparagraphs 11.2.3.1, 11.2.3.4 and 11.2.3.5 as well as in subparagraphs 11.2.4, 11.2.5 and 11.5 shall result in the following competencies:

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- (a) knowledge of previous acts of unlawful interference with civil aviation, terrorist acts and current threats,
- (b) knowledge of the legal framework for aviation security,
- (c) knowledge of the objectives and organisation of aviation security, including the obligations and responsibilities of persons implementing security controls,
- (d) knowledge of access control procedures,
- (e) knowledge of identification card systems used at the airport,
- (f) knowledge of procedures for challenging persons and of circumstances in which persons should be challenged or reported,
- (g) knowledge of reporting procedures,
- (h) ability to identify prohibited articles,
- (i) ability to respond appropriately to security related incidents,
- (j) knowledge of how human behaviour and responses can affect security performance, and
- (k) ability to communicate clearly and confidently.

### 11.2.3 **Job specific training for persons implementing security controls**

11.2.3.1 Job specific training of persons implementing screening of persons, cabin baggage, items carried and hold baggage shall result in the following competencies:

- (a) understanding of the configuration of the screening checkpoint and the screening process,

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- (b) knowledge of how prohibited articles may be concealed,
- (c) ability to respond appropriately to the detection of prohibited articles,
- (d) knowledge of the capabilities and limitations of security equipment or screening methods used,
- (e) knowledge of emergency response procedures,

and, where the person's designated tasks so require:

- (f) interpersonal skills, in particular how to deal with cultural differences and with potentially disruptive passengers,
- (g) knowledge of hand searching techniques,
- (h) ability to carry out hand searches to a standard sufficient to reasonably ensure the detection of concealed prohibited articles,
- (i) knowledge of exemptions from screening and special security procedures,
- (j) ability to operate the security equipment used,
- (k) ability to correctly interpret images produced by security equipment, and
- (l) knowledge of protection requirements for hold baggage.

11.2.3.2 Training of persons implementing screening of cargo and mail shall result in the following competencies:

- (a) knowledge of previous acts of unlawful interference with civil aviation, terrorist acts and current threats,

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- (b) awareness of the relevant legal requirements,
- (c) knowledge of the objectives and organisation of aviation security, including the obligations and responsibilities of persons implementing security controls in the supply chain;
- (d) ability to identify prohibited articles,
- (e) ability to respond appropriately to the detection of prohibited articles,
- (f) knowledge of the capabilities and limitations of security equipment or screening methods used,
- (g) knowledge of how prohibited articles may be concealed,
- (h) knowledge of emergency response procedures,
- (i) knowledge of protection requirements for cargo and mail,

and, where the person's designated tasks so require:

- (j) knowledge of screening requirements for cargo and mail, including exemptions and special security procedures,
- (k) knowledge of screening methods appropriate for different types of cargo and mail,
- (l) knowledge of hand searching techniques,
- (m) ability to carry out hand searches to a standard sufficient to reasonably ensure the detection of concealed prohibited articles,
- (n) ability to operate the security equipment used,

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- (o) ability to correctly interpret images produced by security equipment,
- (p) knowledge of transportation requirements.

11.2.3.3 Training of persons implementing screening of air carrier mail and materials, in-flight supplies and airport supplies shall result in the following competencies:

- (a) knowledge of previous acts of unlawful interference with civil aviation, terrorist acts and current threats,
- (b) awareness of the relevant legal requirements,
- (c) knowledge of the objectives and organisation of aviation security, including the obligations and responsibilities of persons implementing security controls in the supply chain,
- (d) ability to identify prohibited articles,
- (e) ability to respond appropriately to the detection of prohibited articles,
- (f) knowledge of how prohibited articles may be concealed,
- (g) knowledge of emergency response procedures,
- (h) knowledge of the capabilities and limitations of security equipment or screening methods used,

and, where the person's designated tasks so require:

- (i) knowledge of hand searching techniques,
- (j) ability to carry out hand searches to a standard sufficient to reasonably ensure the detection of concealed prohibited articles,

## ANNEX B

- (k) ability to operate the security equipment used,
- (l) ability to correctly interpret images produced by security equipment, and
- (m) knowledge of transportation requirements.

11.2.3.4 Specific training of persons performing vehicle examinations shall result in the following competencies:

- (a) knowledge of the legal requirements for vehicle examinations, including exemptions and special security procedures,
- (b) ability to respond appropriately to the detection of prohibited articles,
- (c) knowledge of how prohibited articles may be concealed,
- (d) knowledge of emergency response procedures,
- (e) knowledge of vehicle examination techniques,
- (f) ability to carry out vehicle examinations to a standard sufficient to reasonably ensure the detection of concealed prohibited articles.

11.2.3.5 Specific training of persons implementing access control at an airport as well as surveillance and patrols shall result in the following competencies:

- (a) knowledge of the legal requirements for access control, including exemptions and special security procedures,
- (b) knowledge of access control systems used at the airport,
- (c) knowledge of authorisations, including identification cards and vehicle passes, providing access to airside areas and ability to identify those authorisations,

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- (d) knowledge of procedures for patrolling and for challenging persons and of circumstances in which persons should be challenged or reported,
- (e) ability to respond appropriately to the detection of prohibited articles,
- (f) knowledge of emergency response procedures,
- (g) interpersonal skills, in particular how to deal with cultural differences and with potentially disruptive passengers.

11.2.3.6 Training of persons implementing aircraft security searches shall result in the following competencies:

- (a) knowledge of the legal requirements for aircraft security searches,
- (b) knowledge of the configuration of the type(s) of aircraft on which the person is to implement aircraft security searches,
- (c) ability to identify prohibited articles,
- (d) ability to respond appropriately to the detection of prohibited articles,
- (e) knowledge of how prohibited articles may be concealed,
- (f) ability to implement aircraft security searches to a standard sufficient to reasonably ensure the detection of concealed prohibited articles.

11.2.3.7 Training of persons implementing aircraft protection shall result in the following competencies:

- (a) knowledge of how to protect and prevent unauthorised access to aircraft,
- (b) knowledge of procedures for sealing aircraft, if applicable,

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- (c) knowledge of identification card systems used at the airport,
- (d) knowledge of procedures for challenging persons and of circumstances in which persons should be challenged or reported, and
- (e) knowledge of emergency response procedures.

11.2.3.8 Training of persons implementing baggage reconciliation shall result in the following competencies:

- (a) knowledge of previous acts of unlawful interference with civil aviation, terrorist acts and current threats,
- (b) awareness of the relevant legal requirements,
- (c) knowledge of the objectives and organisation of aviation security, including the obligations and responsibilities of persons implementing security controls,
- (d) ability to respond appropriately to the detection of prohibited articles,
- (e) knowledge of emergency response procedures,
- (f) knowledge of passenger and baggage reconciliation requirements and techniques,
- (g) knowledge of protection requirements for air carrier materials used for passenger and baggage processing.

11.2.3.9 Training of persons implementing security controls for cargo and mail other than screening, or having access to identifiable air cargo or identifiable air mail, shall result in the following competencies:

- (a) knowledge of previous acts of unlawful interference with civil aviation, terrorist acts and current threats,

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- (b) awareness of the relevant legal requirements,
- (c) knowledge of the objectives and organisation of aviation security, including the obligations and responsibilities of persons implementing security controls in the supply chain,
- (d) knowledge of procedures for challenging persons and of circumstances in which persons should be challenged or reported,
- (e) knowledge of reporting procedures,
- (f) ability to identify prohibited articles,
- (g) ability to respond appropriately to the detection of prohibited articles,
- (h) knowledge of how prohibited articles may be concealed,
- (i) knowledge of protection requirements for cargo and mail,
- (j) knowledge of transportation requirements, if applicable.

11.2.3.10 Training of persons implementing security controls for air carrier mail and materials, in-flight supplies and airport supplies other than screening shall result in the following competencies:

- (a) knowledge of previous acts of unlawful interference with civil aviation, terrorist acts and current threats,
- (b) awareness of the relevant legal requirements,
- (c) knowledge of the objectives and organisation of aviation security, including the obligations and responsibilities of persons implementing security controls,

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- (d) knowledge of procedures for challenging persons and of circumstances in which persons should be challenged or reported,
- (e) knowledge of reporting procedures,
- (f) ability to identify prohibited articles,
- (g) ability to respond appropriately to the detection of prohibited articles,
- (h) knowledge of how prohibited articles may be concealed,
- (i) knowledge of protection requirements for air carrier mail and materials, in-flight supplies and airport supplies, as applicable, and
- (j) knowledge of transportation requirements, if applicable.

### **11.2.4 Specific training for persons directly supervising persons implementing security controls (supervisors)**

Specific training of supervisors shall, in addition to the competencies of the persons to be supervised, result in the following competencies:

- (a) knowledge of the relevant legal requirements and how they should be met,
- (b) knowledge of supervisory tasks,
- (c) knowledge of internal quality control,
- (d) ability to respond appropriately to the detection of prohibited articles,
- (e) knowledge of emergency response procedures,
- (f) ability to provide mentoring and on-the-job training and to motivate others,

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and, where the person's designated tasks so require:

- (g) knowledge of conflict management, and
- (h) knowledge of the capabilities and limitations of security equipment or screening methods used.

### **11.2.5 Specific training for persons with general responsibility at national or local level for ensuring that a security programme and its implementation meet all legal provisions (security managers)**

Specific training of security managers shall result in the following competencies:

- (a) knowledge of the relevant legal requirements and how they should be met,
- (b) knowledge of internal, United Kingdom, European Union and international quality control,
- (c) ability to motivate others,
- (d) knowledge of the capabilities and limitations of security equipment or screening methods used.

### **11.2.6 Training of persons other than passengers requiring unescorted access to security restricted areas**

11.2.6.1 Persons other than passengers requiring unescorted access to security restricted areas and not falling under subparagraphs 11.2.3 to 11.2.5 and 11.5 shall receive security awareness training before being issued with an authorisation granting unescorted access to security restricted areas.

11.2.6.2 Security awareness training shall result in the following competencies:

- (a) knowledge of previous acts of unlawful interference with civil aviation,

terrorist acts and current threats,

- (b) awareness of the relevant legal requirements,
- (c) knowledge of the objectives and organisation of aviation security, including the obligations and responsibilities of persons implementing security controls,
- (d) understanding of the configuration of the screening checkpoint and the screening process,
- (e) awareness of access control and relevant screening procedures,
- (f) knowledge of airport identification cards used at the airport,
- (g) knowledge of reporting procedures, and
- (h) ability to respond appropriately to security related incidents.

11.2.6.3 Each person undergoing security awareness training shall be required to demonstrate understanding of all subjects referred to in subparagraph 11.2.6.2 before being issued with an authorisation granting unescorted access to security restricted areas.

#### 11.2.7 **Training of persons requiring general security awareness**

General security awareness training shall result in the following competencies:

- (a) Knowledge of previous acts of unlawful interference with civil aviation, terrorists acts and current threats,
- (b) awareness of the relevant legal requirements
- (c) knowledge of the objectives and organisation of aviation security in their working environment, including the obligations and responsibilities of persons implementing security controls,

(d) knowledge of reporting procedures and

(e) ability to respond appropriately to security related incidents.

Each person undergoing general security awareness training shall be required to demonstrate understanding of all subjects referred to in this subparagraph before taking up duty.

### 11.3 CERTIFICATION OR APPROVAL

11.3.1 Persons performing tasks as listed in subparagraphs 11.2.3.1. to 11.2.3.5 shall be subject to:

- (a) an initial certification or approval process,
- (b) for persons operating x-ray or EDS equipment, recertification at least every 3 years, and
- (c) for all other persons, recertification or re-approval at least every 5 years.

11.3.2 Persons operating x-ray or EDS equipment shall, as part of the initial certification or approval process, pass a standardised image interpretation test.

11.3.3 The recertification or re-approval process for persons operating x-ray or EDS equipment shall include both the standardised image interpretation test and an evaluation of operational performance.

11.3.4 Failure to undertake and successfully complete recertification or re-approval within a reasonable timescale, not normally exceeding 3 months, shall result in the related security entitlements being withdrawn.

11.3.5 Certification or approval records shall be kept for all persons certified or approved, respectively, for at least the duration of their contract.

#### 11.4 RECURRENT TRAINING

11.4.1 Persons operating x-ray or EDS equipment shall be subject to recurrent training consisting of image recognition training and testing. This shall take the form of:

- (a) classroom and/or computer based training, or
- (b) on-the-job TIP training, on condition that a TIP library of at least 6 000 images, as specified below, is employed on the x-ray or EDS equipment used and the person works with this equipment during at least one third of his working hours.

The results of testing shall be provided to the person and recorded and may be taken into consideration as part of the recertification or re-approval process.

For classroom and/or computer based training, persons shall be subject to image recognition training and testing for at least 6 hours in every 6 month period. An image library shall be used containing at least 1,000 images of at least 250 different threat articles, including images of component parts of threat articles, with each article captured in a variety of different orientations. There shall be an unpredictable selection of images from the library during the training and testing.

For on-the-job TIP training, the TIP library shall consist of at least 6,000 images of at least 1,500 different threat articles, including images of component parts of threat articles, with each article captured in a variety of different orientations.

11.4.2 Persons performing tasks as listed under subparagraph 11.2 other than those referred to in subparagraph 11.4.1 shall undergo recurrent training at a frequency sufficient to ensure that competencies are maintained and acquired in line with security developments.

Recurrent training shall be conducted:

- (a) for competencies acquired during initial basic, specific and security awareness

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training, at least once every 5 years or, in cases where the competencies have not been exercised for more than 6 months, before return to security duties, and

- (b) for new or extended competencies, as required to ensure that persons implementing, or responsible for implementing, security controls are promptly made aware of new threats and legal requirements by the time they have to be applied.

The requirements under (a) shall not apply to competencies acquired during specific training which are no longer required for the person's designated tasks.

11.4.3 Records of recurrent training shall be kept for all persons trained for at least the duration of their contract.

### 11.5 QUALIFICATION OF INSTRUCTORS AND INDEPENDENT VALIDATORS

11.5.1 The Regulator shall maintain or have access to lists of certified instructors and, if appropriate, independent validators who have met the requirements set out in subparagraph 11.5.2, 11.5.3 or 11.5.4.

11.5.2 Instructors and independent validators shall have successfully completed a background check in accordance with subparagraph 11.1.3 and produce evidence of relevant qualifications or knowledge. Independent validators shall be free from any contractual or pecuniary obligation to the airport operators, air carriers or entities they are recruited to monitor.

11.5.3 Instructors who were recruited or who were providing training specified in this Direction before it came into force shall, as a minimum, satisfy the Regulator that they:

- (a) have knowledge and competencies as specified in subparagraph 11.5.5, and
- (b) are delivering only courses approved by the Regulator in accordance with subparagraph 11.2.1.3.

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11.5.4 Independent validators who were recruited before this Direction came into force shall, as a minimum, satisfy the Regulator that they:

- (a) have competencies as specified in subparagraph 11.5.6, and
- (b) are free from any contractual or pecuniary obligation to the airport operators, air carriers or entities to be monitored.

11.5.5 In order to be certified as an instructor qualified to give training defined in subparagraphs 11.2.3.1 to 11.2.3.5 and in subparagraphs 11.2.4 and 11.2.5, a person shall have knowledge of the work environment in the relevant aviation security field and qualifications and competencies in the following areas:

- (a) instructional techniques, and
- (b) security elements to be taught.

11.5.6 In order to be certified as an independent validator, a person shall have knowledge of the work environment in the relevant aviation security field and competencies in the following areas:

- (a) quality control, and
- (b) security areas to be validated or monitored.

11.5.7 The Regulator shall maintain a list of appropriate security training courses. The Regulator shall ensure that instructors and independent validators receive regular training or information on developments in the relevant fields.

11.5.8 Where the Regulator is no longer satisfied that training delivered by a qualified instructor is resulting in the relevant competencies, the Regulator shall either withdraw approval of the course or ensure that the trainer is suspended or removed from the list of qualified instructors, as appropriate.

## 11.6. MUTUAL RECOGNITION OF TRAINING

Any competencies acquired by a person in order to meet the requirements of EU Member State regulations on aviation security may be taken into consideration by the Regulator.

## **CHAPTER 12 SECURITY EQUIPMENT**

### **12.0 GENERAL PROVISIONS**

12.0.1 The Regulator, operator or entity using equipment for the implementation of measures for which it is responsible in accordance with Annex A shall take reasonable steps to ensure that the equipment meets the standards set out in this chapter.

12.0.2 There shall be routine testing of each piece of security equipment.

### **12.1 WALK-THROUGH METAL DETECTION (WTMD) EQUIPMENT**

#### **12.1.1 General principles**

12.1.1.1 Walk-through metal detection equipment (WTMD) shall be able to detect and to indicate by means of an alarm at least specified metallic items, both individually and in combination.

12.1.1.2 The detection by WTMD shall be independent of the position and orientation of the metallic item.

12.1.1.3 WTMD shall be firmly fixed to a solid base.

12.1.1.4 WTMD shall have a visual indicator to show that the equipment is in operation.

12.1.1.5 The means for adjusting the detection settings of WTMD shall be protected and accessible only to authorised persons.

12.1.1.6 WTMD shall give both a visual alarm and an audible alarm when it detects metallic items as referred to in subparagraph 12.1.1.1. Both types of alarm shall be noticeable at a range of 2 metres.

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12.1.1.7 The visual alarm shall give an indication of the strength of signal detected by the WTMD.

12.1.1.8 WTMD shall be positioned so as to ensure it is not affected by sources of interference.

### 12.1.2 Standards for WTMD

12.1.2.1 WTMD shall meet, or exceed, the standards in force in the United Kingdom at all times.

12.1.2.2 [*No provision*].

12.1.2.3 [*No provision*].

### 12.1.3 Additional requirements for WTMD

[*No provision*]

## 12.2 HAND-HELD METAL DETECTION (HHMD) EQUIPMENT

12.2.1 Hand-held metal detection equipment (HHMD) shall be able to detect ferrous and non-ferrous metallic items.

Detection and identification of the position of the detected metal shall be indicated by means of an alarm.

12.2.2 The means for adjusting the sensitivity settings of HHMD shall be protected and accessible only to authorised persons.

12.2.3 HHMD shall give an audible alarm when it detects metallic items. The alarm shall be noticeable at a range of 1 metre.

12.2.4 The performance of HHMD shall not be affected by sources of interference.

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12.2.5 HHMD shall have a visual indicator to show that the equipment is in operation.

### 12.3 X-RAY EQUIPMENT

X-ray equipment shall meet, or exceed, the standards in force in the United Kingdom at all times.

### 12.4 EXPLOSIVE DETECTION SYSTEMS (EDS) EQUIPMENT

#### 12.4.1 General principles

12.4.1.1 Explosive detection systems equipment (EDS) shall be able to detect and to indicate by means of an alarm specified and higher individual quantities of explosive material contained in baggage or other consignments.

12.4.1.2 The detection shall be independent of the shape, position or orientation of the explosive material.

12.4.1.3 EDS shall give an alarm in each of the following circumstances:

- when it detects explosive material,
- when it detects the presence of an item that prevents explosive material from being detected, and
- when the contents of a bag or consignment are too dense to be analysed.

#### 12.4.2 Standards for EDS

12.4.2.1 EDS shall meet, or exceed, the standards in force in the United Kingdom at all times, in relation to which there are presently three standards.

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12.4.2.2 All EDS shall meet standard 1.

12.4.2.3 Standard 1 shall expire on 1 September 2012.

12.4.2.4 The Regulator may permit standard 1 EDS installed between 1 January 2003 and 1 September 2006 to continue to be used until 1 January 2014 at the latest, provided that standard continues to be used in the United Kingdom.

12.4.2.5 Standard 2 shall apply to all EDS installed as from 1 January 2007, unless a contract to install EDS that meets standard 1 has been placed before 19 October 2006.

12.4.2.6 All EDS shall meet standard 2 by 1 September 2012 at the latest, unless point of subparagraph 12.4.2.4 applies.

12.4.2.7 Standard 2 shall expire on 1 September 2020.

12.4.2.8 The Regulator may permit standard 2 EDS installed between 1 January 2011 and 1 September 2014 to continue to be used until 1 September 2020 at the latest, provided that standard continues to be used in the United Kingdom.

12.4.2.9 The Regulator will inform the UK appropriate authority should this permission be granted

12.4.2.10 Standard 3 shall apply to all EDS installed as from 1 September 2014.

12.4.2.11 All EDS shall meet standard 3 by 1 September 2020 at the latest.

### 12.4.3 **Image quality requirements for EDS**

*[No provision]*

## 12.5 **THREAT IMAGE PROJECTION (TIP)**

### 12.5.1 **General principles**

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12.5.1.1 Threat image projection (TIP) shall be able to project virtual images of threat articles within the x-ray image of bags or other consignments being screened.

The virtual images shall be placed within the x-ray image of bags and consignments being screened in an evenly distributed manner and not in a fixed position.

It shall be possible to set the percentage of virtual images to be projected.

12.5.1.2 TIP shall not impair the performance and normal functioning of x-ray equipment.

No indication shall be given to the screener that a virtual image of a threat article is about to be projected or has been projected until a message is presented in accordance with subparagraph 12.5.2.2.

12.5.1.3 The means for managing TIP shall be protected and accessible only to authorised persons.

### 12.5.2 **Composition of TIP**

12.5.2.1 TIP shall comprise of at least:

- (a) a library of virtual images of threat articles,
- (b) a means for presenting messages and for messages to be cleared,
- (c) a means for recording and presenting the results of the responses of individual screeners.

12.5.2.2 TIP shall present a message to the screener:

- (a) where the screener responded and a virtual image of a threat article was projected,

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- (b) where the screener did not respond and a virtual image of a threat article was projected,
- (c) where the screener responded and no virtual image of a threat article was projected, and
- (d) where an attempt to project a virtual image of a threat article failed and was visible to the screener.

The message shall be presented so that it does not obscure the image of the bag or consignment to which it refers.

The message shall remain until it has been cleared by the screener. In the case of subparagraphs (a) and (b) the message shall be presented together with the virtual image of the threat article.

12.5.2.3 Access to equipment with TIP installed and deployed shall require that the screener uses a unique identifier.

12.5.2.4 TIP shall be able to store the results of the responses of individual screeners for a minimum of 12 months and in a format to allow the provision of reports.

12.5.2.5 The composition of TIP shall also meet, or exceed, the standards in force in the United Kingdom at all times.

### **12.6 EXPLOSIVE TRACE DETECTION (ETD) EQUIPMENT**

Explosive trace detection (ETD) equipment shall be able to collect and analyse particles on, or vapour from, contaminated surfaces or contents of baggage or consignments, and to indicate by means of an alarm the presence of traces of explosives and shall meet, or exceed, the standards in force in the United Kingdom at all times.

### **12.7 EQUIPMENT FOR SCREENING LIQUIDS, AEROSOLS AND GELS (LAGs)**

### 12.7.1 General principles

12.7.1.1 Equipment listed in subparagraph 4.1.3.1 that is used for the screening of liquids, aerosols and gels (LAGs) shall be able to detect and to indicate by means of an alarm specified and higher individual quantities of threat materials in LAGs.

12.7.1.2 T the detection shall be independent of the shape or material of the LAG container.

12.7.1.3 The equipment shall be used in a manner that ensures that the container is positioned and orientated so as to ensure that the detection capabilities are met in full.

12.7.1.4 The equipment shall give an alarm in each of the following circumstances:

- (a) when it detects threat material,
- (b) when it detects the presence of an item that prevents threat material from being detected,
- (c) when it cannot assess whether the LAG is benign or not, and
- (d) when the contents of the screened bag are too dense to be analysed.

### 12.7.2 Standards for equipment for the screening of LAGs

12.7.2.1 There shall be two standards for equipment for the screening of LAGs. Which shall be the standards in force in the United Kingdom at all times

12.7.2.2 All equipment for the screening of LAGs shall meet standard 1.

Standard 1 shall expire on 29 April 2016.

12.7.2.3 Standard 2 shall apply to all equipment for the screening of LAGs installed as

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from 29 April 2014.

All equipment for the screening of LAGs shall meet standard 2 by 29 April 2016 at the latest.

### 12.7.3 Approval of equipment for the screening of LAGs

Only equipment that is approved by or on behalf of the appropriate authority of the United Kingdom may be used in the Bailiwicks.

## 12.8 METHODS OF SCREENING USING NEW TECHNOLOGIES

12.8.1 [No provision]

12.8.2 [No provision]

12.8.3 [No provision]

12.8.4 The maximum evaluation period for each method of screening using new technologies shall be eighteen months. This evaluation period may be extended by the Regulator by a maximum of a further twelve months.

12.8.5 [No provision]

12.8.6 [No provision]

12.8.7 [No provision]

## 12.9 EXPLOSIVE DETECTION DOGS

### 12.9.1. General Principles

Only EDD that are approved by or on behalf of the Regulator may be used in the Bailiwicks.

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12.9.1.1. An explosive detection dog (EDD) shall be able to detect and indicate specified and higher individual quantities of explosive material.

12.9.1.2. The detection shall be independent of the shape, position or orientation of the explosive materials.

12.9.1.3. An EDD shall give an alarm, in the form of a passive response, when it detects explosive materials and shall meet, or exceed, the standards in force in the United Kingdom at all times.

12.9.1.4. An EDD and its handler can be used for screening if they both have been approved independently and in combination as a team.

12.9.1.5. An EDD and its handler shall be subject to initial and recurrent training to ensure that required competencies are learned and maintained and, where appropriate, new competencies are learned.

12.9.1.6. In order to be approved, an EDD team, consisting of an EDD and handler(s), shall have successfully passed a training course.

12.9.1.7. An EDD team shall be approved by or on behalf of the Regulator in accordance with the standards in force in the United Kingdom at all times.

12.9.1.8. After approval by the Regulator, an EDD team may be used for security screening by use of free running or remote explosive scent tracing method.

### 12.9.2. **Standards for EDD**

12.9.2.1. The performance requirements for an EDD shall meet, or exceed, the standards in force in the United Kingdom at all times.

12.9.2.2. [*No provision*].

12.9.2.3 [*No provision*].

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12.9.2.4. [No provision].

12.9.2.5. An EDD used for screening of explosive materials shall be fitted with appropriate means to allow for the unique identification of the EDD.

12.9.2.6. When performing explosive detection duties, an EDD shall always be accompanied by the handler who is approved to work with the EDD.

12.9.2.7. An EDD approved for free running method shall only have one handler. One handler may be approved for leading a maximum of two EDDs.

12.9.2.8. An EDD approved for remote explosive scent tracing method shall be led by a maximum of two handlers per EDD.

### 12.9.3. **Training Requirements General Training Obligations**

12.9.3.1. The training of an EDD team shall include theoretical, practical and on-the-job training elements which shall meet, or exceed, the standards in force in the United Kingdom at all times.

12.9.3.2. [No provision].

12.9.3.3. [No provision].

12.9.3.4. [No provision].

12.9.3.5. [No provision].

12.9.3.6. [No provision].

### **Initial training for EDD Teams**

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12.9.3.7. An EDD team shall be subject to initial training and shall meet, or exceed, the standards in force in the United Kingdom at all times.

12.9.3.8. Initial training for an EDD team shall include practical training in the intended work environment.

### **Recurrent training for EDD Teams**

12.9.3.9. An EDD and the handler shall be subject to recurrent training requirements, both individually and in combination as a team which shall meet, or exceed, the standards in force in the United Kingdom at all times.

12.9.3.10. *[No provision]*.

12.9.3.11. *[No provision]*.

12.9.3.12. *[No provision]*.

### **Training records for EDD Teams**

12.9.3.13. The records of both initial and recurrent training shall be kept for both the EDD and its handler for at least the duration of their contract of employment and they shall be made available to the Regulator upon request.

### **Operational Training for EDD Teams**

12.9.3.14. When an EDD is deployed in the screening duties, the EDD shall be subject to operational training to ensure that it meets, or exceeds, the performance in force in the United Kingdom at all times.

12.9.3.15. Operational training shall be done on a continuous random basis during the deployment period, and shall measure EDD's detection performance by means of approved training aids.

#### 12.9.4. Approval Procedures

12.9.4.1. The approval procedure shall ensure that the following competencies are assessed:

- (a) ability of the EDD to meet, or exceed, the detection performance in force in the United Kingdom at all times,
- (b) ability of the EDD to give a passive indication on the presence of explosive materials,
- (c) ability of the EDD and its handler(s) to work effectively as a team,
- (d) ability of the handler to correctly lead the EDD, interpret and respond appropriately to the EDD reaction to the presence of an explosive material.

12.9.4.2 [No provision].

12.9.4.3. The EDD team shall have successfully completed training in each area for which the approval is sought.

12.9.4.4. [No provision]

12.9.4.5. The validity of each approval period shall not be longer than 12 months.

#### 12.9.5. Quality Control

12.9.5.1. The EDD team shall be subject to quality control measures that shall meet, or exceed, the standards in force in the United Kingdom at all times.

#### 12.9.6. Methodology of Screening

[No provision]

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### **ATTACHMENT 12-A**

Detailed provisions for performance requirements for WTMD are set out in Annex C.

### **ATTACHMENT 12-B**

Detailed provisions for performance requirements for EDS are set out in Annex C .

### **ATTACHMENT 12-C**

Detailed provisions for performance requirements for equipment for the screening of liquids, aerosols and gels (LAGS) are set out in Annex C.



## **ANNEX C**

# **CHANNEL ISLANDS RESTRICTED DETAILED MEASURES SUPPLEMENTAL TO ANNEX A**



## **ANNEX D**

# **CHANNEL ISLANDS RESTRICTED MORE STRINGENT MEASURES**



## **ANNEX E**

# **CHANNEL ISLANDS SPECIFIC MEASURES**

# ANNEX E

## CHANNEL ISLANDS SPECIFIC MEASURES

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