



GUERNSEY STATUTORY INSTRUMENT

2017 No. 82

**The Firearms and Weapons (Forms and Particulars)
(Guernsey) Regulations, 2017**

<i>Made</i>	9 October	, 2017
<i>Coming into operation</i>	1 November	, 2017
<i>Laid before the States</i>		, 2017

THE COMMITTEE FOR HOME AFFAIRS, in exercise of the powers conferred on it by sections 10(1), 12(2), 15(1), 20A(3), 23B(3), 29(1), 30(2), 31(3), 36(1), 36(3) and (5), 40(1), 43(1) and 55A of the Firearms and Weapons (Guernsey) Law, 1998^a and all other powers enabling it in that behalf, hereby makes the following Regulations:-

Police, auctioneer's and movement permits.

1. (1) For the purpose of section 10(1) of the Law, the form of the permit to be used for possession of firearms or ammunition without a certificate under the Law is Form 1 of the Schedule.

^a Ordres en Conseil Vol. XXXVIII, p. 324; as amended by Vol. XL, p. 24; Order in Council No. IV of 2016; Ordinance No. XXXIII of 2003 and No. IX of 2016.

(2) For the purposes of section 12(2) of the Law, the form of the permit to be used for an auctioneer to sell by auction, expose for sale by auction or have in his possession for sale by auction a firearm or ammunition without being registered as a firearms dealer is Form 2 of the Schedule.

(3) For the purposes of section 15(1)(c) of the Law, the form of the permit to be used to remove a firearm from or to a ship, or a signalling apparatus from or to an aircraft or aerodrome is Form 3 of the Schedule.

Application forms for shotgun or air weapon in public place, or firearm or shot gun certificate.

2. (1) For the purposes of section 20A(3) of the Law, the form to be used for an application for a licence under section 20A of the Law is Form 4 of the Schedule.

(2) For the purposes of section 23B(3) of the Law, the form to be used for an application for a permit under section 23B of the Law is Form 5 of the Schedule.

(3) For the purposes of section 29(1) of the Law, the forms to be used for an application for the grant of a firearm certificate or shot gun certificate are Forms 6 and 7, respectively, of the Schedule.

Firearm or shot gun certificates.

3. (1) For the purposes of section 30(2) of the Law, the form and conditions of a firearm certificate are in Form 8 of the Schedule.

(2) For the purposes of section 31(3) of the Law, the form and conditions of a shot gun certificate are in Form 9 of the Schedule.

Forms, applications and particulars relating to firearms dealers.

4. (1) For the purposes of section 36(1) of the Law, the form to be used for the register of firearms dealers is Form 10 of the Schedule.

(2) For the purposes of section 36(3) and (5)(b) of the Law, the form to be used for an application for a certificate of registration as a firearms dealer is Form 11 of the Schedule.

(3) Where a person registered as a firearms dealer proposes to carry on business at a place of business which is not entered in the register of firearms dealers, the particulars to be furnished to the Chief Officer for the purposes of section 40(1) of the Law are set out in Form 12 of the Schedule.

(4) Where a person by way of trade or business manufactures, sells or transfers firearms or ammunition, the particulars to be entered in the register of transactions for the purposes of section 43(1) of the Law are set out in Form 13 of the Schedule.

(5) For the purpose of section 36(4) and 39(2) of the Law, the form and conditions of a certificate of registration are in Form 14 of the Schedule.

Interpretation.

5. (1) In these Regulations, unless the context requires otherwise –

"enactment" includes a Law, an Ordinance and any subordinate legislation and includes any provision or portion of a Law, an Ordinance or any subordinate legislation,

"the Law" means the Firearms and Weapons (Guernsey) Law, 1998, and

"subordinate legislation" means any regulation, rule, order, rule of court, resolution, scheme, byelaw or other instrument made under any statutory, customary or inherent power and having legislative effect, but does not include an Ordinance.

(2) Any reference in these Regulations to an enactment is a reference thereto as from time to time amended, re-enacted (with or without modification), extended or applied.

Citation and commencement.

5. These Regulations may be cited as the Firearms and Weapons (Forms and Particulars) (Guernsey) Regulations, 2017 and shall come into force on the 1st November, 2017.

Dated this 9th day of October, 2017



Deputy Mary Lowe

President of the Committee for Home Affairs

For and on behalf of the Committee

SCHEDULE

FORM 1

Article 1(1)

FIREARMS PERMIT
Firearms (Guernsey) Law 1998; Section 10 (1)

NAME:

ADDRESS:

FIREARMS PERMIT No.:

Permission is hereby granted to the above-named person to possess the firearm/s
and ammunition† specified below for the purposes of

Subject to the following conditions:

This permit is valid from to inclusive.

Firearms/Ammunition†*

CHIEF OFFICER OF POLICE

Date of issue:

* Description, including, in the case of firearms, type, calibre, maker's name, identification number or other distinguishing mark: and in the case of ammunition, quantity, type and calibre.

† Delete as appropriate.

AUCTIONEER'S PERMIT
Firearms (Guernsey) Law 1998; Section 12(2)

NAME:

ADDRESS:

AUCTIONEER'S PERMIT No.:

Permission is hereby granted to the above-named auctioneer/s to sell by auction, expose for sale by auction and have in possession for sale by auction the following firearms and/or ammunition† specified below, subject to the following conditions:

This permit is valid from to inclusive.

Firearms/Ammunition†*

CHIEF OFFICER OF POLICE

Date of issue:

* Description, including, in the case of firearms, type, calibre, maker's name, identification number or other distinguishing mark: and in the case of ammunition, quantity, type and calibre.

† Delete as appropriate.

FORM 3

Article 1(3)

SHIP/AIRCRAFT/AERODROME MOVEMENT PERMIT
Firearms (Guernsey) Law 1998; Section 15(1)(c)

NAME:

ADDRESS:

MOVEMENT PERMIT No.:

Permission is hereby granted to the above-named to remove firearm/signalling apparatus* specified below for the purposes of:

from/to†

(State particulars of the ship, aircraft or aerodrome and also where situated)

to/from†

(State the address to/from which the firearm or signalling apparatus is to be removed)

This permit is valid from to inclusive.

Firearms/Signalling apparatus†*

CHIEF OFFICER OF POLICE

Date of issue:

* Description, including, type, calibre, maker's name, identification number or other distinguishing mark.

† Delete as appropriate.

**APPLICATION FOR THE GRANT OF A LICENCE
TO POSSESS A LOADED SHOTGUN IN A PUBLIC PLACE**
Firearms (Guernsey) Law 1998; Section 20A(3)

To be completed by all applicants

(Please use BLOCK LETTERS except when signing)

Title (Mr. Mrs. Ms. Miss or Other)

Surname

Forenames (state all)

Date of birth

Place of birth

Residential address

.....

Post code

Home telephone number

Mobile telephone number

E-mail.....

Number of current shotgun certificate.....

Date of issue.....

Name of club.....

Membership number

Date of joining club

Specify areas you require this licence (see notes)

Circle: a / b / c / d / e / f / g

I have read and agree to abide by the rules of the club, together with the codes of practice for safe hunting. I am aware of the Restrictions placed upon me by Section 20 of the Firearms (Guernsey) Law 1998 in that;

“A person commits an offence if, without lawful authority or reasonable excuse (the proof whereof lies with him) he has with him in a public place a loaded shotgun or loaded air weapon or any other firearm (whether loaded or not) together with ammunition suitable for use with that firearm.”

Signed..... Date.....

For Official Use

Fee paid £ _____ Receipt No _____

Data entries completed _____ by _____

Chief Officer _____ Approved / Refused

Reasons for refusal

Additional conditions

Details of Proposer (Please complete in conjunction with the notes)

Title (Mr. Mrs. Ms. Miss or Other)

Surname

Forenames (state all)

Date of birth

Place of birth

Residential address

.....

Post code

Home telephone number

Mobile telephone number

E-mail.....

Number of current shotgun certificate.....

Date of issue

Name of club.....

Membership number

Date of joining club

How long have you known the applicant?

Briefly explain why you feel the applicant should be granted a licence.

.....
.....

- 1 Does the applicant require the supervision of either the proposer or seconder during his / her first year of hunting (please see note N)
Yes / No (Please delete)
- 2 If yes to 1 above do you intend to supervise the applicant when he / she is engaged in hunting in a public place
Yes / No (Please delete)
3. Have you read and understood the Codes of Safe Practice for Hunting.
Yes / No (Please delete)

"I the below signed, fully understand and accept my responsibilities in respect of the enclosed application, including my duty not to make false statements, for the issue of a licence under the provisions of Section 20 A of the Firearms (Guernsey) Law 1998, as amended To the best of my knowledge and belief the applicant is a fit and proper person to hold a licence to possess a loaded shotgun in a public place".

Signed.....Date.....

Details of Seconder (Please complete in conjunction with the notes)

Title (Mr. Mrs. Ms. Miss or Other)

Surname
Forenames (state all)
Date of birth
Place of birth
Residential address
.....
Post code
Home telephone number
Mobile telephone number
E-mail

Number of current shotgun certificate.....
Date of issue.....
Name of club.....
Membership number
Date of joining club
How long have you known the applicant?

Briefly explain why you feel the applicant should be granted a licence.

.....
.....

- 1 Does the applicant require the supervision of either the proposer or seconder during his / her first year of hunting (please see note N)
Yes / No (Please delete)
- 2 If yes to 1 above do you intend to supervise the applicant when he / she is engaged in hunting in a public place
Yes / No (Please delete)
Have you read and understood the Codes of Safe Practice for Hunting.
Yes / No (Please delete)

"I the below signed, fully understand and accept my responsibilities in respect of the enclosed application, including my duty not to make false statements, for the issue

of a licence under the provisions of Section 20A of the Firearms (Guernsey) Law 1998, as amended. To the best of my knowledge and belief the applicant is a fit and proper person to hold a licence to possess a loaded shotgun in a public place

Signed.....Date.....

Club Endorsement for a licence to possess a loaded shotgun in a public place

(Designated hunting areas only)

Please refer to NOTE I in respect of applicants that have held a shotgun certificate for less than 12 months.

I,.....(BLOCK LETTERS)

do hereby confirm that.....(Name of applicant)

is a current member of the(Name of club)

for a minimum period of 12 months during which time they have demonstrated safe handling practices of a shotgun under supervision and has agreed to abide by the club rules, together with the codes of practice for safe hunting.

"I am satisfied that the applicant has understanding of the Law, regarding the carrying of a shotgun in a public place and that the applicant is aware of the restrictions placed upon them by Section 20 of the Firearms (Guernsey) Law 1998.

To the best of my knowledge and belief the applicant is a fit and proper person to hold a licence to possess a loaded shotgun in a public place".

This application is therefore supported.

Signed.....

Position held in club.....

NOTES

Designated Hunting Areas

- (a) L'Ancrese Common

- (b) East Coast cliffs, between La Vallette and Jerbourg Point
- (c) South Coast cliffs, between Jerbourg Point and Pleinmont Point
- (d) West Coast cliff and common land from Pleinmont Point to Portelet
- (e) Coastal common land from Fort Doyle to Bordeaux harbour
- (f) Common land on the Island of Herm (with approval of Herm Island Ltd)
- (g) Common land on Lihou Island (with approval of the appropriate Committee of the States of Guernsey)

A section 20A licence (licence to possess a loaded shotgun in a public place) will be issued on application, to current shotgun certificate holders who are experienced in the sport of hunting and who have demonstrated, by past performance, safe weapon handling techniques. The utmost regard to public safety will be given.

The following will apply in respect of each application.

Applicants in Possession of a Current Shotgun Certificate held over 12 months.

- A The applicant must be aged 18 years or over and have a good reason to apply for the licence.
- B The applicant must be a member of a local shooting club recognised by the Chief Officer of Police. Such membership held for 12 months or more.
- C The applicant must be proposed and seconded by individuals, who are current members of a recognised club. Both the proposer and seconder will possess current shotgun certificates.
- D The applicant will be able to demonstrate an understanding of the Firearms Law together with an understanding of the Hunting and Game Laws.
- E The applicant will be able to demonstrate an understanding of the Codes of Practice for safe hunting as issued by the recognised club.
- F The applicant must at all times have in force in relation to the use of their shotgun by them, a policy of insurance issued by an authorised insurer, in an amount of not less than £1,000,000 (or such other sum as the States may by Ordinance prescribe) in respect of any liability which may be incurred in respect of the death or bodily injury to any person or for the loss of or damage to property in any one occurrence or series of occurrences arising out of any one event caused by or arising out of the use of that shotgun.

- G The applicant must remain a member of the recognised club during the period of time that the Section 20 A licence is in force. If the applicant ceases to be a member the licence will be surrendered forthwith to the Island Police.

Applicants in Possession Shotgun Certificate held less than 12 months.

- H The applicant must be aged 18 years or over and have a good reason to apply for the licence.
- I The applicant must be a current member of a local shooting club recognised by the Chief Officer of Police. Such membership must have been held for a minimum period of twelve months.
- J The applicant must be proposed and seconded by individuals, who are current member of the recognised club. Both the proposer and seconder will possess current shotgun certificates.
- K The applicant will be able to demonstrate safe and responsible weapon handling techniques. (They will have participated in club events during the first year of membership, such activity having being documented by the relevant club.)
- L The applicant will be able to demonstrate an understanding of the Firearms Law together an understanding of the Hunting and Game Laws.
- M The applicant will be able to demonstrate an understanding of the Codes of Practice for safe hunting as issued by the recognised club.
- N Either the proposer or the seconder will accompany the applicant during the first season of hunting.
- O The applicant must at all times have in force in relation to the use of their shotgun by them, a policy of insurance issued by an authorised insurer, in an amount of not less than £1,000,000 (or such other sum as the States may by Ordinance prescribe) in respect of any liability which may be incurred in respect of the death or bodily injury to any person or for the loss of or damage to property in any one occurrence or series of occurrences arising out of any one event caused by or arising out of the use of that shotgun.
- P The applicant must remain a member of the recognised club during the period of time that the Section 20A licence is in force. If the applicant ceases to be a member the licence will be surrendered forthwith to the Island Police.

The Proposer and Seconder

- Q The proposer and seconder will be members of the applicant's recognised shooting club.
- R The proposer and seconder will possess current shotgun certificates.

- S Either the proposer or seconder will accompany applicants new to hunting during their first season.
- T The proposer and seconder will complete in full, each relevant part of any application form.

This form must be completed in FULL and delivered either in person or by recorded delivery to Police Headquarters, Hospital Lane, St Peter Port, Guernsey. GY1 2QN

You will need to include :

- Two passport size photographs
- Copy of club membership
- Current certificate of third party liability insurance
- Administration fee
(Cheques payable to the States of Guernsey)

Personal information will be processed in accordance with data protection legislation.

FORM 5

Article 2(2)

**APPLICATION FOR THE GRANT OF A PERMIT TO POSSESS AND USE AN
AIR WEAPON IN A PUBLIC PLACE FOR VERMIN CONTROL**
Firearms (Guernsey) Law 1998 – Section 23B(3)

To be completed by all applicants

(Please use BLOCK LETTERS except when signing)

Title (Mr. Mrs. Ms. Miss or Other)

Surname

Forenames (state all)

Date of birth

Place of birth

Nationality

Residential address

.....

Post code

Home telephone number

Mobile telephone number

E-mail

Explain previous experience in handling firearms, shotguns or air weapons:

.....
.....

What is the purpose for which this permit is requested?

.....
.....

Name of shooting club, date of joining and membership number (if applicable)

.....

Specify public place(s) required:

.....

THIRD PARTY INSURANCE

Name of insurance company

Policy number

Amount of indemnity

REFEREE DETAILS:

Please give details of a suitable person who has agreed to act as a referee for you.

Title (Mr. Mrs. Ms. Miss or Other)

Surname

Forename(s)

Date of birth

Place of birth

Occupation

Residential address

.....

Post code

Home telephone number

Mobile telephone number

Work telephone number

E-mail.....

In what capacity do you know the referee?

How long has the referee known you?

The referee who has agreed to act for you must have known you personally for at least two years and must be resident in Guernsey. A referee must not be a member of your immediate family, a registered firearms dealer, a serving police officer or police employee. Referees must be of good character and any references they agree to provide must be given freely and not on payment.

**APPLICATION FOR THE GRANT / RENEWAL / VARIATION† OF A
FIREARM CERTIFICATE**

The Firearms (Guernsey) Law, 1998 Section 29(1)

Part A - To be completed by all applicants

(Please use BLOCK LETTERS except when signing)

(Please read NOTES section before completing this form)

Title (Mr. Mrs. Ms. Miss or Other)

Surname

Forenames (state all)

Date of birth

Place of birth

Nationality

Residential address

.....

Post code

Home telephone number

Mobile telephone number

E-mail

Occupation

Work telephone number

Work address

Height

Have you been convicted of any offence (not including parking or fixed penalty notices) or received a written caution?

YES / NO†

If YES give details (including those received outside Guernsey)

.....
Do you suffer from any relevant medical condition? (See note G)
YES / NO†

If YES give details

Details of your GP or GP Practice

Name

Address

Telephone number

E-mail

Details of all previous GP Practices during the past 10 years

Name

Address

Telephone number

E-mail

Are there any periods in the past 10 years when you have not been registered with a GP in Guernsey or have consulted medical practioners other than at your GP practice?

YES / NO†

If YES give details

I give the police permission to contact my GP and/or specialist to obtain factual details of any medical history in relation to my suitability to possess a firearm and/or shotgun certificate. This authority is valid for the life of the certificate(s). I understand that my GP may share sensitive personal data with the police concerning my physical and mental health for the purpose of enabling the police to make a fully informed decision on my application or continued suitability, and I hereby consent to this processing of my personal data.

Applicant's name (please print)

Applicant's signature

Date

Are you a member of a shooting club?

YES / NO†

If YES give details

Reasons for requiring each of the firearms and the ammunition specified:

.....

Where do you intend to use each of the firearms specified?

.....

Where, if a firearm certificate is issued, renewed or varied, will each of the firearms and the ammunition specified be kept when not in use and what arrangements have been made for their safe custody ?

.....

FIREARMS:

Details of firearm(s) possessed at date of this application. If none, write 'NONE' here

.....

Calibre	Maker's Name	Type (Rifle, Revolver etc.)	Serial No.

Details of firearms desired to be purchased or acquired.

Calibre	Maker's Name	Type (Rifle, Revolver etc.)	Serial No.

Part B - To be completed in respect of applications for the GRANT of a firearm Certificate

Details of issue of any previous firearm and/or shotgun certificates held?

If none, write NONE here

Place of issue

Date of issue

Number

Have you at any time had an application for the grant or renewal of a firearm or shotgun certificate refused?

YES / NO†

If YES give details

If at any time you have used a name or names other than those quoted at above, give details (including surname before marriage)

.....

List all previous residential address(es) from the past five years:

(include dates)

REFEREE DETAILS:

Please give details of a suitable person who has agreed to act as a referee for you.

Title (Mr. Mrs. Ms. Miss or Other)

Surname

Forename(s)

Date of birth

Place of birth

Occupation

Residential address

.....
Post code
Home telephone number
Mobile telephone number
Work telephone number
E-mail.....
In what capacity do you know the referee?
How long has the referee known you?

The referee who has agreed to act for you must have known you personally for at least two years and must be resident in Guernsey. A referee must not be a member of your immediate family, a registered firearms dealer, a serving police officer or police employee. Referees must be of good character and any references they agree to provide must be given freely and not on payment.

Part C - For applications for RENEWAL or VARIATION only

Details of firearm certificate to be renewed or varied

Number

Date of issue

Part D - To be completed by all applicants

COMPULSORY THIRD PARTY INSURANCE

Name of insurance company

Policy number

Amount of indemnity

I hereby apply to the Chief Officer of Police for
a firearm certificate †
the renewal of the firearm certificate specified †
the variation of the firearm certificate specified †
in respect of the firearm(s) and ammunition and for the reasons specified.

I declare that the statements made on this form are true.

Applicant's signature

Date

† delete as appropriate

Your personal information will be processed in accordance with Data Protection legislation.

For Official Use

Security inspection required YES/NO

Date of inspection _____

Security arrangements considered suitable for a maximum of:

_____ Hand guns

_____ Long barrel weapons

Fee paid £ _____

Grant/ Renewal / Variation

Receipt No _____

Data entries completed _____

by _____

Signature

Chief Officer of Police _____ Approved / Refused

Additional conditions: _____

Reasons for refusal: _____

NOTES

1. With certain statutory exceptions, it is an offence under Section 1 of the firearms (Guernsey) Law, 1998 for a person to have in his possession, or to purchase or acquire a firearm or ammunition to which that section applies (see note 2) without holding a firearm certificate.
2. Section 1 of the Firearms (Guernsey) Law, 1998 applies to all firearms except:
 - (i) a shotgun (i.e. a smooth-bore gun with a barrel not less than 24 inches in length, not being an air gun),
 - (ii) an air weapon (i.e. an air rifle, air gun or air pistol not of a type prescribed by Ordinance to be specially dangerous); and to all ammunition except;
 - (iii) cartridges containing five or more shot, none of which exceeds .36 inch in diameter;
 - (iv) ammunition for an air gun, air rifle or air pistol; and
 - (v) blank cartridges not more than one inch in diameter measured immediately in front of the rim or cannellure of the base of the cartridge. A shotgun certificate is required for smooth-bore guns with barrels not less than 24 inches in length.
3. A firearm certificate is issued at the discretion of the Chief Officer of Police. Before agreeing to the grant, renewal or variation of a certificate, he has to satisfy himself that the applicant has shown good reason for having a firearm and / or ammunition and can be permitted to do so without danger to the public safety or to the peace. The onus is on the applicant to show this good reason.
4. Section 28 of the Firearms (Guernsey) Law 1998 requires the user of any firearm to be insured against third party liability in an amount of at least £ 1,000,000. Proof of existence of such a policy must accompany this application. It is an offence to make a false statement to obtain such a policy of insurance. Written evidence of the existence of your policy should be kept with your firearm certificate so it may be produced to a Police Officer having grounds to demand such a production.
5. If a certificate is granted it will be subject to the following four conditions and the Chief Officer of Police may in his own discretion impose additional conditions.
 - (i) The holder must on receipt of this certificate sign it in ink with his usual signature.

- (ii) The firearms and ammunition to which this certificate relates must at all times when not in actual use be kept in a secure place with a view to preventing access to them by unauthorised persons.
 - (iii) The holder of this certificate must inform at once the Chief Officer of Police of the theft or loss of any firearm to which this certificate relates.
 - (iv) The holder must, without undue delay, inform the Chief Officer of Police of any change in his permanent address. It is an offence to fail to comply with the conditions of a firearm certificate.
6. A firearm certificate cannot be issued to a person under the age of eighteen years.
7. It is an offence
- (i) for a person under the age of eighteen to purchase or hire any firearm or ammunition; and
 - (ii) for any person to make a gift of or lend any firearm or ammunition for which a firearm certificate is required to any person under the age of eighteen to part with possession of such a firearm or ammunition to a person under the age of eighteen unless the person is entitled under the Firearms (Guernsey) Law, 1998 to have possession without holding a firearm certificate
8. Personal information will be processed in accordance with Data Protection legislation

Notes on completing the form

- A It is an offence for any person to make any statement which he knows to be false for the purpose of procuring either for himself or for another person the grant, renewal or variation of a firearm certificate. Maximum penalty: three months imprisonment and / or [level 4 on the uniform scale] fine, or both.
- B If you are applying for the grant of a firearm certificate complete sections A, B and D of the form. If applying for renewal or variation complete sections A, C and D.
- C The holding of ammunition by an individual is generally prohibited. An exception may be made at the discretion of the Chief Officer, given valid reasons.
- D Much of the information is required by the Police for identification purposes.
- E If there is not enough space on the form for your answers, please continue on a separate sheet of paper.

- F When answering the question regarding the reasons requiring the firearm, please state if it is for sporting purposes, pest control, target shooting, or any other purpose, and give details in each case.
- G. Relevant medical conditions which must be disclosed include, for example:
Acute Stress Reaction or an acute reaction to the stress caused by a trauma
Suicidal thoughts or self-harm
Depression or anxiety
Dementia
Mania, bipolar disorder or a psychotic illness
A personality disorder
A neurological condition: for example, Multiple Sclerosis, Parkinson's or Huntington's diseases, or epilepsy
Alcohol or drug related abuse
Or any other condition, mental or physical, which might affect your safe possession of firearms. If in any doubt, consult your GP.
- If you have disclosed a relevant medical condition the police may ask you to obtain a medical report from your GP/specialist. You are expected to meet the cost if a fee is charged for this. If further information is required the police may request and pay for a further report.
- Where no relevant medical conditions are disclosed the police may contact your GP asking if they are aware of any relevant medical conditions or have any concerns about the issue of the firearm or shotgun certificate. Depending on the reply, the police may ask you to obtain a medical report from your GP/specialist. You are expected to meet the cost if a fee is charged for this. If further information is required the police may request and pay for a further report.
- H Unless otherwise advised by the Police, take this completed form to Police Headquarters together with the appropriate fee.
- I A fee is payable for the grant, renewal or variation of a firearm certificate and for the replacement of a certificate which has been lost or destroyed. Only one fee is payable, however, if an application for variation is made at the same time as an application for renewal or replacement. There are some exceptions and the Police will tell you about them.
- J This form must be accompanied by two identical photographs of the applicant and sized 45mm high x 35mm wide. The photographs must be full face and without a hat and must be a current true likeness. Ordinary passport style photographs are suitable for this purpose. A computer generated likeness is acceptable if it is full face, against

a plain background and printed on good quality gloss or matt paper. One of the photographs must be signed in ink, on the back by the applicant.

**APPLICATION FOR THE GRANT / RENEWAL / VARIATION OF A
SHOTGUN CERTIFICATE**

The Firearms (Guernsey) Law, 1998 Section 29(1)

Part A - To be completed by all applicants

(Please use BLOCK LETTERS except when signing)

(Please read NOTES section before completing this form)

Title (Mr. Mrs. Ms. Miss or Other)

Surname

Forenames (state all)

Date of birth

Place of birth

Nationality

Residential address

.....

Post code

Home telephone number

Mobile telephone number

E-mail

Occupation

Work telephone number

Work address

Height

Have you been convicted of any offence (not including parking or fixed penalty notices) or received a written caution?

YES / NO†

If YES give details (including those received outside Guernsey)

.....

Do you suffer from any relevant medical condition? (see Note H)

YES / NO†

If YES give details

Details of your GP or GP Practice

Name

Address

Telephone number

E-mail

Details of all previous GP Practices during the past 10 years

Name

Address

Telephone number

E-mail

Are there any periods in the past 10 years when you have not been registered with a GP in Guernsey or have consulted medical practioners other than at your GP practice?

YES / NO†

If YES give details

I give the police permission to contact my GP and/or specialist to obtain factual details of any medical history in relation to my suitability to possess a firearm and/or shotgun certificate. This authority is valid for the life of the certificate(s). I understand that my GP may share sensitive personal data with the police concerning my physical and mental health for the purpose of enabling the police to make a fully informed decision on my application or continued suitability, and I hereby consent to this processing of my personal data.

Applicant's name (please print)

Applicant's signature

Date

Are you a member of a shooting club?

YES / NO†

If YES give details

Reasons for requiring each of the shotguns and the ammunition specified:

.....

Where do you intend to use each of the shotguns specified?

.....

Where, if a shotgun certificate is issued, renewed or varied, will each of the shotguns and the ammunition specified be kept when not in use and what arrangements have been made for their safe custody ?

.....

Shotgun(s):

Details of shotgun(s) possessed at date of this application.

If none, write 'NONE' here

Calibre	Maker's Name	Type (Rifle, Revolver etc.)	Serial No.

Details of shotgun(s) desired to be purchased or acquired. (For the purposes of the Firearms Law, 1998 "acquire" means hire, accept as a gift, or borrow)

Calibre	Maker's Name	Type (Rifle, Revolver etc.)	Serial No.

Ammunition (including ammunition for all shotguns listed above)

	Quantity	Calibre
Amount possessed at date of this application		
Maximum amount desired to be <u>possessed</u> at any one time		
Maximum amount desired to be <u>purchased</u> at any one time		

Part B - To be completed in respect of applications for the GRANT of a shotgun certificate

Details of issue of any previous firearm and/or shotgun certificates held?
If none, write NONE here

Place of issue

Date of issue

Number

Have you at any time had an application for the grant or renewal of a firearm or shotgun certificate refused?

YES / NO†

If YES give details

If at any time you have used a name or names other than those quoted at above, give details (including surname before marriage)

.....

List all previous residential address(es) from the past five years:

(include dates)

REFEREE DETAILS:

Please give details of a suitable person who has agreed to act as a referee for you.

Title (Mr. Mrs. Ms. Miss or Other)

Surname

Forename(s)

Date of birth

Place of birth

Occupation

Residential address
.....
Post code
Home telephone number
Mobile telephone number
Work telephone number
E-mail.....
In what capacity do you know the referee?
How long has the referee known you?

The referee who has agreed to act for you must have known you personally for at least two years and must be resident in Guernsey. A referee must not be a member of your immediate family, a registered firearms dealer, a serving police officer or police employee. Referees must be of good character and any references they agree to provide must be given freely and not on payment.

Part C - For applications for RENEWAL or VARIATION only

Details of shotgun certificate to be renewed or varied

Number

Date of issue

Part D - To be completed by all applicants

COMPULSORY THIRD PARTY INSURANCE

Name of insurance company

Policy number

Amount of indemnity

I hereby apply to the Chief Officer of Police for
a shotgun certificate †
the renewal of the shotgun certificate specified†
the variation of the shotgun certificate specified†
in respect of the shotgun(s) and ammunition and for the reasons specified.

† delete as appropriate

I declare that the statements made on this form are true.

Applicant's signature

Date

For applicant is under 18 years of age:

Signature of parent or guardian

Date

Your personal information will be processed in accordance with Data Protection legislation.

For Official Use

Security inspection required YES/NO

Date of inspection _____

Security arrangements considered suitable for a maximum of:

_____ Hand guns

_____ Long barrel weapons

Fee paid £ _____

Grant/ Renewal / Variation

Receipt No _____

Data entries completed _____

by _____

Signature

Chief Officer of Police _____ Approved / Refused

Additional conditions: _____

Reasons for refusal: _____

NOTES

1. With certain statutory exceptions, it is an offence under Section 2 of the firearms (Guernsey) Law, 1998 for a person to have in his possession, or to purchase or acquire a shotgun or ammunition to which that section applies (see note 2) without holding a shotgun certificate.
2. A shotgun certificate is issued at the discretion of the Chief Officer of Police. Before agreeing to the grant, renewal or variation of a certificate, the Chief Officer has to be satisfied that the applicant can be permitted to possess a shotgun without danger to public safety or to the peace.
3. Section 28 of the Firearms (Guernsey) Law 1998 requires the user of any firearm to be insured against third party liability in an amount of at least £ 1,000,000. Proof of existence of such a policy must accompany this application. It is an offence to make a false statement to obtain such a policy of insurance. Written evidence of the existence of your policy should be kept with your firearm certificate so it may be produced to a Police Officer having grounds to demand such a production.
4. If a certificate is granted it will be subject to the following four conditions and the Chief Officer of Police may in his own discretion impose additional conditions.
 - (i) The holder must on receipt of this certificate sign it in ink with his/her usual signature.
 - (ii) The shotgun and ammunition to which this certificate relates must at all times when not in actual use be kept in a secure place with a view to preventing access to them by unauthorised persons.

- (iii) The holder of this certificate must inform at once the Chief Officer of Police of the theft or loss of any shotgun to which this certificate relates.
- (iv) The holder must, without undue delay, inform the Chief Officer of Police of any change in his permanent address. It is an offence to fail to comply with the conditions of a shotgun certificate.

5. **Children**

A shotgun certificate cannot be issued to a person under the age of eighteen years. HOWEVER, the Chief Officer may, on receipt of an application accompanied by the written consent of the applicants parent or guardian, issue to a person who has not attained the age of eighteen years:-

- (a) a Restricted Shotgun Certificate authorising the holder to use a shotgun only at a meeting organised by a shooting club named in the certificate and while the holder is under the personal supervision of an adult who is himself the holder of a valid shotgun certificate; or
- (b) where the applicant has attained the age of sixteen years, a Shotgun Training Certificate authorising the holder to use a shotgun only whilst under the personal supervision of any adult named in the certificate who is the holder of a valid shotgun certificate; or
- (c) where the applicant has attained the age of sixteen years, both a Restricted Shotgun Certificate and a Shotgun Training Certificate.

Notes on completing the form

- A It is an offence for any person to make any statement which he knows to be false for the purpose of procuring either for himself or for another person the grant, renewal or variation of a shotgun certificate. Maximum penalty: three months imprisonment and / or [level 4 on the uniform scale] fine, or both.
- B If you are applying for the grant of a shotgun certificate complete sections A, B and D of the form. If applying for renewal or variation complete sections A, C and D.
- C Much of the information is required by the Police for identification purposes.
- D If there is not enough space on the form for your answers, please continue on a separate sheet of paper.
- E When answering the question regarding the reasons requiring the firearm, please state if it is for sporting purposes, pest control, target shooting, or any other purpose, and give details in each case.

- F Unless otherwise advised by the Police, take this completed form to Police Headquarters together with the appropriate fee.
- G A fee is payable for the grant, renewal or variation of a shotgun certificate and for the replacement of a certificate which has been lost or destroyed. Only one fee is payable, if an application for variation is made at the same time as an application for renewal or replacement. There are some exceptions.
- H. Relevant medical conditions which must be disclosed include, for example:
Acute Stress Reaction or an acute reaction to the stress caused by a trauma
Suicidal thoughts or self-harm
Depression or anxiety
Dementia
Mania, bipolar disorder or a psychotic illness
A personality disorder
A neurological condition: for example, Multiple Sclerosis, Parkinson's or Huntington's diseases, or epilepsy
Alcohol or drug related abuse
Or any other condition, mental or physical, which might affect your safe possession of shotguns. If in any doubt, consult your GP.

If you have disclosed a relevant medical condition the police may ask you to obtain a medical report from your GP/specialist. You are expected to meet the cost if a fee is charged for this. If further information is required the police may request and pay for a further report.

Where no relevant medical conditions are disclosed the police may contact your GP asking if they are aware of any relevant medical conditions or have any concerns about the issue of the firearm or shotgun certificate. Depending on the reply, the police may ask you to obtain a medical report from your GP/specialist. You are expected to meet the cost if a fee is charged for this. If further information is required the police may request and pay for a further report.

- I This form must be accompanied by two identical photographs of the applicant and sized 45mm high x 35mm wide. The photographs must be full face and without a hat and must be a current true likeness. Ordinary passport style photographs are suitable for this purpose. A computer generated likeness is acceptable if it is full face, against a plain background and printed on good quality gloss or matt paper. One of the photographs must be signed in ink, on the back by the applicant.

FIREARM CERTIFICATE

This certificate is granted for the purposes of Section 1(1) of the Firearms (Guernsey) Law, 1998 as required by Section 30(2), to the holder named below and relates to the firearms and ammunition specified hereunder.

<i>Name and address of holder</i>	Certificate number	<i>Photograph</i>
	Date of issue	
	Expiry date	

When notifying a change of address, [see condition 4(iv) below] this certificate is to be enclosed for amendment.

Signature of holder Signed
(Chief Officer of Police)

1. FIREARMS To be kept in safe custody
i. Possessed

ii. Authorised to be purchased or acquired

2.AMMUNITION	Calibre	Possessed	Maximum amount authorised to	Maximum amount authorised
---------------------	---------	-----------	------------------------------	---------------------------

be possessed at any one time
to be purchased or acquired at any one time

3. CONDITIONS

This certificate is subject to the following conditions. Maximum penalty for non-compliance: three months imprisonment and / or [level 4 on the uniform scale] fine.

- (i) The holder must, on receipt of this certificate, sign it in ink with his / her usual signature.
- (ii) The firearms and ammunition to which this certificate relates must at all times, when not in actual use, be kept in a secure place with a view to preventing access to them by unauthorised persons.
- (iii) The holder must inform at once the Chief Officer of Police of the theft, loss, sale or other disposal of any firearm to which it relates.
- (iv) The holder must without, undue delay, inform the Chief Officer of Police of any change in his / her permanent address.
- (v) Any further conditions imposed by the Chief Officer of Police upon the possession and use of the above listed firearms are detailed at 6 below.

4. *(Club name may be inserted here)*

5. *(Adult supervisor's name may be inserted here)*

6. Chief Officer's conditions:

SHOTGUN CERTIFICATE

This certificate is granted for the purposes of Section 2(1) of the Firearms (Guernsey) Law, 1998 as required by Section 31(3), to the holder named below and relates to the shotgun and ammunition specified hereunder.

<i>Name and address of holder</i>	Certificate number Date of issue Expiry date	<i>Photograph</i>
-----------------------------------	--	-------------------

When notifying a change of address, [see condition 4(iv) below] this certificate is to be enclosed for amendment.

Signature of holder Signed
(Chief Officer of Police)

- 1. SHOTGUNS** To be kept in safe custody
- i. Possessed
 - ii. Authorised to be purchased or acquired

2. AMMUNITION	Calibre	Possessed	Maximum amount authorised to be possessed at any one time	Maximum amount authorised to be purchased or acquired at any one time
---------------	---------	-----------	---	---

3. CONDITIONS

This certificate is subject to the following conditions. Maximum penalty for non-compliance: three months imprisonment and / or [level 4 on the uniform scale] fine.

- (i) The holder must, on receipt of this certificate, sign it in ink with his / her usual signature.
- (ii) The shotguns and ammunition to which this certificate relates must at all times, when not in actual use, be kept in a secure place with a view to preventing access to them by unauthorised persons.
- (iii) The holder must inform at once the Chief Officer of Police of the theft, loss, sale or other disposal of any shotgun to which it relates.
- (iv) The holder must without, undue delay, inform the Chief Officer of Police of any change in his / her permanent address.
- (v) Any further conditions imposed by the Chief Officer of Police upon the possession and use of the above listed shotguns and ammunition are detailed at 6 below.

4. *(Club name may be inserted here)*

5. *(Adult supervisor's name may be inserted here)*

6. Chief Officer's conditions:

FORM 10

Article 4(1)

<p>FORM 10</p> <p>Chief Officer's Register of Firearms Dealers</p> <p>Firearms (Guernsey) Law, 1998, Section 36 (1)</p> <p>Particulars of places of business</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px auto;"> <thead> <tr> <th style="width: 15%;">Name of Firearms Dealer</th> <th style="width: 15%;">Certificate No.</th> <th style="width: 20%;">Residential Address</th> <th style="width: 20%;">Name of Business and Address of Business</th> <th style="width: 20%;">Nature of Business (at each address)</th> <th style="width: 10%;">Date of Registration</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>Particulars of places of business notified subsequently</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px auto;"> <thead> <tr> <th style="width: 25%;">Residential Address</th> <th style="width: 25%;">Name of Business and Address of Business</th> <th style="width: 25%;">Nature of Business (at each address)</th> <th style="width: 25%;">Notified on</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>						Name of Firearms Dealer	Certificate No.	Residential Address	Name of Business and Address of Business	Nature of Business (at each address)	Date of Registration							Residential Address	Name of Business and Address of Business	Nature of Business (at each address)	Notified on				
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Residential Address	Name of Business and Address of Business	Nature of Business (at each address)	Notified on																						

APPLICATION FOR THE GRANT OR RENEWAL OF A
FIREARMS DEALERS CERTIFICATE

Firearms (Guernsey) Law 1998 Section 36(3) and 36(5)

To be completed by all applicants

(Please use BLOCK LETTERS except when signing)

Title (Mr. Mrs. Ms. Miss or Other)

Surname

Forenames (state all)

Date of birth

Place of birth

Nationality

Residential address (Include post code)

.....

Home telephone number

Name of principal business

Business address (Include post code).....

.....

Nature of business

Business telephone number

Business address

Email Address

To be completed only in respect of application for initial registration

Other business (if any) which will be carried on at the address (i.e. by whom carried on, nature of business and name under which business is carried on):

Previous experience in handling firearms:

Proposals for ensuring the safe custody of firearms if the application is granted:
Will test firing of weapons take place on the premises?

To be completed by all applicants having more than one place of business in
firearms and / or ammunition

Additional places of business in firearms and / or ammunition:

Name of Business

Business address

Precise nature of business

Will test firing of weapons take place at the premises?

To be completed by all applicants for grant or renewal of a registered firearms

dealer's certificate

I hereby apply to the Chief Officer of Police for registration as a firearms dealer / a new certificate of registration. †

I declare that the statements made on this form are true.

Usual signature of applicant Date

† delete as appropriate

Your personal information will be processed in accordance with Data Protection legislation.

FORM 12

Article 4(3)

**NOTIFICATION BY FIREARMS DEALERS OF A NEW
PLACE OF BUSINESS**

The Firearms (Guernsey) Law, 1998 Section 40(1)

Name of proposed business:

Address of proposed place of business:

Nature of firearms business to be carried on at the proposed address:

.....

Other business (if any) which will be carried on at the proposed address (i.e. by whom carried on, nature of business and name under which business will be carried on):

.....
.....

Full name of Applicant:

Residential Address:

I, being registered as a firearms dealer, hereby notify the Chief Officer that I propose to carry on business as a firearms dealer at a place of business which is not entered in the register. I declare that the statements made by me on this form are true.

Date:.....

Usual signature of Registered Firearms Dealer:

Your personal information will be processed in accordance with Data Protection legislation

FIREARMS DEALER'S REGISTER OF TRANSACTIONS

The Firearms (Guernsey) Law, 1998 Section 43(1)

PART I

Quantities and descriptions of firearms and ammunition manufactured: –

Date of completion of manufacture	Quantity		Description	
	Firearms	Ammunition	Firearms	Ammunition

PART II

Quantities and descriptions of firearms and ammunition purchased, acquired or accepted: –

Date of transaction	Name, address and status* of Seller or transferor	Quantity		Description		Nature of transaction§
		Firearm	Ammunition	Firearm	Ammunition	

PART III

Quantities and descriptions of firearms and ammunition sold or transferred: –

Date of transaction	Particulars as to the Purchaser or Transferee†	Quantity		Description		Nature of transaction
		Firearm	Ammunition	Firearm	Ammunition	

- * State whether he/she is a registered firearms dealer, or holds a firearm certificate, or, if he/she is an exempted person, the nature of his exemption.
- § State whether purchased, hired, borrowed, accepted as a gift, or accepted for sale, repair, test, proof, cleaning, storage, destruction or other purpose
- † The particulars as to the purchaser or transferee must include (1) his/her name and address; (2) if he/she has no Guernsey firearm or shotgun certificate, as the case may be, particulars of his/her authority to purchase, acquire or possess without such a certificate and, if he/she is unknown to the dealer, particulars sufficient for identification. Any particulars which cannot be conveniently entered in the column may be entered in another place in Part III, provided that such place is clearly indicated in the column.
State whether sale, hire, loan, gift, or other form of transfer, including return of firearms accepted for sale, repair, test, proof, cleaning, storage, destruction or other purpose.

PART IV

Quantities and descriptions of firearms and ammunition in possession for sale, transfer, or other purpose at the date of the last stocktaking or other date in each year: –

Date	Quantity		Description	
	Firearms	Ammunition	Firearms	Ammunition

DIRECTIONS AS TO THE MANNER OF KEEPING A FIREARMS DEALER'S REGISTER OF TRANSACTIONS

1. The register may be kept in the following manner –

- (i) the four Parts of the register may be kept in separate books,
- (ii) each Part may be divided into separate sections for firearms and ammunition,
- (iii) each Part or section may be so arranged that entries relating to one or more different descriptions of firearms or ammunition are made either in separate divisions of the column or columns headed "Description" or in separate sections or subsections of that Part,
- (iv) Part II and Part III may each be divided into separate sections or subsections according to the nature of the transaction or transactions,
- (v) a separate section or subsection of Part IV may be provided for firearms in possession for purposes other than sale or hire:

Provided that: –

- (a) the nature of the contents of each section or subsection is indicated at the beginning of the section or subsection, and

- (b) the Parts, sections and subsections are so kept as to be readily available for inspection.
2. Parts or columns of the register which relate to a class of business which is not carried on may be dispensed with, provided that a statement of the class of business carried on is entered at the beginning of each Part.
 3. In Parts I, II and III of the register, the totals of the entries in the columns headed "Quantity" should be shown at the foot of each completed page as "carried forward" and at the head of the next page as "brought forward".
 4. The description of firearms or ammunition or the headings of the columns in which entries under the heading "Description" are made should indicate clearly –
 - (a) in the case of firearms –
 - (i) the class of firearms (e.g. shotgun, rifle, revolver or pistol),
 - (ii) the make, type or distinctive name of the firearm,
 - (iii) the calibre,
 - (iv) the number or other distinguishing mark, if it is practicable to give it,
 - (v) except in Part I of the register, the maker's name,
 - (b) in the case of ammunition –
 - (i) the make, type or distinctive name of the ammunition,
 - (ii) the nature of the explosive (e.g. smokeless powder),
 - (iii) the calibre, and
 - (iv) except in Part I of the register, the maker's name.
 5. No abbreviations should be used, unless their meaning is made plain to any person inspecting the register.

6. Where any entries other than the prescribed particulars are made in the register, they should be made in such a way as not to interfere with or obscure the entries of the prescribed particulars

FORM 14

Article 4(5)

FIREARMS DEALERS CERTIFICATE

This certificate is granted for the purposes of Section 36(4) of the Firearms (Guernsey) Law, 1998, to the holder named below and relates to the premises and purposes specified hereunder.

<i>Name and address of holder</i>

Certificate number

Date of issue

Expiry date

Name of Business

Business Address

Precise Nature of Business

Signed

(Chief Officer of Police)

Conditions of registration imposed by the Chief Officer under section 39(1) and (2) are listed here:



EXPLANATORY NOTE

(This note is not part of the Regulations)

These Regulations prescribe the forms to be used, and particulars and conditions to be included, under the Firearms and Weapons (Guernsey) Law, 1998, for:

- a permit for possession of firearms or ammunition without a certificate,
- a permit for an auctioneer to sell by auction, expose for sale by auction or have in his possession for sale by auction a firearm or ammunition without being registered as a firearms dealer,
- a permit to remove a firearm from or to a ship, or a signalling apparatus from or to an aircraft or aerodrome,
- an application for a licence to possess a loaded shotgun in a public place,
- an application for a permit to possess and use an air weapon in a public place for vermin control,
- an application for a firearm certificate or shot gun certificate,
- a firearm certificate or a shotgun certificate,
- the register of firearms dealers,
- an application for a certificate of registration as a firearms dealer,
- the particulars to be furnished to the Chief Officer where a person registered as a firearms dealer proposes to carry on business at a place of business which is not entered in the register of firearms dealers, and
- the particulars to be entered in the register of transactions where a person by way of trade or business manufactures, sells or transfers firearms or ammunition.
- a certificate of registration as a firearms dealer

These Regulations come into force on the 1st November, 2017.